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Tender

Legal Services Framework

Cartrefi Conwy Cyfyngedig

F02: Contract notice

Notice identifier: 2024/S 000-032872

Procurement identifier (OCID): ocds-h6vhtk-04ab85

Published 11 October 2024, 4:18pm

The closing date and time has been changed to:

15 November 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Cartrefi Conwy Cyfyngedig

Morfa Gele - Cae Eithin, North Wales Business Park

Abergele

LL22 8LJ

Email

pwilliams@tppl.co.uk

Telephone

+44 3001240040

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.cartreficonwy.org>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1206

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/respond/2R5XF5A2B2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/respond/2R5XF5A2B2>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Services Framework

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

Cartrefi Conwy invites tenders for organisations (“Service Providers”) to participate in a 48-month Framework Agreement (‘the Agreement’) for the provision of Legal Services (“Services”). The process is being conducted as a light-touch tender in accordance with regulations 74 - 77 of the Public Contracts Regulations 2015.

The range of Services to be supplied are detailed in the procurement documents. The Agreement will be used by Cartrefi Conwy and all subsidiaries of Cartrefi Conwy, both current and future.

Cartrefi Conwy will also make this Agreement accessible by other Contracting Authorities operating across Wales, primarily Registered Social Landlords across North and Central Wales that can be identified in the following listing:

<https://gov.wales/registered-social-landlords>

II.1.5) Estimated total value

Value excluding VAT: £4,200,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Corporate & Funding

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire

II.2.4) Description of the procurement

Procurement law (including the new procurement rules);

Mergers & acquisitions;

Insurance (legal elements, not brokerage);

Corporate finance;

Funding (e.g. legal guidance relating to investment management, acquisition/disposal of group assets, loan/security support, drawdowns and advice on obtaining new or increasing existing facilities);

Group structure and Joint ventures (including changes to existing and new);

Regulatory/legislative compliance (e.g. Rules, Articles and Policy reviews, advice on particular aspects; provision of updates and training/development activities for colleagues

and board members;

Support in resolving general board/shareholding queries.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

HR and Employment

Lot No

2

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

II.2.4) Description of the procurement

Scope of Services likely to be required includes, but is not limited, to:

Employment law, terms of employment, employee tax/PAYE, sickness/absence issues, salary sacrifice and other benefits;

Pensions;

Equal opportunities;

Organisational change (including TUPE, outsourcing, joint contracts of employment);

Tribunals;

Health & safety (employees);

Settlement agreements/COT 3s.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Property, Land, and Development

Lot No

4

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

II.2.4) Description of the procurement

Scope of Services likely to be required includes, but is not limited, to:

Property, land and development acquisitions and disposals;

Leases (residential and commercial), and leasehold law, enfranchisement, service charges and section 20 notices, advice and support at LVT;

Licensing and conveyancing;

Open market sales;

Site/property development including associated plot sales, environmental and planning, construction, wayleave agreements, contentious construction advice, easements, and compulsory purchase;

Advice/guidance relating to Welsh Housing Quality Standard;

Procurement and contractual matters for development and/or property maintenance (e.g. support with land/development agreements, land purchase, section 104, section 38, section 278, section 106, and similar agreements with statutory undertakings, JCT and NEC Contracts, Joint Ventures).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Housing Management (including leaseholder support)

Lot No

3

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

II.2.4) Description of the procurement

Scope of Services likely to be required includes, but is not limited, to:

Possession changes;

Anti-social behaviour;

Safeguarding;

Debt recovery;

Landlord & tenant disputes and disrepair cases;

Landlord H&S and compliance;

Access injunctions;

Other general housing orientated litigation;

Training/advice support in housing management matters and compliance with any legislative matters pertaining specifically to housing law (e.g. Renting Homes Wales).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

8 November 2024

Local time

12:00pm

Changed to:

Date

15 November 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 November 2024

Local time

12:00pm

Place

Cartrefi Conwy or TPPL offices

Information about authorised persons and opening procedure

Opening to be completed by Cartrefi Conwy and TPPL officers online.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Provision of an annual rebate based upon value of expenditure under the framework.

(WA Ref:144772)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Cartrefi Conwy will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the framework agreement is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award the framework agreement before it is executed/signed (as appropriate).

The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where an agreement has not been entered into the court may order the setting aside of the award decision or order Cartrefi Conwy to amend any document and may award damages. If the framework agreement has been entered into the court has the options to award damages and/or to shorten or order the framework agreement ineffective.