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Tender

Llwyd Mansion - Interpretation Consultant Brief

Oswestry Town Council

F02: Contract notice

Notice identifier: 2025/S 000-033066

Procurement identifier (OCID): ocds-h6vhtk-054e88

Published 17 June 2025, 4:13pm

Section I: Contracting authority

I.1) Name and addresses

Oswestry Town Council

The Guildhall, Bailey Head

Oswestry

SY111PZ

Contact

Samantha Jones

Email

samantha.jones@shropshire.gov.uk

Country

United Kingdom

Region code

UKG22 - Shropshire CC

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.oswestry-tc.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Llwyd Mansion - Interpretation Consultant Brief

II.1.2) Main CPV code

- 79540000 - Interpretation services

II.1.3) Type of contract

Services

II.1.4) Short description

Oswestry Town Council is seeking to appoint an Interpretation Consultant to work alongside Oswestry Town Council, the Project Manager and its partners to develop an Interpretation Strategy for Llwyd Mansion NLHF delivery phase submission

II.1.5) Estimated total value

Value excluding VAT: £25,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

II.2.4) Description of the procurement

During the Development Phase, the Interpretation Consultant will work closely with other members of the team, particularly the Project Manager and Activity Planner to learn about Llwyd Mansion's history and our restoration journey.

This will be developed into an Interpretation Strategy, which will explore approaches to how we can tell our stories most effectively in order to engage with our current audiences

in greater depth and attract new audiences to the building.

The Strategy will also look at wider wayfinding within the townscape and how to effectively guide people to Llwyd Mansion.

The Strategy will including plans for signage where necessary

Through working with the Activity Planner, there will be opportunities to test and pilot interpretive ideas during the Development Phase, with the Interpretation Consultant advising on this.

The Interpretation Strategy will be completed and submitted with the Delivery Phase application along with concept designs up to RIBA Stage 3 along with costs for the production of designs from RIBA Stages 4-7, if Delivery Phase application successful and to include managing the install to interpretation elements

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

18 August 2025

End date

24 July 2026

This contract is subject to renewal

Yes

Description of renewals

The appointment will be subject to a break clause on completion of the Development Phase, such that, in the event our Delivery Phase application is unsuccessful, the commission will not be taken any further.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Details within Procurement document

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 July 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 July 2025

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Oswestry Town Council

Oswestry

Country

United Kingdom