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Tender

## **Portfolio, Project, Risk and Resource Management System(s)**

Office for Students

F02: Contract notice

Notice identifier: 2024/S 000-032677

Procurement identifier (OCID): ocids-h6vhtk-04a7bf

Published 10 October 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

#### **Email**

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

#### **Telephone**

+44 1179317149

#### **Country**

United Kingdom

#### **Region code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.officeforstudents.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/respond/6JYCFCP272>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/respond/6JYCFCP272>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Portfolio, Project, Risk and Resource Management System(s)

Reference number

PRN1807

#### II.1.2) Main CPV code

- 48000000 - Software package and information systems

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

This tender is divided into 4 Lots. There are three distinct activity areas that require a system, but the OfS' preference is for a single software solution that delivers all three requirements in a single enterprise system. Therefore, one of the lots represents the opportunity to bid for all three of the other lots combined in one system:

Lot 1 – Business Planning and Portfolio Reporting - Respond at <https://www.delta-esourcing.com/respond/6JYCFCP272>

Lot 2 – Project, Programme and Portfolio Management - Respond at <https://www.delta-esourcing.com/respond/KD38S5SU36>

Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

#### II.1.5) Estimated total value

Value excluding VAT: £600,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1, 2 and 3 may be combined in any combination

## **II.2) Description**

### **II.2.1) Title**

Business Planning and Portfolio Reporting

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48451000 - Enterprise resource planning software package

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two periods of 12 months each, for a maximum of a further 2 years

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/6JYCFCP272>

## **II.2) Description**

### **II.2.1) Title**

Project, Programme and Portfolio Management

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48331000 - Project management software package

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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[esourcing.com/respond/6JYCFCP272](https://www.delta-esourcing.com/respond/6JYCFCP272)

Lot 2 – Project, Programme and Portfolio Management - Respond at <https://www.delta-esourcing.com/respond/KD38S5SU36>

Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two periods of 12 months each, for a maximum of a further 2 years

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Corporate Risk Management

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 48400000 - Business transaction and personal business software package

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two periods of 12 months each, for a maximum of a further 2 years

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Single system that meets requirements of all three other Lots

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 48451000 - Enterprise resource planning software package

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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### **II.2.5) Award criteria**

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#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 November 2024

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 November 2024

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Software-package-and-information-systems./6JYCFCP272>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6JYCFCP272>

GO Reference: GO-20241010-PRO-28042689

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom