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Contract

YPO - 001078 Own Brand - Stationery

YPO

F03: Contract award notice

Notice identifier: 2022/S 000-033108

Procurement identifier (OCID): ocds-h6vhtk-03503b

Published 22 November 2022, 3:42pm

Section I: Contracting authority

I.1) Name and addresses

YPO

41 Industrial Park

Wakefield

WF2 0XE

Contact

Contracts Team

Email

contracts@ypo.co.uk

Telephone

+44 1924664685

Country

United Kingdom

Region code

UKE45 - Wakefield

Internet address(es)

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

YPO - 001078 Own Brand - Stationery

Reference number

001078

II.1.2) Main CPV code

- 30190000 - Various office equipment and supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

YPO are looking for Providers to be appointed onto a Framework Agreement for the supply of

Own Brand Stationery for use primarily in the education market. This Framework is designed

to meet the needs of YPO by establishing an agreement for Providers to deliver YPO branded

stock into YPO's distribution centre in Wakefield, West Yorkshire.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £7,000,000

II.2) Description

II.2.1) Title

YPO Repositionable Sticky Notes

Lot No

1

II.2.2) Additional CPV code(s)

- 30192700 - Stationery

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

YPO Repositionable Sticky Notes, various colours, shapes, sizes, including individual items

and packs.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 45%

Quality criterion - Name: Delivery and Customer Service / Weighting: 10%

Quality criterion - Name: Social Value/Sustainability / Weighting: 10%

Cost criterion - Name: Cost / Weighting: 35%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Correction

Lot No

2

II.2.2) Additional CPV code(s)

- 30192920 - Correction fluid
- 30192930 - Correction pens
- 30192940 - Correction pen refills

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

YPO correction fluids, roller mouse and pens.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Premium Ballpoint Pens

Lot No

3

II.2.2) Additional CPV code(s)

- 30192121 - Ballpoint pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Ballpoint pens with various coloured inks to be branded with YPO logo in packs of 50 with caps on lid.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Premium Multi Colour Ball Point Pens

Lot No

4

II.2.2) Additional CPV code(s)

- 30192121 - Ballpoint pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

4 colour ball point pens with various colours in packs of 10 with rubber grip.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Office Ball Point Pens

Lot No

5

II.2.2) Additional CPV code(s)

- 30192121 - Ballpoint pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Various packs of ball and stick pens in packs of 50 or 100 as stated within the specification with various ink colours including a lid or a cap.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Gel and Fineliner Pens

Lot No

6

II.2.2) Additional CPV code(s)

- 30192121 - Ballpoint pens
- 30192126 - Technical pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Gel pens of various coloured inks with lid/cap and soft grips. Fineliners of various coloured inks with a black barrel, cap/lid all items in packs of 10 12 or 30 with specific details set out in the specification.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Triangular Ball Pens

Lot No

7

II.2.2) Additional CPV code(s)

- 30192121 - Ballpoint pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Ballpoint pens with an ergonomic triangular barrel, pen cap/lid with various colours of inks.

Organised into packs of 50.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Whiteboard Erasers

Lot No

8

II.2.2) Additional CPV code(s)

- 30192100 - Erasers
- 30195911 - Whiteboard accessories

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Whiteboard erasers in various sizes and made of plastic or wood in various pack sizes, to carry YPO's logo.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Whiteboard Cleaning

Lot No

9

II.2.2) Additional CPV code(s)

- 30195911 - Whiteboard accessories

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Whiteboard cleaning wipes, wet and dry and cleaning spray.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Black Lead Pencils

Lot No

10

II.2.2) Additional CPV code(s)

- 30192130 - Pencils

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

HB pencils with single colour barrels with YPO logo. Includes pencils with an ergonomic triangular designs all in various sizes as detail within the specification.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December

2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

YPO Premium Black Lead Pencils

Lot No

11

II.2.2) Additional CPV code(s)

- 30192130 - Pencils

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Premium pencils with a hexagonal and triangular design in various pack sizes.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 35%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Highlighters

Lot No

12

II.2.2) Additional CPV code(s)

- 30192123 - Fibre pens
- 30192124 - Felt-tipped pens
- 30192126 - Technical pens

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

Highlighted with YPOs logo in various pack sizes and colours.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35

Quality criterion - Name: Delivery and Customer Service / Weighting: 10

Quality criterion - Name: Social Value/Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 45%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 1st January 2023 to 31st December 2024 with two options to extend by a further year. The maximum contract period will therefore be 4 years, from 1st January 2023 to 31st December 2026 (subject to an annual review, incorporating price negotiations and KPI performance)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-018834](#)

Section V. Award of contract

Contract No

001178

Lot No

1

Title

YPO Repositionable Sticky Notes

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hopax Europe Limited

Westerhope

Country

United Kingdom

NUTS code

- UKC21 - Northumberland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

2

Title

YPO Correction

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

3

Title

YPO Premium Ball Point Pens

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

4

Title

YPO Premium Multi Colour Ball Point Pens

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

5

Title

YPO Office Ball Point Pens

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

6

Title

YPO Gel & Fineliners Pens

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

7

Title

YPO Triangular Ball Point Pens

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Luxor UK Limited

High Wycombe

Country

United Kingdom

NUTS code

- UKJ13 - Buckinghamshire CC

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

8

Title

YPO Whiteboard Erasers

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

9

Title

YPO Whiteboard Cleaning

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Texet Sales Limited

Manchester

Country

United Kingdom

NUTS code

- UKD33 - Manchester

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

10

Title

YPO Black Lead Pencils

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

11

Title

YPO Premium Black Lead Pencils

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Ningbo Spring Stationery Co. Ltd

Ningbo

Country

United Kingdom

NUTS code

- UKZ - Extra-Regio NUTS 1

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section V. Award of contract

Contract No

001178

Lot No

12

Title

YPO Highlighters

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

25 October 2022

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hainenko Limited

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £7,000,000

Section VI. Complementary information

VI.3) Additional information

YPO are purchasing on the behalf of other contracting authorities. Please see the below link for

details: <https://www.ypo.co.uk/about/customers/permissible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract is

provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and

provides time for unsuccessful tenderers to challenge the award decision before the contract is

entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been

harmed or are at risk of harm by a breach of the rules to take action in the High Court (England,

Wales and Northern Ireland).

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom