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Tender

Portfolio, Project, Risk and Resource Management System(s)

Office for Students

F02: Contract notice

Notice identifier: 2024/S 000-032677

Procurement identifier (OCID): ocids-h6vhtk-04a7bf

Published 10 October 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

procurement@officeforstudents.org.uk

Telephone

+44 1179317149

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.officeforstudents.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/respond/6JYCFCP272>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/respond/6JYCFCP272>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Portfolio, Project, Risk and Resource Management System(s)

Reference number

PRN1807

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

This tender is divided into 4 Lots. There are three distinct activity areas that require a system, but the OfS' preference is for a single software solution that delivers all three requirements in a single enterprise system. Therefore, one of the lots represents the opportunity to bid for all three of the other lots combined in one system:

Lot 1 – Business Planning and Portfolio Reporting - Respond at <https://www.delta-esourcing.com/respond/6JYCFCP272>

Lot 2 – Project, Programme and Portfolio Management - Respond at <https://www.delta-esourcing.com/respond/KD38S5SU36>

Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1, 2 and 3 may be combined in any combination

II.2) Description

II.2.1) Title

Business Planning and Portfolio Reporting

Lot No

1

II.2.2) Additional CPV code(s)

- 48451000 - Enterprise resource planning software package

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two periods of 12 months each, for a maximum of a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/6JYCFCP272>

II.2) Description

II.2.1) Title

Project, Programme and Portfolio Management

Lot No

2

II.2.2) Additional CPV code(s)

- 48331000 - Project management software package

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

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[esourcing.com/respond/6JYCFCP272](https://www.delta-esourcing.com/respond/6JYCFCP272)

Lot 2 – Project, Programme and Portfolio Management - Respond at <https://www.delta-esourcing.com/respond/KD38S5SU36>

Lot 3 – Corporate Risk Management - Respond at <https://www.delta-esourcing.com/respond/78A989K6J2>

Lot 4 – Single system that meets requirements of all three other Lots - Respond at <https://www.delta-esourcing.com/respond/3CZTMNASW9>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible extension of two periods of 12 months each, for a maximum of a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Corporate Risk Management

Lot No

3

II.2.2) Additional CPV code(s)

- 48400000 - Business transaction and personal business software package

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

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Duration in months

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This contract is subject to renewal

Yes

Description of renewals

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Single system that meets requirements of all three other Lots

Lot No

4

II.2.2) Additional CPV code(s)

- 48451000 - Enterprise resource planning software package

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

To support the work that the Office for Students (OfS) undertakes, the OfS is looking to procure licences for, and to implement, software to assist the efficiency and effectiveness of our centralised business planning, reporting, and risk management processes, as well as the daily management of projects and programmes.

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II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 November 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 November 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Software-package-and-information-systems./6JYCFCP272>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/6JYCFCP272>

GO Reference: GO-20241010-PRO-28042689

VI.4) Procedures for review

VI.4.1) Review body

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Office for Students

Westward House, Lime Kiln Close

Bristol

BS34 8SR

Telephone

+44 1179317149

Country

United Kingdom