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Tender

## **Llwyd Mansion - Interpretation Consultant Brief**

Oswestry Town Council

F02: Contract notice

Notice identifier: 2025/S 000-033066

Procurement identifier (OCID): ocds-h6vhtk-054e88

Published 17 June 2025, 4:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oswestry Town Council

The Guildhall, Bailey Head

Oswestry

SY111PZ

#### **Contact**

Samantha Jones

#### **Email**

[samantha.jones@shropshire.gov.uk](mailto:samantha.jones@shropshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG22 - Shropshire CC

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.oswestry-tc.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.oswestry-tc.gov.uk/the-council/projects/tendering-opportunities/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Llwyd Mansion - Interpretation Consultant Brief

#### **II.1.2) Main CPV code**

- 79540000 - Interpretation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oswestry Town Council is seeking to appoint an Interpretation Consultant to work alongside Oswestry Town Council, the Project Manager and its partners to develop an Interpretation Strategy for Llwyd Mansion NLHF delivery phase submission

#### **II.1.5) Estimated total value**

Value excluding VAT: £25,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

#### **II.2.4) Description of the procurement**

During the Development Phase, the Interpretation Consultant will work closely with other members of the team, particularly the Project Manager and Activity Planner to learn about Llwyd Mansion's history and our restoration journey.

This will be developed into an Interpretation Strategy, which will explore approaches to how we can tell our stories most effectively in order to engage with our current audiences

in greater depth and attract new audiences to the building.

The Strategy will also look at wider wayfinding within the townscape and how to effectively guide people to Llwyd Mansion.

The Strategy will including plans for signage where necessary

Through working with the Activity Planner, there will be opportunities to test and pilot interpretive ideas during the Development Phase, with the Interpretation Consultant advising on this.

The Interpretation Strategy will be completed and submitted with the Delivery Phase application along with concept designs up to RIBA Stage 3 along with costs for the production of designs from RIBA Stages 4-7, if Delivery Phase application successful and to include managing the install to interpretation elements

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

18 August 2025

End date

24 July 2026

This contract is subject to renewal

Yes

Description of renewals

The appointment will be subject to a break clause on completion of the Development Phase, such that, in the event our Delivery Phase application is unsuccessful, the commission will not be taken any further.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: Yes

Description of options

Details within Procurement document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 July 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 July 2025

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oswestry Town Council

Oswestry

Country

United Kingdom