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Tender

Housing Management System - Newark and Sherwood District Council

Newark & Sherwood District Council

F02: Contract notice

Notice identifier: 2022/S 000-032818

Procurement identifier (OCID): ocids-h6vhtk-038697

Published 18 November 2022, 3:00pm

Section I: Contracting authority

I.1) Name and addresses

Newark & Sherwood District Council

Newark & Sherwood District Council, Castle House, Great North Road

Newark

NG24 1BY

Contact

Mr Paul Williams

Email

pawilliams@melton.gov.uk

Country

United Kingdom

Region code

UKF - East Midlands (England)

Internet address(es)

Main address

<http://www.newark-sherwooddc.gov.uk>

Buyer's address

<http://www.newark-sherwooddc.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Housing Management System - Newark and Sherwood District Council

Reference number

DN641903

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Council wishes to invite tenders for the supply of supplies and services in respect of the provision and configuration of a cloud-based housing management system with ongoing support and product updates throughout the contract lifespan.

II.1.5) Estimated total value

Value excluding VAT: £1,400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48600000 - Database and operating software package
- 48800000 - Information systems and servers
- 50324100 - System maintenance services
- 50334400 - Communications system maintenance services

- 70333000 - Housing services
- 72268000 - Software supply services
- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Newark and Sherwood District Council wishes to invite tenders for the supply of services in respect of the provision and configuration of a cloud-based housing management system with ongoing support and product updates throughout the contract lifespan.

The aims/objectives/service priorities of this contract are:

- Provision and ongoing support of a cloud-based housing management system that will capture information relating to social housing tenancy management, application management and bidding.
- Implementation services including configuration and training
- Data mapping support

The contract will commence from 1st April 2023 and will contain implementations phases to prepare for the system launch. The Council requires the provision of parallel runs to compare with the existing system to ensure of complete accuracy prior to sign off.

Newark and Sherwood District Council owns over 5,500 properties along with additional asset types that will be managed through the system. User information for licences is contained within the specification.

The Requirement is for a maximum term of 120 months (10 years) with the core contract for 60 months, subject to agreement to extend once for a further 60 months.

Following on from the advertisements in Find a Tender Service and Contracts Finder, bidders must express interest, access the tender documentation and submit bids within the ProContract system at <https://www.eastmidstenders.org/> using reference DN641903. The submission process includes 2 online questionnaires which must be submitted within the system only.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 50

Quality criterion - Name: Functionality / Weighting: 10

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £1,400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Core contract is for 60 months and 1x Extension available for a further 60 months (making a total maximum contract period of 120 months). Extension of contract is subject to:

Any proposed extension is subject to satisfactory performance by the supplier and in accordance with the Council's business requirements.

Any proposed extension to the contract will be agreed in writing between the Council and the supplier.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 18 May 2023

IV.2.7) Conditions for opening of tenders

Date

11 January 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Newark and Sherwood District Council

Castle House, Great North Road

Newark, Nottinghamshire

NG24 1BY

Country

United Kingdom

Internet address

<http://www.newark-sherwooddc.gov.uk>