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Tender

STA exemplification and standardisation materials

Department for Education

F02: Contract notice

Notice identifier: 2023/S 000-032976

Procurement identifier (OCID): ocds-h6vhtk-041693

Published 7 November 2023, 5:04pm

Section I: Contracting authority

I.1) Name and addresses

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

Email

emily.bagshaw@education.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/department-for-education>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

STA exemplification and standardisation materials

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

This ITT is by the Standards and Testing Agency (STA), on behalf of the Department for Education, to carry out a competitive procurement exercise to award a contract for video and material creation services.

This contract will be for a minimum of one year, with an optional extension, subject to the requirements and budgetary approval of STA. The value of the initial term (1 year) is expected to be £60-100k. The maximum contract value, if the maximum extension is enacted by STA, is therefore expected to be £120-200k.

STA requires external creation services for:

Standardisation trial:

- Creation of three pupil Standardisation scripts and commentaries for key stage 2 (KS2) teacher assessment following the existing standardisation format
- Creation of two teacher judgment videos supporting two of the pupil scripts
- Creation of three teacher judgment transcripts supporting all the pupil scripts
- Creation of 2-3 additional pupil materials, per pupil script example, in accordance with current Standardisation exercise material format
- Completion of user testing feedback to provide clear understanding and comparison between video and transcript user feedback

- Quality assurance review of all created materials

Exemplification materials:

STA requires external professional proofing, enhancing and creation services for:

- Proofing, enhancing and quality assurance review of existing KS2 teacher assessment frameworks exemplification materials;
- Creation and quality assurance review of new KS2 teacher assessment frameworks exemplification materials.

For more information and to bid for this contract, please visit the Department for Education's e-tendering portal: <https://education.app.jaggaer.com/web/login.html>

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

STA requires external creation services for:

Standardisation trial:

- Creation of three pupil Standardisation scripts and commentaries for key stage 2 (KS2) teacher assessment following the existing standardisation format
- Creation of two teacher judgment videos supporting two of the pupil scripts
- Creation of three teacher judgment transcripts supporting all the pupil scripts

- Creation of 2-3 additional pupil materials, per pupil script example, in accordance with current Standardisation exercise material format
- Completion of user testing feedback to provide clear understanding and comparison between video and transcript user feedback
- Quality assurance review of all created materials

Exemplification materials:

STA requires external professional proofing, enhancing and creation services for:

- Proofing, enhancing and quality assurance review of existing KS2 teacher assessment frameworks exemplification materials;
- Creation and quality assurance review of new KS2 teacher assessment frameworks exemplification materials.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended at the sole discretion of the Department subject to requirements and budgetary approvals and shall be extended for a period from one month up to a total of one year.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 May 2024

IV.2.7) Conditions for opening of tenders

Date

15 December 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Department for Education

London

Country

United Kingdom