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Not applicable

## **NHS Estates Technical Standards & Guidance Programme**

NHS England

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-033027

Procurement identifier (OCID): ocids-h6vhtk-03849f

Published 22 November 2022, 8:22am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

NHS England

1st Floor, Quarry House, Quarry Hill

Leeds

LS2 7UE

#### **Contact**

Russell Greenwood

#### **Email**

[russell.greenwood@nhs.net](mailto:russell.greenwood@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKE - Yorkshire and the Humber

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.england.nhs.uk/>

Buyer's address

<https://www.england.nhs.uk/>

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

NHS Estates Technical Standards & Guidance Programme

**II.1.2) Main CPV code**

- 71000000 - Architectural, construction, engineering and inspection services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The NHS England Technical Standards and Guidance (TSG) Programme is responsible for publication of Health Building Notes (HBNs) and Health Technical Memoranda (HTMs). These have been provided to the NHS since the 1960s, but in 2017 responsibility was discharged from DHSC to NHS Improvement (now NHS England), within the national NHS Estates and Facilities division. Producing TSG requires a specialist skill set, including architects, health planners, engineers, technical author and editorial skills. Since 2018 external specialist consultancy support has been procured to provide the necessary resource and expertise so NHS England can progress updates. The current contract for technical authoring is coming to an end and so NHS England are looking to award a new 4-year contract for the specialist skills required so the TSG Programme can continue.

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## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2022/S 000-032383](#)

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## Section VII. Changes

### VII.1.2) Text to be corrected in the original notice

Section number

II.2.4.1

Place of text to be modified

Description of procurement

Read

Text

The NHS Estates Technical Standards and Guidance Programme team have responsibility to support the NHS Constitution right for patients to be cared for in a "clean, safe, secure and suitable environment" through publication of a suite of technical guidance documents, available free of charge and disseminated via the NHS England website <https://www.england.nhs.uk/estates/>

Health Building Notes (HBNs) give best practice guidance on the design and planning of new healthcare buildings and adaptation or extension of existing facilities.

Health Technical Memoranda (HTMs) give comprehensive advice and guidance on the design, installation and operation of specialised building and engineering technology used in the delivery of healthcare.

Specific skills required depend on the nature and coverage of individual guidance documents. Some will be provided by NHS England staff, but the majority of the work to deliver these documents will need to be provided by external contractors:

Scoping - review existing guidance, both NHS related and more widely, to determine the specification of the guidance to be produced;

Production - work with the specified teams and stakeholders to develop the guidance, test and edit it;

Engagement with the appropriate stakeholders from NHS England, DHSC, across the NHS and relevant industry.

Professional services needed include:

Technical Authors

## Subject Matter Experts

## Technical Editors

Other specialist skillsets not available within NHS England, including healthcare architects, healthcare planners, engineers (e.g. mechanical, electrical, decontamination, fire) with specialist healthcare experience, medical equipment specialists, etc.

Project and Programme Management (PMO) resource to manage delivery of the programme and relevant interfaces.

These will be detailed more fully in the ITT.

In 2022 a prioritisation exercise was carried out with key stakeholders to identify the Top 40 out of the current suite of c.107 documents that require updates or new guidance developing. These priorities were assessed against key benefits criteria, including patient safety, quality and alignment with NHS England objectives. See attached document for details.

For the previous procurement, fixed prices were sought for guidance where scoping documents were available and/or production was required for top priorities. For the remainder of the guidance documents within the contract, indicative prices were sought, based on an estimate of document complexity, to provide flexibility within the call-off contract arrangement to adjust priorities within the programme if required, e.g. urgent operational or patient safety issues. We are seeking views and considering the model we will use for the new contract.

NHS England is asking potential bidders to complete a market assessment questionnaire to help inform the forthcoming procurement exercise. Questionnaires must be submitted by 06-12-2022 via <https://forms.office.com/r/EBxdXBGMpb>

The market engagement exercise aims to inform potential providers of the opportunity and collate feedback. A presentation and Q&A session is planned for w/c 12-12-2022. If you would like to join the online supplier event, please send your details including your name, title, organisation name and contact information (email and telephone) to [russell.greenwood@nhs.net](mailto:russell.greenwood@nhs.net)

Any procurement conducted because of this notice will be advertised separately and all organisations wanting to participate will need to respond to the procurement advertisement as and when it is published.