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Planning

Soft Market Testing (SMT) - Hampstead Heath Learning Team Workshop Booking/CRM System

City of London Corporation

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-033113

Procurement identifier (OCID): ocds-h6vhtk-04ac18

Published 15 October 2024, 11:35am

Section I: Contracting authority

I.1) Name and addresses

City of London Corporation

Guildhall

London

EC2P 2EJ

Contact

Mitchell Walker

Email

Mitchell.Walker@cityoflondon.gov.uk

Telephone

+44 2076063030

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

www.cityoflondon.gov.uk

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Soft Market Testing (SMT) - Hampstead Heath Learning Team Workshop Booking/CRM System

Reference number

prj_COL_24529/pqq_COL_1998.

II.1.2) Main CPV code

- 72222300 - Information technology services

II.1.3) Type of contract

Services

II.1.4) Short description

This is a soft market testing exercise in relation to an upcoming requirement the Hampstead Heath Learning Team Workshop Booking/CRM System.

The soft market testing will involve the submission of the SMT questionnaire to be received by 12:00 on 12th November 2024 via the capitalesourcing portal (www.capitalesourcing.com).

If your organisation would like to participate in this soft market testing exercise, it can do so by downloading, completing and returning the SMT Questionnaire which can be found on the City's eProcurement portal at: www.capitalesourcing.com, referring to reference numbers: prj_COL_24529 or pqq_COL_1998.

The City will not be held accountable for any errors made by an organisation in submitting their applicable SMT Questionnaire(s).

Participation or non-participation in the SMT shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the SMT shall place any supplier at an advantage in a potential procurement process.

Participants will not be prejudiced by any response or failure to respond to the SMT or failure to attend any follow up interviews that may be arranged at the absolute discretion of the City. Participation in this SMT will be at each organisation's own cost. No expense

in responding to this SMT will be reimbursed by the City.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48445000 - Customer Relation Management software package
- 72212730 - Security software development services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Hampstead Heath.

II.2.4) Description of the procurement

SMT in this case is where the CoL, is at an early stage in development of its proposals but prior to formulating any formal procurement opportunity, it seeks input from the market as to what might be the most attractive way of packaging and scoping a future procurement opportunity for a Hampstead Heath Learning Team Workshop Booking/CRM System contract. This contract is a project within the Hampstead Heath Learning Team.

II.3) Estimated date of publication of contract notice

15 October 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

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The soft market testing will involve the submission of the SMT questionnaire to be received by 12:00 on 12th November 2024 via the capitalEsourcing portal (www.capitalesourcing.com).

If your organisation would like to participate in this soft market testing exercise, it should firstly complete, sign and return the Non Disclosure Agreement (NDA), via the portal, prior to being able to access the SMT questionnaire. The supplier then can complete and return the SMT Questionnaire. The SMT will be sent once the supplier has returned the NDA via: www.capitalesourcing.com, refer to the Reference number: prj_COL_24529 or pqq_COL_1998.

The City will not be held accountable for any errors made by an organisation in submitting their applicable SMT Questionnaire(s).

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