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Tender

Provision of Family Time Services

Derby City Council

F02: Contract notice

Notice identifier: 2022/S 000-032888

Procurement identifier (OCID): ocds-h6vhtk-0386cd

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Section I: Contracting authority

I.1) Name and addresses

Derby City Council

Corporation Street

Derby

DE1 2FS

Contact

Paul Hallsworth

Email

procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.derby.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.eastmidstenders.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.eastmidstenders.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Family Time Services

Reference number

TD1930

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Derby City Council is seeking a Provider to deliver a flexible and effective Family Time Service across and outside of Derby on behalf of its People Services Directorate.

The Provider is required to deliver a good quality Family Time Service that is safe (physically and mentally) for the children and young people and enables the child/young person and their families to build safe and positive relationships for the future.

II.1.5) Estimated total value

Value excluding VAT: £264,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

II.2.4) Description of the procurement

Derby City Council is seeking a Provider to deliver a flexible and effective Family Time Service across and outside of Derby on behalf of its People Services Directorate.

The Provider is required to deliver a good quality Family Time Service that is safe (physically and mentally) for the children and young people and enables the child/young person and their families to build safe and positive relationships for the future.

Family Time is court ordered supervised contact session resulting from a Care Order which grants the Authority shared Parental Responsibility for a child/young person, with their parents (post-court).

Family Time must be planned to meet the specific aims of the court ordered contact, taking into account any particular requirements and timescales.

Supervised Family Time usually takes place after school hours and during school holidays. It is vital that the Provider can respond to fluctuating levels of service requests, especially during weekdays 3.00pm to 6.30pm, Saturdays, school holidays and including throughout the day, depending on demand.

Venues to facilitate Family Time must be neutral, safe and accessible. These will be within the city of Derby, and/or within a 50 mile radius of the city as specified in an individual child/young person's Care Order.

Supervised Family Time sessions typically last up to two hours and supervisors must have competent observational, recording and reporting skills.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £264,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Initial term of twelve months with an option to extend for up to another twelve months.

Potential date for advertising renewal if option is not taken is November 2023.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Initial term of twelve months with one option to extend for up to another twelve months.

II.2.14) Additional information

Please note, providers wishing to express interest and obtain the documentation must do so by 11.30pm on Wednesday 21st December 2022. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and submit a bid.

The deadline for returns is 10.00am on Thursday 22nd December 2022.

Documents are available at www.eastmidstenders.org

Please search for TD1930

Please note: we will only accept expressions of interest through the e-tendering system

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Information and formalities necessary for evaluating if requirements are met:

Any supplier may be disqualified who:

(a) is bankrupt or is being wound up, where his affairs are being administered by the court, where

he has entered into an arrangement with creditors, where he has suspended business activities or is

in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding

up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) has been convicted by a judgment which has the force of res judicata in accordance with the

legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contract

authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in

accordance with the legal provisions of the country in which he is established or with those of

the

country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting

authority;

(g) is guilty of serious misrepresentation in supplying the information required under this Section

or has not supplied such information;

(h) has been the subject of a conviction for participation in a criminal organization, as defined in

Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of

26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention

relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in

Article 1 of Council

Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

III.2.2) Contract performance conditions

The Authority will exclude bidder(s) that are not registered with National Association of Child Contract Centres (NACCC).

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 December 2022

Local time

11:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 December 2022

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: If option to extend not taken then potential date for advertising renewal is November 2023.

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Derby City Council will incorporate a minimum 10 calendar days standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into.

Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact details provided in section 1.1 of this notice.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court(England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months).

Where a contract has not been entered into the Court may order the setting aside of the

award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages. [The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into].