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Tender

## **PAN3154 - Premises Security Services**

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-032712

Procurement identifier (OCID): ocds-h6vhtk-04a7db

Published 11 October 2024, 8:41am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Procurement Services

#### **Email**

[procurement@leicester.gov.uk](mailto:procurement@leicester.gov.uk)

#### **Telephone**

+44 1164544020

#### **Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/Advert/View?advertId=a457d17c-1987-ef11-8130-005056b64545>

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PAN3154 - Premises Security Services

Reference number

DN729530

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council wishes to appoint Supplier(s) who have the necessary skills, expertise and proven experience to deliver security services across a range of the Authority's estate and to provide cover for in-house security teams. The requirement has been split into the following two lots:

- Lot 1 – Keyholding, opening and closing, and out of hours call-outs
- Lot 2 – Manned Guarding

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

To tender: (a) Go to [www.eastmidstenders.org](http://www.eastmidstenders.org), (b) Register (c) Search for tender opportunity 'PAN3154' d) Express an interest (e) Download the tender from the website.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Keyholding, opening and closing, and out of hours call-outs

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 75241000 - Public security services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

This Lot includes, but is not limited to, the following types of security services required by the Authority:

1. Key Holding
2. Un-locking Sites
3. Securing Sites

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 March 2025

This contract is subject to renewal

Yes

#### Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

#### Description of options

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Manned Guarding

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79713000 - Guard services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

#### **II.2.4) Description of the procurement**

This Lot includes, but is not limited to, the following types of manned guarding services required by the Authority:

1. Security & Reception
2. Car Parks

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75%

Price - Weighting: 25%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 March 2025

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to satisfactory performance of the selected Supplier and budget availability.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The proposed Contract will be for two (2) years with an option to extend for a period or periods totalling no more than a further three (3) years taking the contract term to a maximum of five (5) years. Any subsequent extension to the contract will be subject to

satisfactory performance of the selected Supplier and budget availability.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 November 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (King's Bench Division)

Birmingham

B4 6DS

Country

United Kingdom