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Contract

## **Provision of a Professional Conference Organiser for the Delivery of One Young World, Belfast 2023**

Belfast City Council

F03: Contract award notice

Notice identifier: 2022/S 000-032971

Procurement identifier (OCID): ocids-h6vhtk-0323d8

Published 21 November 2022, 3:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Belfast City Council

9 - 21 Adelaide Street

Belfast

BT2 8DJ

#### **Email**

[crothersr@belfastcity.gov.uk](mailto:crothersr@belfastcity.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

<http://www.belfastcity.gov.uk>

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Professional Conference Organiser for the Delivery of One Young World, Belfast 2023

Reference number

T2210

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Belfast City Council has awarded a contract with an experienced Contractor to work with Council's Culture & Tourism team, Visit Belfast, and One Young World to lead on the development and delivery of Belfast's responsibilities as host city to One Young World in 2023.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £250,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

#### **II.2.4) Description of the procurement**

The successful contractor is required to:

- To work with Belfast City Council, Visit Belfast, and One Young World to plan and deliver key responsibilities of the host city including opening and closing ceremony, counsellor dinner, night summit, social programme, and cultural programme elements.
- To work alongside the Professional Conference Organiser appointed to deliver One Young World led areas of responsibilities.
- To lead, manage and co-ordinate all host city elements of the programme and report into agreed management and governance structure in agreed areas and targets including programme, budget, operations, marketing, evaluation, sustainability, impact, and legacy.
- To develop and manage host city sponsorship strategy to deliver income and in-kind sponsorship from private sector partners to agreed targets.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criteria / Weighting: 80

Quality criterion - Name: Cost / Weighting: 20

Price - Weighting: 20

#### **II.2.11) Information about options**

Options: Yes

Description of options

See Schedule 1 Specification

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The successful contractor will be entitled to a maximum management fee (including all onsite staffing fees) of £250k, but will be responsible for managing the overall budget for the event. The overall budget will come from public funding (from Belfast City Council, the Northern Ireland Executive and private sponsorship with an approximate 50/50 split).

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-007486](#)

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## **Section V. Award of contract**

### **Contract No**

T2210

### **Title**

Provision of a Professional Conference Organiser for the Delivery of One Young World, Belfast 2023

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Conference Partners International

Dublin

Dublin 18

Country

Ireland

NUTS code

- IE061 - Dublin

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £250,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Chichester Street

Belfast

BT1 3JY

Country

United Kingdom