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Tender

PAN3154 - Premises Security Services

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-032712

Procurement identifier (OCID): ocds-h6vhtk-04a7db

Published 11 October 2024, 8:41am

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

Contact

Procurement Services

Email

procurement@leicester.gov.uk

Telephone

+44 1164544020

Country

United Kingdom

Region code

UKF21 - Leicester

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545>

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PAN3154 - Premises Security Services

Reference number

DN729530

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Leicester City Council wishes to appoint Supplier(s) who have the necessary skills, expertise and proven experience to deliver security services across a range of the Authority's estate and to provide cover for in-house security teams. The requirement has been split into the following two lots:

- Lot 1 – Keyholding, opening and closing, and out of hours call-outs
- Lot 2 – Manned Guarding

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

To tender: (a) Go to www.eastmidstenders.org, (b) Register (c) Search for tender opportunity 'PAN3154' d) Express an interest (e) Download the tender from the website.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Keyholding, opening and closing, and out of hours call-outs

Lot No

1

II.2.2) Additional CPV code(s)

- 75241000 - Public security services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot includes, but is not limited to, the following types of security services required by the Authority:

1. Key Holding
2. Un-locking Sites
3. Securing Sites

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Manned Guarding

Lot No

2

II.2.2) Additional CPV code(s)

- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

This Lot includes, but is not limited to, the following types of manned guarding services required by the Authority:

1. Security & Reception
2. Car Parks

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

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Options: Yes

Description of options

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satisfactory performance of the selected Supplier and budget availability.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (King's Bench Division)

Birmingham

B4 6DS

Country

United Kingdom