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Tender

## **ID 4198777 DfE - Consumer Council - Website design, development, hosting and support**

The Consumer Council

F02: Contract notice

Notice identifier: 2022/S 000-032752

Procurement identifier (OCID): ocds-h6vhtk-038667

Published 18 November 2022, 11:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Consumer Council

Seatem House, 28 - 32 Alfred St

BELFAST

BT2 8EN

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.consumercouncil.org.uk/>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4198777 DfE - Consumer Council - Website design, development, hosting and support

Reference number

ID 4198777

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Consumer Council is seeking to appoint a Contractor who can manage the organisation's website, including redesign, development, hosting, support, and maintenance. The core requirements of this contract are to: • Design, manage and maintain a website for the Consumer Council which is up to date with industry best practices in user experience, accessibility, and design. • Position the Consumer Council as the trusted source of information, support, and advice for consumers, businesses, and stakeholders in Northern Ireland. • Promote the Consumer Council's services, information, and advice so that consumers, stakeholders, and businesses can increase their awareness and understanding of key consumer issues and make informed decisions. • Help the Consumer Council meet the objectives set out in its 2021-2024 Corporate Plan and yearly Forward Work Programmes.

#### **II.1.5) Estimated total value**

Value excluding VAT: £141,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72212222 - Web server software development services
- 72212224 - Web page editing software development services
- 72400000 - Internet services
- 72410000 - Provider services
- 72413000 - World wide web (www) site design services
- 72415000 - World wide web (www) site operation host services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

The Consumer Council is seeking to appoint a Contractor who can manage the organisation's website, including redesign, development, hosting, support, and maintenance. The core requirements of this contract are to:

- Design, manage and maintain a website for the Consumer Council which is up to date with industry best practices in user experience, accessibility, and design.
- Position the Consumer Council as the trusted source of information, support, and advice for consumers, businesses, and stakeholders in Northern Ireland.
- Promote the Consumer Council's services, information, and advice so that consumers, stakeholders, and businesses can increase their awareness and understanding of key consumer issues and make informed decisions.
- Help the Consumer Council meet the objectives set out in its 2021-2024 Corporate Plan and yearly Forward Work Programmes.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £141,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Initial period of 3 years with the option to extend by 2 further periods of 12 months each

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 December 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 19 March 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

19 December 2022

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.