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Tender

## **The Coulsdon Cluster of Primary Schools ~ Catering Services Tender**

Smitham Primary School  
Coulsdon C of E Primary School  
New Valley Primary School  
Chipstead Valley Primary School  
Keston Primary School

F02: Contract notice

Notice identifier: 2022/S 000-032698

Procurement identifier (OCID): ocds-h6vhtk-038645

Published 17 November 2022, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Smitham Primary School

Portnalls Road, Coulsdon

Surrey

CR5 3DE

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

**Country**

United Kingdom

**Region code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.smitham.croydon.sch.uk/croydon/primary/smitham>

**I.1) Name and addresses**

Coulsdon C of E Primary School

Bradmore Green, Old Coulsdon

Surrey

CR5 1ED

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.coulsdoncofe.co.uk/>

**I.1) Name and addresses**

New Valley Primary School

Old Lodge Lane, Purley

Surrey

CR8 4AZ

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.newvalleyprimary.com/>

**I.1) Name and addresses**

Chipstead Valley Primary School

Chipstead Valley Road, Chipstead Valley Road

Surrey

CR5 3BW

**Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

**Country**

United Kingdom

**Region code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.chipsteadvalley.com/>

**I.1) Name and addresses**

Keston Primary School

Keston Avenue, Coulsdon

Surrey

CR5 1HP

**Email**

[tenders@litmuspartnerhip.co.uk](mailto:tenders@litmuspartnerhip.co.uk)

**Country**

United Kingdom

**Region code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.kestonprimary.org.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/EFUCP9892W>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Coulsdon Cluster of Primary Schools ~ Catering Services Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide Catering Services for The Coulsdon Cluster of 5 Primary Schools:

New Valley Primary School; Chipstead Valley Primary School; Coulsdon C of E Primary School; Keston Primary School; Smitham Primary School

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,443,562

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

### **II.2.4) Description of the procurement**

New Valley Primary School

New Valley is a one-form primary school serving families in Purley and Coulsdon. We are part of PACE Academy Trust, a family of five primary schools in the London boroughs of Croydon and Merton. There are currently around 170 children on roll at New Valley, and the school employs around 26 staff.

Keston Primary School

Keston Primary school is a two-form entry school with nursery provision in Old Coulsdon, on the borders of Croydon and Surrey. Keston joined PACE Academy Trust in October 2018 as an academy converter.

Chipstead Valley Primary School

Chipstead Valley is a Primary School based in Coulsdon Surrey, our school is larger than average accommodating around 700 pupils and 110 members of staff. Alongside the main school we have a purpose built Nursery catering for 2 and 3 year olds and an Enhanced Learning Provision Unit for children with physical and complex medical needs.

Smitham Primary School

Smitham Primary School is a Primary School in Coulsdon, Surrey which was founded in 1885. We are currently a part 2 form entry school, which rose to a 3 form entry, beginning in September 2018.

Coulsdon C of E Primary School is a Primary School in Old Coulsdon which was founded in 1845.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 206 students on roll and 40 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The School would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

Please be advised that this contract will be let on a 3 + 2 years basis.

See SQ Document for further details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,443,562

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

April contract start

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 December 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 January 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-catering-services./EFUCP9892W>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/EFUCP9892W>

GO Reference: GO-20221117-PRO-21483679

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Smitham Primary School

Surrey

Country

United Kingdom

