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Tender

## **Single Use Podiatry Instruments**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

F02: Contract notice

Notice identifier: 2022/S 000-032954

Procurement identifier (OCID): ocds-h6vhtk-0386f5

Published 21 November 2022, 1:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Common Services Agency (more commonly known as NHS National Services Scotland) ("NSS")

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### **Email**

[wouter.piessens@nhs.scot](mailto:wouter.piessens@nhs.scot)

#### **Telephone**

+44 7890966321

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Single Use Podiatry Instruments

Reference number

NP17723

#### **II.1.2) Main CPV code**

- 33140000 - Medical consumables

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Common Services Agency (more commonly known as National Services Scotland) ('the Authority') acting through its division Procurement, Commissioning and Facilities is undertaking this procurement of supply and of Single Use Podiatry Instruments on behalf of all entities constituted pursuant to the National Health Service (Scotland) Act 1978 (i.e. all NHS Scotland Health Boards, Special Health Boards and the Authority or other NHS Organisation established pursuant to the NHS (Scotland) Act 1978), any integrated Joint Boards established pursuant to the new Public Bodies (Joint Working) Scotland Act 2014 (collectively hereafter referred to as 'Participating Authorities').

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 33140000 - Medical consumables

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Supply and delivery of Sterile, Single Use, Single wrapped podiatry Instruments, including but not limited to all entities constituted pursuant to the National Health Service

(Scotland) Act 1978, (i.e. All NHS Scotland Health Boards, Special Health Boards and the Authority or other NHS organisation established pursuant to the NHS (Scotland) Act 1978) and any Integrated Joint Boards established pursuant to the new Public Bodies (Joint Working) Scotland Act 2014). Supply and delivery too all charities, hospices or similar organisations providing care to NHS Scotland patients under contract to any NHS body.

Full details available in ITT Documents.

Lot 1 - Sterile, Single Use, single wrapped podiatry Instruments. Unranked Multi Supplier Framework.

### **II.2.5) Award criteria**

Quality criterion - Name: Product Quality / Weighting: 45

Quality criterion - Name: Sustainability and ethical supply chain / Weighting: 5

Price - Weighting: 50%

### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1 optional extension period both consisting of 12 months can be utilised by the Authority

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Minimum level(s) of standards required:

(1) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the

candidate in respect of the activities which are similar type to the subject matter of the notice.

(2) All candidates will be required to provide statement of accounts or extracts relating to their business. See contract/tender documentation

which incorporates the requirements of the ESPD(Scotland) and the financial period of reporting is the previous 3 financial years.

Minimum level(s) of standards possibly required

Employers (Compulsory) Liability Insurance GBP 5,000,000 minimum

Public Liability Insurance GBP 5,000,000 minimum

### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

Confirm all products are CE/UKCA/CE UKNI marked as a Medical device as per Medical device directive 93/42/EEC (to be superseded by UKCA Regulation).

Confirm you, the tendering organisation, hold ISO 13485 or equivalent

All companies within the supply chain are either approved to ISO9001 or ISO 13485 or equivalent or are working to policies which can be aligned with these standards and are committed to achieving these certificates.

Confirm you, the tendering organisation, hold ISO 14001 or equivalent or have policies in place to address environmental management and are working towards certification.

Confirm that all products tendered are compliant to GS1 for the duration of the framework

Confirm that all products tendered are Latex Free (Inclusive of Packaging)

Confirm that all products shall be quoted inclusive of delivery, and duty, where applicable.

Confirm all products are supplied sterile and individually wrapped.(Except emery boards)

A range of products, as detailed in attached Pricing schedule will be evaluated by Clinical members of the Commodity Advisory Panel against the requirements detailed in the Price Schedule and within the product evaluation templates. Please confirm you will submit free of charge samples of products tendered for evaluation as detailed in the price schedule.

Potential Framework Participants must confirm they are able to meet all mandatory requirements as detailed within the ITT in particular please see NP17723 Scoring Methodology document for full details.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see details contained within the ITT in the attachment titled NP17723 Scoring Methodology

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 December 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 10 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

22 December 2022

Local time

12:00pm

Place

Canderside,

2 Swinhill Avenue

Larkhall

ML9 2QX



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The values in Section II.1.5, reflects the full duration of the framework including any extension options.

A summary of the expected community benefits has been provided as follows:

- 'Community Benefits' in this context are contractual requirements which deliver a wider social benefit in addition to the core purpose of the contract. Examples of Community Benefits

- Community activity – investment in buildings, resources, facilities, (new or repair), human resources

- Supporting education, learning, schools – school visits, presentations, providing resources, factory / site visits, education, training and learning

- Employment – supporting via apprentices, employing unemployed, training, skills development, supporting return to work

- Economic – support SMEs, 3rd sector / supported business indirectly, directly or via sub-contracting

- In particular, requirements which the authority is particularly interested in for this framework relate to targeted training and recruitment. The Authority is interested in opportunities for the long term unemployed, those not in education, employment or training employment, addressing barriers to employment and personal development through vocational qualifications.

- National Services Scotland and Public Health Scotland have launched NHS Scotland's Community Benefits Gateway.

Access the portal: [https://nhsnss.service-now.com/community\\_benefit](https://nhsnss.service-now.com/community_benefit) Find out more:  
Access our Community Benefit Gateway | National Services Scotland (nhs.scot)

<https://www.publichealthscotland.scot/our-organisation/procurement/community-benefits-gateway/Requirement>

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22845.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

(SC Ref:713445)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<http://www.nhsscotlandprocurement.scot.nhs.uk/>

### **VI.4.2) Body responsible for mediation procedures**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<http://www.nhsscotlandprocurement.scot.nhs.uk/>

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

The Authority will notify economic operators who submitted a tender or (where no deselection process has previously been made) applied to be selected to tender, of its decision to award the Framework Agreement which notification will contain, among other information, a summary of the reasons as to why the economic operator was unsuccessful. The notification will incorporate a 'standstill period' of a minimum of 10(ten) clear calendar days (or a minimum of 15(fifteen) if the communication method used is not electronic) between the date on which the Authority dispatches the notice(s) and the date on which the Authority proposes to conclude the relevant Framework

Agreement. The bringing of court proceedings against the Authority during the standstill period will automatically continue the prohibition on entering into the Framework Agreement until the court proceedings are determined, discontinued or disposed of, or the court, by interim order, brings to amend the prohibition. The remedies that may be awarded by the courts before the Framework Agreement has been entered into include the setting aside of the decision to award the Framework Agreement to the winning tenderer(s). The bringing of court proceedings against the Authority after the framework Agreement has been entered into will not affect the Framework Agreement unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2015 can be established. Otherwise the remedies that maybe awarded by the courts where the Framework Agreement has been entered into are limited to the award of damages.