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Tender

Llwyd Mansion - Fundraising Consultant Brief

Oswestry Town Council

F02: Contract notice

Notice identifier: 2025/S 000-033067

Procurement identifier (OCID): ocds-h6vhtk-054e89

Published 17 June 2025, 4:14pm

Section I: Contracting authority

I.1) Name and addresses

Oswestry Town Council

The Guildhall, Bailey Head

Oswestry

SY111PZ

Contact

Samantha Jones

Email

samantha.jones@shropshire.gov.uk

Country

United Kingdom

Region code

UKG22 - Shropshire CC

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.oswestry-tc.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Llwyd Mansion - Fundraising Consultant Brief

II.1.2) Main CPV code

- 66171000 - Financial consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Oswestry Town Council is seeking to appoint a Fundraising Consultant to work alongside Oswestry Town Council and its partners to develop a long term fundraising strategy and to support the implementation of fundraising for the Delivery Phase of the project.

II.1.5) Estimated total value

Value excluding VAT: £7,500

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

II.2.4) Description of the procurement

Oswestry Town Council is seeking to appoint an Fundraising Consultant to work alongside Oswestry Town Council and its partners to develop a long term fundraising strategy and to support the implementation of fundraising for the Delivery Phase of the project.

The fundraising strategy is to consider all possible sources of funding, including, but not limited to, established public sector funding programmes, Trusts and Funds, legacies, sponsorship, high net worth and ultra high net worth individuals. Identifying unrestricted sources of funding will be particularly welcome.

There are two main purposes. The first is to support match funding requirements for the Delivery Phase of the project. The second is to support the long-term sustainability of Llwyd Mansion relevant both in terms of regular income, but also in respect of medium to long term projects, whereby Oswestry Town Council is seeking to build resilience and sustainability for the building going forward ensuring enough return to carry out a wide range of maintenance and development needs identified as part of the management and maintenance plan.

The fundraising strategy and support with making applications for the Delivery Phase match funding needs will be provided in the Development Phase.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

18 August 2025

End date

24 July 2026

This contract is subject to renewal

Yes

Description of renewals

The appointment will be subject to a break clause on completion of the Development Phase, such that, in the event our Delivery Phase application is unsuccessful, the commission will not be taken any further.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Details within the procurement document

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 July 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 July 2025

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Oswestry Town Council

Oswestry

Country

United Kingdom