

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032709-2025>

Tender

Direct Payment Support Services

West Sussex County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032709

Procurement identifier (OCID): ocds-h6vhtk-0516bd

Published 16 June 2025, 4:08pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Amendment to the reoccurring question to remove any ambiguity.

Scope

Description

A personalised Direct Payment Support Service to eligible customers consisting of a universal Information and Advice service on all aspects of Direct Payments and an

Intensive Core Employment Service for those who chose to employ a Personal Assistant. To view the tender documentation and submit a response please click on the following link to our e-tendering Portal and either Register or Login).

<https://atamis-7669.my.site.com/s/Welcome>

Total value (estimated)

- £2,450,000 excluding VAT
- £2,940,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2031
- Possible extension to 31 March 2033
- 7 years

Description of possible extension:

up to two years (2) extension.

Options

The right to additional purchases while the contract is valid.

The Council can extend this contract by up to two years (2), but any extension will be at the Councils discretion.

Main procurement category

Services

CPV classifications

- 85320000 - Social services

Submission

Enquiry deadline

14 July 2025, 5:00pm

Tender submission deadline

21 July 2025, 12:00pm

Submission address and any special instructions

All tender submissions must be completed and submitted via Atamis - WSCC's e-tendering portal. <https://atamis-7669.my.site.com/s/Welcome>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

15 October 2025

Recurring procurement

Publication date of next tender notice (estimated): 1 July 2032

Award criteria

Name	Type	Weighting
Technical Quality	Quality	100.00%

Other information

Payment terms

30 days in arrears

Description of risks to contract performance

None

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

West Sussex County Council

- Public Procurement Organisation Number: PXJW-5627-QRQR

County Hall

Chichester

PO19 1RG

United Kingdom

Email: bsdprocurement@westsussex.gov.uk

Website: <https://www.westsussex.gov.uk>

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government