

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032752-2022>

Tender

ID 4198777 DfE - Consumer Council - Website design, development, hosting and support

The Consumer Council

F02: Contract notice

Notice identifier: 2022/S 000-032752

Procurement identifier (OCID): ocids-h6vhtk-038667

Published 18 November 2022, 11:43am

Section I: Contracting authority

I.1) Name and addresses

The Consumer Council

Seatem House, 28 - 32 Alfred St

BELFAST

BT2 8EN

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.consumercouncil.org.uk/>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 4198777 DfE - Consumer Council - Website design, development, hosting and support

Reference number

ID 4198777

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The Consumer Council is seeking to appoint a Contractor who can manage the organisation's website, including redesign, development, hosting, support, and maintenance. The core requirements of this contract are to: • Design, manage and maintain a website for the Consumer Council which is up to date with industry best practices in user experience, accessibility, and design. • Position the Consumer Council as the trusted source of information, support, and advice for consumers, businesses, and stakeholders in Northern Ireland. • Promote the Consumer Council's services, information, and advice so that consumers, stakeholders, and businesses can increase their awareness and understanding of key consumer issues and make informed decisions. • Help the Consumer Council meet the objectives set out in its 2021-2024 Corporate Plan and yearly Forward Work Programmes.

II.1.5) Estimated total value

Value excluding VAT: £141,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72212222 - Web server software development services
- 72212224 - Web page editing software development services
- 72400000 - Internet services
- 72410000 - Provider services
- 72413000 - World wide web (www) site design services
- 72415000 - World wide web (www) site operation host services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Consumer Council is seeking to appoint a Contractor who can manage the organisation's website, including redesign, development, hosting, support, and maintenance. The core requirements of this contract are to:

- Design, manage and maintain a website for the Consumer Council which is up to date with industry best practices in user experience, accessibility, and design.
- Position the Consumer Council as the trusted source of information, support, and advice for consumers, businesses, and stakeholders in Northern Ireland.
- Promote the Consumer Council's services, information, and advice so that consumers, stakeholders, and businesses can increase their awareness and understanding of key consumer issues and make informed decisions.
- Help the Consumer Council meet the objectives set out in its 2021-2024 Corporate Plan and yearly Forward Work Programmes.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £141,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Initial period of 3 years with the option to extend by 2 further periods of 12 months each

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 December 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 19 March 2023

IV.2.7) Conditions for opening of tenders

Date

19 December 2022

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.