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Tender

Children's Rights and Advocacy Service

Leeds City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032724

Procurement identifier (OCID): ocds-h6vhtk-050340 ([view related notices](#))

Published 16 June 2025, 4:22pm

Scope

Reference

99854

Description

Service to meet these outcomes: To ensure children and young people are aware of their rights and have access to advocacy when required. To also ensure young people are aware of their rights and have access to independent advocacy, information, advice and support in relation to children and young people (up to age 25 where an EHC Plan is in place) with SEN and Disabilities. There is a Bidder's Question and Answer session during the tender period on Friday 20th June, 11-12noon (Microsoft Teams) - no need to book, details are in the Tender Instructions pack in Section 1. Just click the link and join to ask your questions.

Total value (estimated)

- £1,119,545 excluding VAT
- £1,119,545 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 1 October 2028
- Possible extension to 1 October 2030
- 5 years, 1 day

Description of possible extension:

Up to 24 months extension in any combination

Main procurement category

Services

CPV classifications

- 85312310 - Guidance services
- 85312000 - Social work services without accommodation
- 85312300 - Guidance and counselling services

Contract locations

- UK - United Kingdom

Participation

Legal and financial capacity conditions of participation

This is all covered within the Conditions of Participation document in the tender. We are not evaluating this as a separate stage of the tender or using it to limit the market.

Technical ability conditions of participation

This is all covered within the Conditions of Participation document in the tender. We are not evaluating this as a separate stage of the tender or using it to limit the market.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

23 June 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

2 July 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=94455&B=

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

22 July 2025

Recurring procurement

Publication date of next tender notice (estimated): 2 April 2030

Award criteria

Name	Description	Type	Weighting
Quality Section	The tender as a whole is scored on a quality/price combined basis, with minimum threshold of 70% quality. Weighting is 70/30. The Quality section is made up of an initial stage of 5 method statement questions, a presentation for Children and Young People (CYP), and a social value section. Any provider who scores an overall 70% across the 5 method statement questions will receive an invite to present for the CYP panel. Minimum score across all sections to go through and be evaluated on price is 70% overall.	Quality	70%

Name	Description	Type	Weighting
Price	The tender as a whole is scored on a quality/price combined basis, with minimum threshold of 70% quality. Weighting is 70/30. Price will be scored, with a weighting of 30%	Price	30%

Other information

Payment terms

Payments made quarterly in arrears by invoice. Faster payments also available - payment within 10 days - upon offer of a discount.

Description of risks to contract performance

Service is delivered on a 'demand led' basis, therefore we will need to work together to manage demand within the budget. Service delivery is also dependent on on-going sufficient staffing. Through mobilisation and contract management processes, we will work with the supplier on delivery of all areas of the specification. We are testing a new model where it is hoped out of area casework can be covered by providers working in those local areas; this may take some time to put arrangements in place. While we are not expecting any changes to legislation in this area, if there were, this would affect contract delivery.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Special regime

Light touch

Competitive flexible procedure description

All tenderers will first have their Method Statement Questions 1-5 evaluated. If they score 70% or above, then they will be invited to a Children and Young Person's panel to give a presentation. Overall quality score of 70% or above minimum across all stages required.

Reduced tendering period

Yes

Light touch contract - no minimum

Contracting authority

Leeds City Council

- Public Procurement Organisation Number: PJYG-6658-PPMY

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Leeds

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Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government