This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/032712-2024">https://www.find-tender.service.gov.uk/Notice/032712-2024</a>

Tender

# **PAN3154 - Premises Security Services**

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-032712

Procurement identifier (OCID): ocds-h6vhtk-04a7db

Published 11 October 2024, 8:41am

# **Section I: Contracting authority**

# I.1) Name and addresses

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

#### Contact

**Procurement Services** 

#### **Email**

procurement@leicester.gov.uk

#### **Telephone**

+44 1164544020

## Country

**United Kingdom** 

## Region code

UKF21 - Leicester

Internet address(es)

Main address

http://www.leicester.gov.uk

Buyer's address

http://www.leicester.gov.uk

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-

north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.due-

north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545

# I.4) Type of the contracting authority

Regional or local Agency/Office

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

#### II.1.1) Title

PAN3154 - Premises Security Services

Reference number

DN729530

### II.1.2) Main CPV code

• 79710000 - Security services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Leicester City Council wishes to appoint Supplier(s) who have the necessary skills, expertise and proven experience to deliver security services across a range of the Authority's estate and to provide cover for in-house security teams. The requirement has been split into the following two lots:

- Lot 1 Keyholding, opening and closing, and out of hours call-outs
- Lot 2 Manned Guarding

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

To tender: (a) Go to <a href="www.eastmidstenders.org">www.eastmidstenders.org</a>, (b) Register (c) Search for tender opportunity 'PAN3154' d) Express an interest (e) Download the tender from the website.

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

# II.2) Description

#### II.2.1) Title

Keyholding, opening and closing, and out of hours call-outs

Lot No

1

## II.2.2) Additional CPV code(s)

• 75241000 - Public security services

# II.2.3) Place of performance

**NUTS** codes

• UKF21 - Leicester

### II.2.4) Description of the procurement

This Lot includes, but is not limited to, the following types of security services required by the Authority:

- 1. Key Holding
- 2. Un-locking Sites
- 3. Securing Sites

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

This contract is subject to renewal

Yes

#### Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Manned Guarding

Lot No

2

#### II.2.2) Additional CPV code(s)

• 79713000 - Guard services

### II.2.3) Place of performance

**NUTS** codes

• UKF21 - Leicester

## II.2.4) Description of the procurement

This Lot includes, but is not limited to, the following types of manned guarding services required by the Authority:

- 1. Security & Reception
- 2. Car Parks

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to

satisfactory performance of the selected Supplier and budget availability.

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

# III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# Section IV. Procedure

# **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 November 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

## IV.2.7) Conditions for opening of tenders

Date

11 November 2024

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

# VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (King's Bench Division)

Birmingham

**B4 6DS** 

Country

**United Kingdom**