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Tender

## **Legal Services Framework**

Cartrefi Conwy Cyfyngedig

F02: Contract notice

Notice identifier: 2024/S 000-032872

Procurement identifier (OCID): ocds-h6vhtk-04ab85

Published 11 October 2024, 4:18pm

The closing date and time has been changed to:

**15 November 2024, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Cartrefi Conwy Cyfyngedig

Morfa Gele - Cae Eithin, North Wales Business Park

Abergele

LL22 8LJ

#### **Email**

[pwilliams@tppl.co.uk](mailto:pwilliams@tppl.co.uk)

#### **Telephone**

+44 3001240040

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.cartreficonwy.org>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA1206](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1206)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/respond/2R5XF5A2B2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/respond/2R5XF5A2B2>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Legal Services Framework

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cartrefi Conwy invites tenders for organisations (“Service Providers”) to participate in a 48-month Framework Agreement (‘the Agreement’) for the provision of Legal Services (“Services”). The process is being conducted as a light-touch tender in accordance with regulations 74 - 77 of the Public Contracts Regulations 2015.

The range of Services to be supplied are detailed in the procurement documents. The Agreement will be used by Cartrefi Conwy and all subsidiaries of Cartrefi Conwy, both current and future.

Cartrefi Conwy will also make this Agreement accessible by other Contracting Authorities operating across Wales, primarily Registered Social Landlords across North and Central Wales that can be identified in the following listing:

<https://gov.wales/registered-social-landlords>

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Corporate & Funding

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire

### **II.2.4) Description of the procurement**

Procurement law (including the new procurement rules);

Mergers & acquisitions;

Insurance (legal elements, not brokerage);

Corporate finance;

Funding (e.g. legal guidance relating to investment management, acquisition/disposal of group assets, loan/security support, drawdowns and advice on obtaining new or increasing existing facilities);

Group structure and Joint ventures (including changes to existing and new);

Regulatory/legislative compliance (e.g. Rules, Articles and Policy reviews, advice on particular aspects; provision of updates and training/development activities for colleagues

and board members;

Support in resolving general board/shareholding queries.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

HR and Employment

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

### **II.2.4) Description of the procurement**

Scope of Services likely to be required includes, but is not limited, to:

Employment law, terms of employment, employee tax/PAYE, sickness/absence issues, salary sacrifice and other benefits;

Pensions;

Equal opportunities;

Organisational change (including TUPE, outsourcing, joint contracts of employment);

Tribunals;

Health & safety (employees);

Settlement agreements/COT 3s.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Property, Land, and Development

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

#### **II.2.4) Description of the procurement**

Scope of Services likely to be required includes, but is not limited, to:

Property, land and development acquisitions and disposals;

Leases (residential and commercial), and leasehold law, enfranchisement, service charges and section 20 notices, advice and support at LVT;

Licensing and conveyancing;

Open market sales;

Site/property development including associated plot sales, environmental and planning, construction, wayleave agreements, contentious construction advice, easements, and compulsory purchase;

Advice/guidance relating to Welsh Housing Quality Standard;

Procurement and contractual matters for development and/or property maintenance (e.g. support with land/development agreements, land purchase, section 104, section 38, section 278, section 106, and similar agreements with statutory undertakings, JCT and NEC Contracts, Joint Ventures).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No



### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Housing Management (including leaseholder support)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKL23 - Flintshire and Wrexham
- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL13 - Conwy and Denbighshire

Main site or place of performance

Flintshire and Wrexham, Gwynedd, Isle of Anglesey, Conwy and Denbighshire.

### **II.2.4) Description of the procurement**

Scope of Services likely to be required includes, but is not limited, to:

Possession changes;

Anti-social behaviour;

Safeguarding;

Debt recovery;

Landlord & tenant disputes and disrepair cases;

Landlord H&S and compliance;

Access injunctions;

Other general housing orientated litigation;

Training/advice support in housing management matters and compliance with any legislative matters pertaining specifically to housing law (e.g. Renting Homes Wales).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

8 November 2024

Local time

12:00pm

Changed to:

Date

15 November 2024

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

8 November 2024

Local time

12:00pm

Place

Cartrefi Conwy or TPPL offices

Information about authorised persons and opening procedure

Opening to be completed by Cartrefi Conwy and TPPL officers online.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Provision of an annual rebate based upon value of expenditure under the framework.

(WA Ref:144772)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Cartrefi Conwy will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the framework agreement is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award the framework agreement before it is executed/signed (as appropriate).

The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where an agreement has not been entered into the court may order the setting aside of the award decision or order Cartrefi Conwy to amend any document and may award damages. If the framework agreement has been entered into the court has the options to award damages and/or to shorten or order the framework agreement ineffective.