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Tender

Hexagon Cleaning and Grounds Maintenance Services

Hexagon Housing Association

F02: Contract notice

Notice identifier: 2022/S 000-032703

Procurement identifier (OCID): ocds-h6vhtk-038646

Published 18 November 2022, 8:54am

Section I: Contracting authority

I.1) Name and addresses

Hexagon Housing Association

130–136 Sydenham Road

Sydenham

SE26 5JY

Contact

Procurement

Email

procurement@effeftee.co.uk

Country

United Kingdom

NUTS code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

<https://hexagon.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA12961

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from another address:

Faithorn Farrell Timms LLP

Central Court, 1 Knoll Rise

Orpington

BR6 0JA

Contact

Procurement Team

Email

procurement@effeftee.co.uk

Country

United Kingdom

NUTS code

UKJ - South East (England)

Internet address(es)

Main address

<https://www.effefftee.co.uk>

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hexagon Cleaning and Grounds Maintenance Services

II.1.2) Main CPV code

- 71315000 - Building services

II.1.3) Type of contract

Services

II.1.4) Short description

The delivery of Cleaning and Grounds Maintenance Services to schemes and estates owned and managed by Hexagon Housing Association. Lot 1 is Cleaning Services with estimated annual value of 375,000.00 GBP. Lot 2 is Grounds Maintenance Services with estimated annual value of 475,000.00 GBP. It is intended the contracts will commence in September 2023, and

subject to annual reviews by Hexagon Housing Association, run for a period of five years with the option for renewal for an extension of up to a further three years. The maximum duration of the contract is therefore eight years. The total contract value within this notice is therefore subject to review and is not guaranteed. The total contract is also subject to inflation.

II.1.5) Estimated total value

Value excluding VAT: £6,800,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Cleaning Services

Lot No

1

II.2.2) Additional CPV code(s)

- 90911000 - Accommodation, building and window cleaning services
- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Schemes and properties owned and managed by Hexagon Housing Association.

II.2.4) Description of the procurement

- Routine cleaning and some window cleaning services to internal and external communal areas of schemes including schemes housing elderly customers, supported housing and those in need of extra support.
- Reactive cleaning services to internal and external communal areas of schemes
- Other site-based tasks which may be carried out on a routine or reactive basis
- The removal of litter, fly tipping and bulk refuse.

II.2.5) Award criteria

Quality criterion - Name: Technical submission / Weighting: 40

Quality criterion - Name: Interview / Weighting: 20

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

It is intended that the contract will commence in September 2023, and subject to annual reviews, run for a period of five years with the option for renewal, as decided by Hexagon Housing, for an extension of up to a further three years. The maximum duration of the contract is therefore eight years. The total contract value in this notice is subject to review and therefore not guaranteed.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Grounds Maintenance Services

Lot No

2

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services
- 77340000 - Tree pruning and hedge trimming
- 77342000 - Hedge trimming

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

Main site or place of performance

Schemes and sites owned and managed by Hexagon Housing Association

II.2.4) Description of the procurement

-Grass Cutting and Maintenance

-Edging

-Grass Reseeding / Turfing

-Supply of Planting Material, mainly shrubs and roses

-Shrub Maintenance

-Rose Maintenance

-Hedge Maintenance

-Litter Collection, Sweeping and Clearance of Debris

-Application of pesticides, as required and in accordance with the appropriate legislation

-Trees – the lifting of trees to facilitate ease of maintenance when undertaking horticultural operations and emergency works as defined within the specification, reactive tree works

-Grounds maintenance tasks associated with the maintenance of children's play areas

-Inspection, cleaning, application of preservative and occasional replacement of landscape furniture including bench seats, litter bins, notice boards and signs

II.2.5) Award criteria

Quality criterion - Name: Technical submission / Weighting: 40

Quality criterion - Name: Interview / Weighting: 20

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £3,800,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

Yes

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It is intended that the contract will commence in September 2023, and subject to annual reviews, run for a period of five years with the option for renewal, as decided by Hexagon Housing, for an extension of up to a further three years. The maximum duration of the contract is therefore eight years. The total contract value in this notice is subject to review and therefore not guaranteed.

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Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 January 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

21 February 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=228008.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:228008)

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W22LL

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W22LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Cabinet Office

70 Whitehall

London

SW1A2AS

Country

United Kingdom