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Planning

Request for Supplier Information (RFI) – Electronic Document Management and Workflow (EDMWS) Solution

Argyll and Bute Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-033032

Procurement identifier (OCID): ocds-h6vhtk-03872d

Published 22 November 2022, 9:31am

Section I: Contracting authority

I.1) Name and addresses

Argyll and Bute Council

Kilmory

Lochgilphead

PA31 8RT

Contact

Emma Graham

Email

emma.graham@argyll-bute.gov.uk

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.argyll-bute.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00063

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Request for Supplier Information (RFI) – Electronic Document Management and Workflow (EDMWS) Solution

II.1.2) Main CPV code

- 48311000 - Document management software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

As part of the development process for a procurement strategy for Argyll and Bute Councils future Electronic Document Management and Workflow (EDMWS) solution, Argyll and Bute Council is seeking views and information from the market place in connection with the areas set out in this Request for Supplier Information (RFI).

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48311000 - Document management software package
- 48311100 - Document management system

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Argyll and Bute Council

II.2.4) Description of the procurement

The Council is looking to identify parties interested in delivering Argyll and Bute Councils Electronic Document Management and Workflow System, see attached document for full details.

II.2.14) Additional information

Responses should be returned no later than 5pm on the 9th December 2022 to emma.graham@argyll-bute.gov.uk

II.3) Estimated date of publication of contract notice

16 January 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

As part of the development process for a procurement strategy for Argyll and Bute Councils future Electronic Document Management and Workflow (EDMWS) solution, Argyll and Bute Council is seeking views and information from the marketplace in connection with the areas set out in this Request for Supplier Information (RFI).

Information provided in response to this request will be used in the development of our procurement strategy.

Nothing in this document shall be taken as constituting or indicating a contract or representation with or by Argyll and Bute Council. All information provided will be used for analysis and research purposes only.

By issuing this RFI, Argyll and Bute Council does not make any commitment to procure any of the described services. Furthermore, receipt of this RFI should not be construed as authorisation to incur any costs for which reimbursement would be sought.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=714302.

(SC Ref:714302)