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Tender

## **SEND Legal Tribunal Services**

Worcestershire County Council

F02: Contract notice

Notice identifier: 2022/S 000-032664

Procurement identifier (OCID): ocds-h6vhtk-03862d

Published 17 November 2022, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Worcestershire County Council

County Hall, Spetchley Road.

Worcester

WR5 2NP

#### **Email**

[procurement@worcestershire.gov.uk](mailto:procurement@worcestershire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG12 - Worcestershire

#### **Internet address(es)**

Main address

<https://www.worcestershire.gov.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/worcestershire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.co.uk/worcestershire.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SEND Legal Tribunal Services

Reference number

WCC 00003009

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Worcestershire Children First is looking to commission a single provider to provide legal expertise and representation in Special Education Needs and Disabilities (SEND) tribunal cases. If you wish to view the documents for this opportunity please click `Express Interest`. Following this, if you wish to apply for this opportunity please click `Opt in` which will then enable you to view and complete the Standard Questionnaire and upload the relevant documents. After uploading all required documents and completing the questionnaire(s) please remember to press the `Submit your Return` button at the bottom of the page. Suppliers will receive a system generated email to confirm successful submission of their return. Any questions or clarification should be conducted via `Correspondence` through this portal.

#### **II.1.5) Estimated total value**

Value excluding VAT: £340,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKG12 - Worcestershire

### **II.2.4) Description of the procurement**

Legal expertise and representation in special education needs and disabilities tribunal cases.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £340,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 January 2023

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

3 January 2023

Local time

4:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England, Wales and Northern Ireland

London

Country

United Kingdom