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Planning

Information Risk & AI-Technology Knowledge Transformation Plan

HM Treasury

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032774

Procurement identifier (OCID): ocds-h6vhtk-054dd5

Published 16 June 2025, 8:50pm

Scope

Description

To manage its operational digital holdings HM Treasury uses an Azure/SharePoint based Electronic Document Records Management System (EDRMS), called Info Store, this system is now ~10 years old.

The department has identified some system gaps in Info Store, and it is seeking to make upgrades and take advantage of new technology to automate the through life management of its holdings and introduce efficiencies and cost savings which will ensure Info Store capabilities continue to meet departmental needs. As a first step HMT has established a new SharePoint site called the Knowledge Store and is in the process of populating it by moving old content from Info Store and is now seeking to automate the site processes for archive, retention and disposition.

This update also presents an early opportunity for HMT to review its >17M digital records and assess their status and to develop methods to clean its holdings by removing ephemera, duplicates, and drafts, assess the file formats in the collection, identify and correct any integrity issues or corruptions and to establish active curation methods to assess, correct and maintain digital continuity of its information and records.

In response to the digital records coming in scope of the Public Records Act 1958 (PRA), over the last 4 years HMT developed a separate Digital Sensitivity Review (DSR) System in collaboration with another government Department and its supplier team. The DSR is now in operation and the old digital records archive has been transferred into the DSR where they are being processed.

The delivery of the HMT DSR involves the development of new technologies required to manage the complexity and volume found in government digital records. There are a number of relevant DSR technology and methods that HMT wants to onboard and incorporate into this upgrade so that it has a series of related systems and has increased assurance of the full through life journey of its information / records.

Contract dates (estimated)

- 1 October 2025 to 30 September 2027
- 2 years

Main procurement category

Services

CPV classifications

- 72222000 - Information systems or technology strategic review and planning services
- 79996100 - Records management

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Engagement

Engagement deadline

10 July 2025

Engagement process description

This preliminary market engagement exercise will determine if there is a market for the delivery of the services detailed in the scope and also understand supplier interest.

Please send an email to the contact detail provided if you would like to attend the engagement session.

Indicate dates:

W/C 30th June: Virtual supplier engagement session - to discuss requirement, programme of work and timelines.

W/C 30th June: Clarifications period opens

W/C 7th July: clarification period closes

14th July: Confirmation on interest from Suppliers

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Contracting authority

HM Treasury

- Public Procurement Organisation Number: PGJQ-4844-JJMM

1 Horse Guards Rd

London

SW1A 2HQ

United Kingdom

Email: TBSCommercialTeam@hmtreasury.gov.uk

Region: UKI32 - Westminster

Organisation type: Public authority - central government