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Tender

## **Liwyd Mansion - Fundraising Consultant Brief**

Oswestry Town Council

F02: Contract notice

Notice identifier: 2025/S 000-033067

Procurement identifier (OCID): ocds-h6vhtk-054e89

Published 17 June 2025, 4:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oswestry Town Council

The Guildhall, Bailey Head

Oswestry

SY111PZ

#### **Contact**

Samantha Jones

#### **Email**

[samantha.jones@shropshire.gov.uk](mailto:samantha.jones@shropshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG22 - Shropshire CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.oswestry-tc.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Llwyd Mansion - Fundraising Consultant Brief

### **II.1.2) Main CPV code**

- 66171000 - Financial consultancy services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Oswestry Town Council is seeking to appoint a Fundraising Consultant to work alongside Oswestry Town Council and its partners to develop a long term fundraising strategy and to support the implementation of fundraising for the Delivery Phase of the project.

### **II.1.5) Estimated total value**

Value excluding VAT: £7,500

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

Oswestry Town Council is seeking to appoint an Fundraising Consultant to work alongside Oswestry Town Council and its partners to develop a long term fundraising strategy and to support the implementation of fundraising for the Delivery Phase of the project.

The fundraising strategy is to consider all possible sources of funding, including, but not limited to, established public sector funding programmes, Trusts and Funds, legacies, sponsorship, high net worth and ultra high net worth individuals. Identifying unrestricted sources of funding will be particularly welcome.

There are two main purposes. The first is to support match funding requirements for the Delivery Phase of the project. The second is to support the long-term sustainability of

Llwyd Mansion relevant both in terms of regular income, but also in respect of medium to long term projects, whereby Oswestry Town Council is seeking to build resilience and sustainability for the building going forward ensuring enough return to carry out a wide range of maintenance and development needs identified as part of the management and maintenance plan.

The fundraising strategy and support with making applications for the Delivery Phase match funding needs will be provided in the Development Phase.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

18 August 2025

End date

24 July 2026

This contract is subject to renewal

Yes

Description of renewals

The appointment will be subject to a break clause on completion of the Development Phase, such that, in the event our Delivery Phase application is unsuccessful, the commission will not be taken any further.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Details within the procurement document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 July 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 July 2025

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oswestry Town Council

Oswestry

Country

United Kingdom