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Tender

## **Parent Carer Needs Assessment and Support**

Norfolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-032961

Procurement identifier (OCID): ocds-h6vhtk-04abba

Published 14 October 2024, 12:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Parent Carer Needs Assessment and Support

Reference number

NCCT42818

#### **II.1.2) Main CPV code**

- 85320000 - Social services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Norfolk County Council's contract for the provision of Parent Carer Needs Assessment and Support service is due to end on the 31st of March 2025. The Council is looking to award a new contract due to commence on the 1st of April 2025. The service is aimed at assessing and supporting the parent/carer of disabled children in Norfolk, so they are better able to meet the needs of their child(ren).

### **II.1.5) Estimated total value**

Value excluding VAT: £510,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Across Norfolk

### **II.2.4) Description of the procurement**

The Council is seeking to commission a service that will enable parent carers to improve their confidence in their ability to support and meet the needs of their child, helping to reduce crisis and need for other services, and improve relationships between parent carers and their family members including the cared for. The service will deliver this by helping the parent carers connect with support services, improving the wellbeing of parent carers by reducing loneliness and isolation by providing opportunities to connect and meet

other parent carers in a similar situation, and improving their understanding of what support is available, ensuring they can access this in a timelier way.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £510,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

43

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 November 2024

Local time

11:05am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 November 2024

Local time

11:05am

Place

Electronically

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council

Norwich

NR1 2DH

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Norfolk County Council

Norwich

NR1 2DH

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

**VI.4.4) Service from which information about the review procedure may be obtained**

Norfolk County Council

Norwich

Country

United Kingdom