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Tender

## **Housing Management System - Newark and Sherwood District Council**

Newark & Sherwood District Council

F02: Contract notice

Notice identifier: 2022/S 000-032818

Procurement identifier (OCID): ocids-h6vhtk-038697

Published 18 November 2022, 3:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newark & Sherwood District Council

Newark & Sherwood District Council, Castle House, Great North Road

Newark

NG24 1BY

#### **Contact**

Mr Paul Williams

#### **Email**

[pawilliams@melton.gov.uk](mailto:pawilliams@melton.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF - East Midlands (England)

**Internet address(es)**

Main address

<http://www.newark-sherwooddc.gov.uk>

Buyer's address

<http://www.newark-sherwooddc.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Management System - Newark and Sherwood District Council

Reference number

DN641903

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council wishes to invite tenders for the supply of supplies and services in respect of the provision and configuration of a cloud-based housing management system with ongoing support and product updates throughout the contract lifespan.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48600000 - Database and operating software package
- 48800000 - Information systems and servers
- 50324100 - System maintenance services
- 50334400 - Communications system maintenance services

- 70333000 - Housing services
- 72268000 - Software supply services
- 75123000 - Administrative housing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Newark and Sherwood District Council wishes to invite tenders for the supply of services in respect of the provision and configuration of a cloud-based housing management system with ongoing support and product updates throughout the contract lifespan.

The aims/objectives/service priorities of this contract are:

- Provision and ongoing support of a cloud-based housing management system that will capture information relating to social housing tenancy management, application management and bidding.
- Implementation services including configuration and training
- Data mapping support

The contract will commence from 1st April 2023 and will contain implementations phases to prepare for the system launch. The Council requires the provision of parallel runs to compare with the existing system to ensure of complete accuracy prior to sign off.

Newark and Sherwood District Council owns over 5,500 properties along with additional asset types that will be managed through the system. User information for licences is contained within the specification.

The Requirement is for a maximum term of 120 months (10 years) with the core contract for 60 months, subject to agreement to extend once for a further 60 months.

Following on from the advertisements in Find a Tender Service and Contracts Finder, bidders must express interest, access the tender documentation and submit bids within the ProContract system at <https://www.eastmidstenders.org/> using reference DN641903. The submission process includes 2 online questionnaires which must be submitted within the system only.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative / Weighting: 50

Quality criterion - Name: Functionality / Weighting: 10

Price - Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £1,400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Core contract is for 60 months and 1x Extension available for a further 60 months (making a total maximum contract period of 120 months). Extension of contract is subject to:

Any proposed extension is subject to satisfactory performance by the supplier and in accordance with the Council's business requirements.

Any proposed extension to the contract will be agreed in writing between the Council and the supplier.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 18 May 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

11 January 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Newark and Sherwood District Council

Castle House, Great North Road

Newark, Nottinghamshire

NG24 1BY

Country

United Kingdom

Internet address

<http://www.newark-sherwooddc.gov.uk>