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Tender

Lancaster Royal Grammar School ~ Catering Tender

Lancaster Royal Grammar School

F02: Contract notice

Notice identifier: 2024/S 000-033033

Procurement identifier (OCID): ocds-h6vhtk-04abe6

Published 14 October 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Lancaster Royal Grammar School

Lancaster Royal Grammar School, East Road

Lancaster

LA1 3EF

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKD44 - Lancaster and Wyre

Internet address(es)

Main address

<https://www.lrgs.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/5Y736MX97Q>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Lancaster Royal Grammar School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Catering services for:

Lancaster Royal Grammar School

II.1.5) Estimated total value

Value excluding VAT: £2,650,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD44 - Lancaster and Wyre

Main site or place of performance

Lancaster and Wyre

II.2.4) Description of the procurement

The successful Supplier will be required to provide Catering services for:

Lancaster Royal Grammar School

East Road

Lancaster

LA1 3EF

Contract value = annual catering turnover £530,000

The contract will be for a period of 3 years commencing September 2025 with the option to extend for a further 2 years.

Lancaster Royal Grammar School is a school of approx. 1260 students including 400 students in sixth form. The School has a boarding provision of typically 100-120 students. The sixth form is mixed whilst the lower school is an all boys school.

Lancaster Royal Grammar School is a buoyant selective state grammar school with a big reputation. The values central to Lancaster Royal Grammar School are those of academic and extra-curricular excellence and opportunity, within a diverse and tolerant community. We are particularly proud of the warmth of the relationships between pupils and staff, and of the quality of our pastoral care.

Through a contractor the school provides a break and lunch service 5 days a week through the main dining area, grab and go café and two sixth form cafes. Breakfast, lunch and evening meal is provided 7 days a week for those students in the boarding houses. Snacks are also provided to the boarding houses.

The school has a very busy sporting and hospitality calendar with the food provided by the catering provider being a very important part of these events. These may be held in the evenings or at weekends.

The school is looking for a catering partner who upholds exceptional standards of food and service and will work collaboratively with the school and its student to continue to develop and enhance all aspects of the service in line with student and school expectations. Healthy eating principles, a strong environmental ethos, innovation and continuous improvement will form a key component of ensuring that value for money is delivered to the students and the school.

Admitted body status will be expected as there are some members of catering staff in the local government pension scheme.

The school will be undergoing a comprehensive building programme likely to commence 2027/2028. This is likely to involve demolition and rebuild, extensive refurbishment and the use of temporary accommodation. The school will need their catering partner to be flexible and supportive in adjusting the catering requirement and provision so as to ensure that the same scope and standard of service is maintained whilst these works are taking place.

The expectation for contractor investment will be minimal due to the above and will most likely be for furniture or movable equipment.

See SQ document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standards, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

13 January 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Lancaster:-School-catering-services./5Y736MX97Q>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/5Y736MX97Q>

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VI.4) Procedures for review

VI.4.1) Review body

Lancaster Royal Grammar School

Lancaster Royal Grammar School, East Road

Lancaster

LA1 3EF

Country

United Kingdom