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Tender

## **A Multi Provider Framework Agreement for Integrated Service Providers (ISP) and the Provision of Member Data Services Primarily in Support of the Local Government Pension Scheme**

NORFOLK COUNTY COUNCIL

City of Bradford Metropolitan District Council (as Administering Authority of the West Yorkshire Pension Fund)

City of Wolverhampton Council (As Administering Authority of West Midlands Pension Fund)

Cheshire West and Chester Council (As Administering Authority for Cheshire Pension Fund)

Essex County Council (As Administering Authority of the Essex Pension Fund)

Northern Ireland Local Government Officers' Superannuation Committee (NILGOSC)

Tameside Metropolitan Borough Council (as Administering Authority of the Greater Manchester Pension Fund)

Wirral Council (as Administering Authority of the Merseyside Pension Fund)

F02: Contract notice

Notice identifier: 2023/S 000-032948

Procurement identifier (OCID): ocds-h6vhtk-03b543

Published 7 November 2023, 3:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR1 2DH

**Contact**

Julie Ward

**Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

**Telephone**

+44 1603224320

**Country**

United Kingdom

**Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

[https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles.](https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles)

**I.1) Name and addresses**

City of Bradford Metropolitan District Council (as Administering Authority of the West Yorkshire Pension Fund)

Bradford

**Email**

[pensions@wypf.org.uk](mailto:pensions@wypf.org.uk)

**Country**

United Kingdom

**Region code**

UKE41 - Bradford

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.wypf.org.uk](http://www.wypf.org.uk)

**I.1) Name and addresses**

City of Wolverhampton Council (As Administering Authority of West Midlands Pension Fund)

Wolverhampton

**Email**

[pensionfundenquiries@wolverhampton.gov.uk](mailto:pensionfundenquiries@wolverhampton.gov.uk)

**Country**

United Kingdom

**Region code**

UKG39 - Wolverhampton

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.wmpfonline.com/pensionsportal](http://www.wmpfonline.com/pensionsportal)

### **I.1) Name and addresses**

Cheshire West and Chester Council (As Administering Authority for Cheshire Pension Fund)

Ellesmere Port

#### **Email**

[pensions@cheshirewestandchester.gov.uk](mailto:pensions@cheshirewestandchester.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKD63 - Cheshire West and Chester

#### **Justification for not providing organisation identifier**

Not on any register

#### **Internet address(es)**

Main address

[www.cheshirepensionfund.org](http://www.cheshirepensionfund.org)

### **I.1) Name and addresses**

Essex County Council (As Administering Authority of the Essex Pension Fund)

Chelmsford

#### **Email**

[pensionenquiries@essex.gov.uk](mailto:pensionenquiries@essex.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKH3 - Essex

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://essexpensionfund.co.uk>

**I.1) Name and addresses**

Northern Ireland Local Government Officers' Superannuation Committee (NILGOSC)

Belfast

**Email**

[info@nilgosc.org.uk](mailto:info@nilgosc.org.uk)

**Country**

United Kingdom

**Region code**

UKN06 - Belfast

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://nilgosc.org.uk>

**I.1) Name and addresses**

Tameside Metropolitan Borough Council (as Administering Authority of the Greater Manchester Pension Fund)

Droylsden

**Email**

[mail@gmpf.org.uk](mailto:mail@gmpf.org.uk)

**Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.gmpf.org.uk](http://www.gmpf.org.uk)

**I.1) Name and addresses**

Wirral Council (as Administering Authority of the Merseyside Pension Fund)

Liverpool

**Email**

[mpfadmin@wirral.gov.uk](mailto:mpfadmin@wirral.gov.uk)

**Country**

United Kingdom

**Region code**

UKD72 - Liverpool

### **Justification for not providing organisation identifier**

Not on any register

### **Internet address(es)**

Main address

<http://www.mpfmembers.org.uk>

### **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>.

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

A Multi Provider Framework Agreement for Integrated Service Providers (ISP) and the Provision of Member Data Services Primarily in Support of the Local Government Pension Scheme

Reference number

NCCT42646

#### **II.1.2) Main CPV code**

- 66520000 - Pension services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council ( As Administering Authority of the Norfolk Pension Fund), on its own behalf and on behalf of the Authorities listed in this notice wish to establish a multi-lot, multi-provider framework agreement for the provision of Integrated Service Providers and Member data Services to be available to all LGPS Funds and other bodies as defined in the Find a Tender Contract Notice.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Integrated Service Providers (ISP)

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

Suppliers must be able to deliver a fully compliant, functional, operational and audited always-on Integrated Service Provider solution for connection to the Pension Dashboard MaPS digital architecture and eco system.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Address Tracing and Correction Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of UK address tracing and address correction services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Mortality Screening Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of mortality screening services for deaths registered in the UK.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Overseas Address Tracing and Correction Services

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of overseas address tracing and address correction services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Overseas Proof of Life and Mortality Screening Services

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

To provide proof of life checks to be carried out, and/ or provide mortality screening services for deaths registered overseas.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Bank Account Verification

Lot No

6

**II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

To provide verification of members bank account details in real-time.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2) Description**

**II.2.1) Title**

Data Quality Reporting for Pensions Dashboard Readiness

Lot No

7

**II.2.2) Additional CPV code(s)**

- 66523100 - Pension fund administration services

**II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

**II.2.4) Description of the procurement**

To Provide data quality and/or dashboard readiness services.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section IV. Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-008398](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 December 2023

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

18 December 2023

Local time

2:05pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

In addition to those listed above, the framework may also be used by:

- any LGPS administering authorities as defined in the Local Government Pension Scheme Regulations 2013 (SI 2013/2356) (as amended) including the firefighters' pension scheme and police pension schemes and any of their participating employing authorities, or in relation to the LGPS in Scotland, any administering authority and any of their scheme employers as defined in the Local Government Pension Scheme (Scotland) Regulations 2018 (SSI 2018/141) (as amended);
- NILGOSC in Northern Ireland and employing authorities as defined in the Local Government Pension Scheme Regulations (Northern Ireland) 2014 SRNI/188 (as amended)
- the Board of the Pension Protection Fund (<http://www.pensionprotectionfund.org.uk>)
- any other administering authority or organisation of a public sector pension scheme or any public sector body or that requires pension related services;
- any common asset pool or collective investment vehicle established by or on behalf of an administering authority or group of administering authorities; or

any bodies, organisations or companies established by them for the purpose of operating on a collective basis.

### VI.4) Procedures for review

#### VI.4.1) Review body

Nplaw

Norwich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council has decided to incorporate a standstill period at the point when information on the proposed award of the contract is communicated to tenderers. The standstill period, which will be for a minimum of ten calendar days, provides time for unsuccessful tenders to challenge the award decision before the Contract is entered into. Aggrieved parties who have been harmed or are at risk of harm by any breach of the Council's obligations may take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.