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Contract

## **YPO - 001078 Own Brand - Stationery**

YPO

F03: Contract award notice

Notice identifier: 2022/S 000-033108

Procurement identifier (OCID): ocds-h6vhtk-03503b

Published 22 November 2022, 3:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

YPO

41 Industrial Park

Wakefield

WF2 0XE

#### **Contact**

Contracts Team

#### **Email**

[contracts@ypo.co.uk](mailto:contracts@ypo.co.uk)

#### **Telephone**

+44 1924664685

#### **Country**

United Kingdom

**Region code**

UKE45 - Wakefield

**Internet address(es)**

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

YPO - 001078 Own Brand - Stationery

Reference number

001078

#### **II.1.2) Main CPV code**

- 30190000 - Various office equipment and supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

YPO are looking for Providers to be appointed onto a Framework Agreement for the supply of

Own Brand Stationery for use primarily in the education market. This Framework is designed

to meet the needs of YPO by establishing an agreement for Providers to deliver YPO branded

stock into YPO's distribution centre in Wakefield, West Yorkshire.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £7,000,000

### **II.2) Description**

#### **II.2.1) Title**

## YPO Repositionable Sticky Notes

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30192700 - Stationery

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

YPO Repositionable Sticky Notes, various colours, shapes, sizes, including individual items

and packs.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45%

Quality criterion - Name: Delivery and Customer Service / Weighting: 10%

Quality criterion - Name: Social Value/Sustainability / Weighting: 10%

Cost criterion - Name: Cost / Weighting: 35%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Correction

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30192920 - Correction fluid
- 30192930 - Correction pens
- 30192940 - Correction pen refills

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

YPO correction fluids, roller mouse and pens.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Premium Ballpoint Pens

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Ballpoint pens with various coloured inks to be branded with YPO logo in packs of 50 with caps on lid.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Premium Multi Colour Ball Point Pens

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

4 colour ball point pens with various colours in packs of 10 with rubber grip.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Office Ball Point Pens

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Various packs of ball and stick pens in packs of 50 or 100 as stated within the specification with various ink colours including a lid or a cap.

### **II.2.5) Award criteria**



Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Gel and Fineliner Pens

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens
- 30192126 - Technical pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

#### **II.2.4) Description of the procurement**

Gel pens of various coloured inks with lid/cap and soft grips. Fineliners of various coloured inks with a black barrel, cap/lid all items in packs of 10 12 or 30 with specific details set out in the specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

YPO Triangular Ball Pens

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 30192121 - Ballpoint pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Ballpoint pens with an ergonomic triangular barrel, pen cap/lid with various colours of inks.

Organised into packs of 50.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Whiteboard Erasers

Lot No

8

**II.2.2) Additional CPV code(s)**

- 30192100 - Erasers
- 30195911 - Whiteboard accessories

**II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

**II.2.4) Description of the procurement**

Whiteboard erasers in various sizes and made of plastic or wood in various pack sizes, to carry YPO's logo.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

**II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Whiteboard Cleaning

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 30195911 - Whiteboard accessories

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Whiteboard cleaning wipes, wet and dry and cleaning spray.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Black Lead Pencils

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 30192130 - Pencils

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

HB pencils with single colour barrels with YPO logo. Includes pencils with an ergonomic triangular designs all in various sizes as detail within the specification.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December

2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

YPO Premium Black Lead Pencils

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 30192130 - Pencils

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Premium pencils with a hexagonal and triangular design in various pack sizes.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

### **II.2.11) Information about options**

Options: Yes

## Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Highlighters

Lot No

12

### **II.2.2) Additional CPV code(s)**

- 30192123 - Fibre pens
- 30192124 - Felt-tipped pens
- 30192126 - Technical pens

### **II.2.3) Place of performance**

NUTS codes

- UKE45 - Wakefield

### **II.2.4) Description of the procurement**

Highlighted with YPOs logo in various pack sizes and colours.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10



Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

### **II.2.11) Information about options**

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-018834](#)

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## **Section V. Award of contract**

### **Contract No**

001178

### **Lot No**

1

### **Title**

YPO Repositionable Sticky Notes

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Hopax Europe Limited

Westerhope

Country

United Kingdom

NUTS code

- UKC21 - Northumberland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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**Section V. Award of contract**

**Contract No**

001178

**Lot No**

2

**Title**

YPO Correction

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

25 October 2022

**V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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### **Section V. Award of contract**

#### **Contract No**

001178

#### **Lot No**

3

#### **Title**

YPO Premium Ball Point Pens

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

25 October 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

##### **V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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### **Section V. Award of contract**

#### **Contract No**

001178

#### **Lot No**

4

#### **Title**

YPO Premium Multi Colour Ball Point Pens

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

25 October 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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**Section V. Award of contract**

**Contract No**

001178

**Lot No**

5

**Title**

YPO Office Ball Point Pens

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

25 October 2022

**V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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**Section V. Award of contract**

**Contract No**

001178

**Lot No**

6

**Title**

YPO Gel & Fineliners Pens

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

25 October 2022

### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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## **Section V. Award of contract**

### **Contract No**

001178

### **Lot No**



7

## **Title**

YPO Triangular Ball Point Pens

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Luxor UK Limited

High Wycombe

Country

United Kingdom

NUTS code

- UKJ13 - Buckinghamshire CC

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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## **Section V. Award of contract**

### **Contract No**

001178

### **Lot No**

8

### **Title**

YPO Whiteboard Erasers

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

25 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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**Section V. Award of contract**

**Contract No**

001178

**Lot No**

9

**Title**

YPO Whiteboard Cleaning

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

25 October 2022

**V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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### **Section V. Award of contract**

#### **Contract No**

001178

#### **Lot No**

10

#### **Title**

YPO Black Lead Pencils

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

25 October 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

##### **V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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### **Section V. Award of contract**

#### **Contract No**

001178

#### **Lot No**

11

#### **Title**

YPO Premium Black Lead Pencils

A contract/lot is awarded: Yes

#### **V.2) Award of contract**

##### **V.2.1) Date of conclusion of the contract**

25 October 2022

##### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Ningbo Spring Stationery Co. Ltd

Ningbo

Country

United Kingdom

NUTS code

- UKZ - Extra-Regio NUTS 1

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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**Section V. Award of contract**

**Contract No**

001178

**Lot No**

12

**Title**

YPO Highlighters

A contract/lot is awarded: Yes

**V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

25 October 2022

**V.2.2) Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £7,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

YPO are purchasing on the behalf of other contracting authorities. Please see the below link for

details: <https://www.ypo.co.uk/about/customers/missible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract is

provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and

provides time for unsuccessful tenderers to challenge the award decision before the contract is

entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been

harmed or are at risk of harm by a breach of the rules to take action in the High Court (England,

Wales and Northern Ireland).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom