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Tender

Supply & Delivery of Horticultural Products

Falkirk Council

F02: Contract notice

Notice identifier: 2024/S 000-032928

Procurement identifier (OCID): ocds-h6vhtk-04aba5

Published 14 October 2024, 10:36am

Section I: Contracting authority

I.1) Name and addresses

Falkirk Council

The Foundry, 4 Central Park, Central Boulevard

Larbert

FK5 4RU

Email

CPU@falkirk.gov.uk

Telephone

+44 1324506566

Country

United Kingdom

NUTS code

UKM76 - Falkirk

Internet address(es)

Main address

<http://www.falkirk.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply & Delivery of Horticultural Products

Reference number

PS/370/25

II.1.2) Main CPV code

- 03121000 - Horticultural products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Falkirk Council wishes to undertake a tendering process to enter into a framework agreement with suppliers for the supply and delivery of Horticultural Products. Suppliers will provide material support to the Councils Roads and Grounds Maintenance departments based at Earls Road Grangemouth and throughout Falkirk District sites as required.

II.1.5) Estimated total value

Value excluding VAT: £480,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Turf Products

Lot No

1

II.2.2) Additional CPV code(s)

- 03441000 - Ornamental plants, grasses, mosses or lichens
- 77314100 - Grassing services
- 03110000 - Crops, products of market gardening and horticulture
- 71421000 - Landscape gardening services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Turf Products.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

II.2) Description

II.2.1) Title

Topsoil – Premium Grade

Lot No

2

II.2.2) Additional CPV code(s)

- 14212400 - Soil
- 14212410 - Topsoil

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Premium Grade Topsoil.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £30,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

II.2) Description

II.2.1) Title

Topsoil – Economy Grade

Lot No

4

II.2.2) Additional CPV code(s)

- 14212400 - Soil
- 14212410 - Topsoil

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Economy Grade Topsoil.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £40,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

II.2) Description

II.2.1) Title

Topsoil – Bulk Bag

Lot No

5

II.2.2) Additional CPV code(s)

- 14212400 - Soil
- 14212410 - Topsoil

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Bulk Bagged Topsoil's.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £10,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

II.2) Description

II.2.1) Title

Horticultural Sundries

Lot No

6

II.2.2) Additional CPV code(s)

- 03120000 - Horticultural and nursery products
- 03121000 - Horticultural products
- 03100000 - Agricultural and horticultural products

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Horticultural Sundries.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Play Grade Woodchip

Lot No

7

II.2.2) Additional CPV code(s)

- 03121000 - Horticultural products
- 03416000 - Wood waste
- 03417000 - Scrap wood

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Play Grade Wood Chip. Supplied products must comply with the Government Timber Procurement Policy.

Please refer to link provided and the specification within the ITT documentation for further details.

<https://www.gov.uk/guidance/timber-procurement-policy-tpp-prove-legality-and-sustainability>

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £70,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Herbicides/Pesticides

Lot No

8

II.2.2) Additional CPV code(s)

- 24453000 - Herbicides
- 24451000 - Pesticides

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Herbicides & Pesticides.

Suppliers must evidence their Operational Systems, Training and Competency of Operatives in relation to the storage and handling of the products listed within the pricing schedule (Appendix A8).

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Sport Line Marking

Lot No

9

II.2.2) Additional CPV code(s)

- 44810000 - Paints
- 44812220 - Water paints
- 37451710 - Soccer field marking equipment

- 45212213 - Sport markings works

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of Sport Line Marking Paint.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2) Description

II.2.1) Title

Topsoil – General Grade

Lot No

3

II.2.2) Additional CPV code(s)

- 14212400 - Soil
- 14212410 - Topsoil

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

II.2.4) Description of the procurement

Falkirk Council wishes to establish a framework agreement with suitably experienced suppliers for the supply and delivery of General Purpose Grade Topsoil.

Please refer to the specification within the ITT documentation for further details.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £30,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

It is a requirement of this tender that if the Bidder is UK based they must hold a valid registration with Companies House. Where the Bidder is UK based but not registered at Companies House they must be able to verify to the Council's satisfaction that they are trading from the address provided in the tender and under the Company name given.

III.1.2) Economic and financial standing

List and brief description of selection criteria

A Credit safe credit scoring check will be ran on registered Company Name and Company Number provided by the bidder. Where the resulting Credit Rating score is less than 30/100 the bidder may be excluded from the tender process unless suitable financial information is provided that gives satisfactory assurances to the Council regarding financial risk in appointing the bidder to the contract

Minimum level(s) of standards possibly required

Employer's (Compulsory) Liability Insurance = 10 Million GBP

Public Liability Insurance = 5 Million GBP

Product Liability Insurance = 5 Million GBP

Motor Insurance = 5 Million GBP

-complying with the minimum requirements as stipulated by UK Government

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As listed within the tender documentation.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 45

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 November 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 November 2024

Local time

11:00am

Place

Falkirk

Information about authorised persons and opening procedure

Tender Opening Committee comprising Council Procurement Advisor

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: November 2028

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

1. Bidders will be required to provide 2 examples from the past 3 years that demonstrate that they have the relevant experience to deliver the services/ supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

2. Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

3. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent), or provide additional supportive information as detailed within Document 4 "PS 370 25 SPD (Scotland) Standardised Statements".

4. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with ISO 45001:2018 (or equivalent) or provide additional supportive information as detailed within Document 4 "PS 370 25 SPD (Scotland) Standardised Statements".

5. The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate or provide additional supportive information as detailed within Document 4 "PS 370 25 SPD (Scotland) Standardised Statements".

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=779811.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Falkirk Council are currently trialling a new approach to Community Benefits for some tenders. We would like to work more collaboratively with our suppliers to achieve the best possible outcome for our communities while ensuring the process is simple and beneficial for our suppliers.

As this is a collaboration the community benefits are not specified at this point, however provision of Community Benefits are an integral part of the tender and must be supplied. These mandatory benefits will equate to no more than 1% of the spend with the supplier.

Examples of Community Benefits that may be requested are as below. These are representative and not required examples:-

- Donation of goods / materials to a local community / school
- Donation of funds to a local foodbank
- Provision of expertise in relation to design / maintenance of wildlife area

In addition, it is acknowledged that suppliers may be able to identify areas of provision of Community Benefits that have not previously been considered and these suggestions will be welcomed. It should however be noted that the benefits to be provided are new benefits as a result of this arrangement and not continuation of an existing agreement.

(SC Ref:779811)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=779811

VI.4) Procedures for review

VI.4.1) Review body

Falkirk Sheriff Court and Justice of the Peace

Sheriff Court House Main Street Camelon

Falkirk

FK1 4AR

Country

United Kingdom