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Contract

Provision of a Printing, Binding, Enveloping, Mailing & e-Billing Service

Inverclyde Council

F03: Contract award notice

Notice identifier: 2025/S 000-032638

Procurement identifier (OCID): ocids-h6vhtk-04fd89

Published 16 June 2025, 2:44pm

Section I: Contracting authority

I.1) Name and addresses

Inverclyde Council

Corporate Procurement, Municipal Buildings, Clyde Square

Greenock

PA15 1LX

Contact

Daniel ODonnell

Email

daniel.odonnell@inverlcuyde.gov.uk

Telephone

+44 1475712364

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.inverclyde.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Printing, Binding, Enveloping, Mailing & e-Billing Service

Reference number

CP0588/FIN

II.1.2) Main CPV code

- 79571000 - Mailing services

II.1.3) Type of contract

Services

II.1.4) Short description

Award notification for the Provision of a Printing, Binding, Enveloping, Mailing & e-Billing Service for Inverclyde Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £139,484.67

II.2) Description

II.2.2) Additional CPV code(s)

- 79571000 - Mailing services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Inverclyde

II.2.4) Description of the procurement

Award notification for the below requirement:

Inverclyde Council is seeking a high-quality provider of Printing, Binding, Enveloping, Mailing, and e-Billing services. The appointed contractor will be required to supply and deliver a wide range of services, from single to full-colour print, with various finishing options. Suppliers must be capable of meeting tight deadlines, delivering to multiple locations across the Council area, and liaising with a range of internal departments.

II.2.5) Award criteria

Quality criterion - Name: Contract Mobilisation and Management / Weighting: 20

Quality criterion - Name: Data Security and Compliance / Weighting: 4

Quality criterion - Name: Innovation, Added Value, and Cost Efficiency / Weighting: 4

Quality criterion - Name: Sustainability and Environmental Impact / Weighting: 3

Quality criterion - Name: Business Continuity and Risk Management / Weighting: 3

Quality criterion - Name: Fair Work First (Fair Working Practices) / Weighting: 3

Quality criterion - Name: Social Value / Weighting: 3

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please refer to Tender Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-013170](#)

Section V. Award of contract

Contract No

CPO588/FIN

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 June 2025

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Critiqom Ltd

Phoenix Crescent, Strathclyde Business Park

Bellshill

ML4 3NJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £139,484.67

Section VI. Complementary information

VI.3) Additional information

(SC Ref:801792)

VI.4) Procedures for review

VI.4.1) Review body

Greenock Sherriff Court

Sheriff Court House, 1 Nelson Street

Greenock

PA15 1TR

Country

United Kingdom