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Tender

## Physiotherapy Services

The Mayor and Commonalty and Citizens of the City of London in it's capacity as Police Authority. [The Contracting Authority]

F02: Contract notice

Notice identifier: 2025/S 000-032885

Procurement identifier (OCID): ocds-h6vhtk-054e17

Published 17 June 2025, 11:47am

## Section I: Contracting authority

### I.1) Name and addresses

The Mayor and Commonalty and Citizens of the City of London in it's capacity as Police Authority. [The Contracting Authority]

Po Box 270, Guildhall

London

EC2P 2EJ

### Email

[mitchell.walker@cityoflondon.gov.uk](mailto:mitchell.walker@cityoflondon.gov.uk)

### Telephone

+44 02076063030

### Country

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<https://cityoflondon.ukp.app.jaggaer.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://cityoflondon.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://cityoflondon.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Physiotherapy Services

#### **II.1.2) Main CPV code**

- 85142100 - Physiotherapy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of London Corporation (COL) City of London Police (COLP) is seeking tenders for the provision of Occupational Health Physiotherapy services for 2 days per week (14 hours) for 45 weeks a year.

The Contract for the provision of the relevant service will initially be for a period of 2 year commencing on 01 August 2025 with an option to renew the Contract for a further 2 years subject to satisfactory performance and effective service delivery.

The City of London Corporation and the City of London Police operate a multi-disciplinary Occupational Health Service (OHS). The team is made up of Occupational Health Advisers, Occupational Health Physician, CBT therapist, Physiotherapist, Counsellor and psychological services and Occupational Health Administrative support.

The COL and COLP are currently tendering for the provision of occupational health physiotherapy services to provide functional capability assessments, rehabilitation programmes, treatment for musculoskeletal conditions and advice, guidance and consultation on workplace ergonomics, musculoskeletal (MSK) health promotion and fitness. The purpose of the service is to both improve attendance management and provide support for people to remain at or getting back to work in a fully functional capacity as soon as possible. The OH service is looking to develop the Physiotherapy role exploring ways to actively engage management in supporting rehabilitation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £108,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

City of London

### **II.2.4) Description of the procurement**

This is a first notice by the Contracting Authority for the procurement of a contract under the Health Care Services [Provider Selection Regime] 2023 [ PSR 2023 Regulations] as amended by Regulation 28 of the Procurement Act 2023 ( Consequential and Other Amendments) Regulations 2025 [ The 2025 Regulations] . The Notice is for the purposes of Regulation 11 (3) and 11 (40 of the PSR a notice inviting offers to provide the relevant health care services set out in this Notice.

This route is appropriate as there is more than one capable provider and there is a need to test the market to ensure best value, innovation, and quality. It will allow for a fair and transparent process, focusing on provider suitability, quality of care, and alignment with occupational health needs for the City of London Police.

This aligns with PSR's Procurement core principles of transparency, proportionality

### **II.2.5) Award criteria**

Quality criterion - Name: Responsible Procurement / Weighting: 15

Quality criterion - Name: Technical Envelope / Weighting: 60

Price - Weighting: 25

### **II.2.6) Estimated value**

Value excluding VAT: £10,800

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

2 August 2025

End date

1 August 2029

This contract is subject to renewal

Yes

Description of renewals

This contract has provisions for 2 x 12 month extensions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 July 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 48 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

1 July 2025

Local time

12:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

This tendering exercise is being undertaken using the electronic tendering system 'Jaggaer' (<https://cityoflondon.ukp.app.jaggaer.com>). Suppliers will need to register an interest on the system in order to participate and registration is free.

The estimated value given at II.2.6) is for the full duration of the contract including the maximum possible extensions. The estimated annual contract value is therefore £108,000+VAT

Participants should register as a supplier on the portal using the aforementioned URL/link (if not already), then search for the opportunity titled using the Reference number stated below.

This Notice as stated above is for the purposes of Regulation 11 (3) and 11 (4) of the PSR a notice by the Contracting Authority inviting offers to provide the relevant health services set out in this Notice.

Offers will be assessed by the Contracting Authority in accordance with the Key Criteria applying the Basic selection criteria referred to in Schedule 16 of the 2023 Regulations and as set out in the ITT documents.

The procurement is being run under the Competitive Process of the PCR and therefore, if your organisation would like to participate in this tender exercise, it can by completing and returning the Qualification Envelope and the Invitation To Tender documents which can be found on the City's e-procurement portal at: [www.capitalesourcing.com](http://www.capitalesourcing.com) with the Reference number: prj\_ 147 or itt\_100.

Organisations must submit their completed Qualification Envelope and Invitation to Tender documents, via the system by the return deadline in order to participate and registration is free. Qualification Envelopes and Invitation to Tender (ITT) documents cannot be uploaded after the return deadline.

The contracting authority will not be held accountable for any errors made by an organisation in submitting their applicable Qualification Envelopes and Invitation to Tender (ITT) documents.

The contracting authority reserves the right at any time to vary the timescales in this notice, cease the procurement process and not award the agreement or to award only part of the opportunity described in this notice. If the contracting authority takes up any of these rights then it will not be responsible for, or pay the expenses or losses, which may be incurred by any candidate or tenderer as a result. Economic operators are solely responsible for their costs and expenses incurred in connection with the preparation of their tender submissions and all stages throughout the procurement. Under no circumstances will the contracting authority be liable for costs or expense borne by the economic operators.

The procurement process that will apply to the requirement is specified in the procurement documents accordingly.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom