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Tender

Harefield Infant School Catering Tender

Harefield Infant School

F02: Contract notice

Notice identifier: 2024/S 000-032941

Procurement identifier (OCID): ocds-h6vhtk-04abb0

Published 14 October 2024, 11:32am

Section I: Contracting authority

I.1) Name and addresses

Harefield Infant School

High Street

Harefield

UB9 6BT

Contact

Sarah Beever

Email

sbeever@harefieldijs.com

Telephone

+44 1895463249

Country

United Kingdom

NUTS code

UKI74 - Harrow and Hillingdon

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Harefield Infant School Catering Tender

Reference number

RM&C/2024/HIS/449

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The school is putting its catering contract out to tender with a contract start date of 4th April 2025.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKI74 - Harrow and Hillingdon

Main site or place of performance

Harefield Infant School High Street, Harefield, Middlesex, UB9 6BT

II.2.4) Description of the procurement

They are an infant school for children between the ages of three and seven within the village of Harefield in the London Borough of Hillingdon. They also cater to Harefield Junior School which is adjacent to them.

Pupil Numbers:

Nursery 35

KS1 134

KS2 205

Total 169 Infants / 205 Junior = 374

Pricings/Sales

Nursery Meals - Uptake: 8 average / Value: 2.34 GBP

UIFSM - Entitled: 134 / Uptake: 78 average / Value: 2.34 GBP Infants / Value: 2.37 GBP Juniors

FSM - Entitled: 205 / Uptake: 127 average / Value: 2.34 GBP Infants / Value: 2.37 GBP Juniors

Pupil Paid Meals N/A

Staff Duty Meal N/A

Staff Cash Meals - No of Staff: 67 / N/A

Sales over 12 months

Nursery Sales 33,557 GBP

UIFSM Sales 34,679 GBP

FSM Sales 57,188 GBP

Pupil Paid Meal Sales N/A

Staff Duty Meal Sales N/A

Staff Cash Sales N/A

Hospitality Sales N/A

Service Times

Infants Service

11:30 – 12:30

11:30 – Nursery and Reception

12:00 – Year 1

12:30 – Year 2

Junior Service

11:45 – 12:45

11:45 – Years 3 and 4

12:15 – years 5 and 6

Current Contractor

The Pantry

Other Information / School Specific Objectives

London Living Wage

Halal meat is required

As far as we are aware no members of the catering team are in a LGPS

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 November 2024

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

9 December 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232960.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232960)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

Tim.allen@rmandcconsultants.co.uk

Telephone

+44 7990327563

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk