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Tender

Special Education Needs and Disabilities Information, Advice and Support Service (SENDIASS)

Medway Council

F02: Contract notice

Notice identifier: 2023/S 000-032804

Procurement identifier (OCID): ocds-h6vhtk-041623

Published 6 November 2023, 3:11pm

Section I: Contracting authority

I.1) Name and addresses

Medway Council

Medway Council

Medway

ME4 4TR

Contact

Dennise Longuet

Email

dennise.longuet@medway.gov.uk

Telephone

+44 2284

Country

United Kingdom

Region code

UKJ41 - Medway

Internet address(es)

Main address

<http://www.medway.gov.uk/>

Buyer's address

<http://www.medway.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9d79b33b-b47c-ee11-8125-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9d79b33b-b47c-ee11-8125-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Special Education Needs and Disabilities Information, Advice and Support Service (SENDIASS)

Reference number

DN697544

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

Medway Council's Education and SEND Division is looking to commission Medway's Special Educational Needs and Disabilities support, advice, and information service (SENDIASS) for children, young people, and their parents / carers.

The Local Authority invites applications from suitably qualified providers who can deliver:

- A high-quality service which improves our families understanding and enables them to make informed choices and participate in decisions.
- Legally based information, impartial advice and confidential support delivered primarily via website, social media, telephone, email, and face-to-face support from a trained Information Advice Support (IAS) practitioner on request.

Contract is anticipated to commence on Monday 1st April 2024.

The Contract will be for an initial period of 2 years with an option to extend for further 2 periods (24 months and 12 months). The maximum contract term will therefore be 5 years.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ41 - Medway

II.2.4) Description of the procurement

Medway Council's Education and SEND Division is looking to commission Medway's Special Educational Needs and Disabilities support, advice, and information service (SENDIASS) for children, young people, and their parents / carers.

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- A high-quality service which improves our families understanding and enables them to make informed choices and participate in decisions.
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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

Contract is anticipated to commence on Monday 1st April 2024.

The Contract will be for an initial period of 2 years with an option to extend for further 2 periods (24 months and 12 months). The maximum contract term will therefore be 5 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 December 2023

Local time

12:05pm

Place

Medway Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Dennise Longuet

Chatham

Country

United Kingdom