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Tender

## **STA exemplification and standardisation materials**

Department for Education

F02: Contract notice

Notice identifier: 2023/S 000-032976

Procurement identifier (OCID): ocds-h6vhtk-041693

Published 7 November 2023, 5:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[emily.bagshaw@education.gov.uk](mailto:emily.bagshaw@education.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-education>

### **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

STA exemplification and standardisation materials

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This ITT is by the Standards and Testing Agency (STA), on behalf of the Department for Education, to carry out a competitive procurement exercise to award a contract for video and material creation services.

This contract will be for a minimum of one year, with an optional extension, subject to the requirements and budgetary approval of STA. The value of the initial term (1 year) is expected to be £60-100k. The maximum contract value, if the maximum extension is enacted by STA, is therefore expected to be £120-200k.

STA requires external creation services for:

Standardisation trial:

- Creation of three pupil Standardisation scripts and commentaries for key stage 2 (KS2) teacher assessment following the existing standardisation format
- Creation of two teacher judgment videos supporting two of the pupil scripts
- Creation of three teacher judgment transcripts supporting all the pupil scripts
- Creation of 2-3 additional pupil materials, per pupil script example, in accordance with current Standardisation exercise material format
- Completion of user testing feedback to provide clear understanding and comparison between video and transcript user feedback
- Quality assurance review of all created materials

Exemplification materials:

STA requires external professional proofing, enhancing and creation services for:

- Proofing, enhancing and quality assurance review of existing KS2 teacher assessment frameworks exemplification materials;
- Creation and quality assurance review of new KS2 teacher assessment frameworks exemplification materials.

For more information and to bid for this contract, please visit the Department for Education's e-tendering portal: <https://education.app.jaggaer.com/web/login.html>

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

STA requires external creation services for:

Standardisation trial:

- Creation of three pupil Standardisation scripts and commentaries for key stage 2 (KS2) teacher assessment following the existing standardisation format
- Creation of two teacher judgment videos supporting two of the pupil scripts
- Creation of three teacher judgment transcripts supporting all the pupil scripts
- Creation of 2-3 additional pupil materials, per pupil script example, in accordance with current Standardisation exercise material format
- Completion of user testing feedback to provide clear understanding and comparison between video and transcript user feedback
- Quality assurance review of all created materials

Exemplification materials:

STA requires external professional proofing, enhancing and creation services for:

- Proofing, enhancing and quality assurance review of existing KS2 teacher assessment frameworks exemplification materials;
- Creation and quality assurance review of new KS2 teacher assessment frameworks exemplification materials.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended at the sole discretion of the Department subject to requirements and budgetary approvals and shall be extended for a period from one month up to a total of one year.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 May 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

15 December 2023

Local time

12:00pm

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Education

London

Country

United Kingdom