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Contract

## **TD2194- Extension to Managed Services for Temporary Agency Resources**

DERBY CITY COUNCIL

F03: Contract award notice

Notice identifier: 2024/S 000-032596

Procurement identifier (OCID): ocds-h6vhtk-04a325

Published 10 October 2024, 12:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF11 - Derby

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.derby.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

TD2194- Extension to Managed Services for Temporary Agency Resources

Reference number

TD2194

**II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Further extension to the council's original contract to allow a new procurement process to take place and to facilitate any potential implementation period. Ordering temporary agency workers through a web-based application and, when required, by telephone, with the web-based application used to manage the transactional processes associated with acquiring temporary and interim staff, inclusive of ordering, time-sheets, and invoicing to create a fully auditable, reportable trail.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,200,000

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

Main site or place of performance

Derby City

### **II.2.4) Description of the procurement**

VEAT Notice for the contract extension of the Council's existing contract for Managed Services for Temporary Agency Resources with Matrix SCM Ltd to allow sufficient time for a procurement process to take place and to cover a potential implementation period.

Derby City Council requires the full range of services which includes:

- Extra reporting - quarterly reports to include list of workers not meeting minimum pre-employment checks and details of their current assignment, if working at the Council.
- Pre-employment checks to include full referencing for two (2) years; five (5) years for Warner assignments (see 1.8 for further details).
- In addition to the checks as outlined at clauses 2.4.40 to 2.4.53 (vetting and compliance) in the overarching framework specification, Derby City Council requires a full Pre-Employment Health Declaration to be completed for all candidates. A copy of this declaration will be provided to the Managed Service Provider during the contract initiation phase.
- Retrospective employment checks to ensure compliance with legislation is maintained and council checking processes are undertaken and completed.
- Process to ensure timely housekeeping of current users of the system, to ensure leavers who had access to the system are removed.

- Continued use and access as required of on-site office for the supply of workers for grounds maintenance, street cleansing, markets and refuse collection, as currently provided separately
- Identifying the way forward for the Council to reduce agency spend in the following years
- Identifying the best approach for the council regarding the requirements of the Agency Workers Directive
- Working with the on-site supplier of Grounds Maintenance, Street Cleansing, Refuse and Markets workers. The on-site provider will supply required staffing but all orders/placements, timesheets and invoices will still be processed through the suppliers interface as per standard processes

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: Yes

Description of options

3 months with the option to extend for a further 2 months in monthly increments.

The further extension will run from January 2025 until 30th March 2025 with the option to extend until May 2025 in monthly increments.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

There are allowances under the regulations to award a contract to a single supplier in cases where competition is absent for technical reasons . regulation 32. 2. . b. ii. ; or for reasons connected with the protection of exclusive rights, including intellectual. property rights . regulation 32. 2. b. iii.

The council have been exploring various models and procurement routes for the next process and have conducted some market engagement. This process has taken a bit longer than expected and therefore the Council needs to extend the current contract to ensure there is sufficient provision available whilst the procurement takes place and also to cover a possible implementation period. All current terms and conditions of the contract would remain unchanged meaning a seamless continuation of service to the Council.

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-030782](#)

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## Section V. Award of contract

### Contract No

TD2194

### Title

Extension to Managed Services for Temporary Agency Resources

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

8 October 2024

### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Matrix SCM Ltd

Knowlhill

MK5 8HJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02227962

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,200,000

Total value of the contract/lot: £2,200,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Council observed a 10 day standstill period which ended on the 7th October 2024.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Derby City Council

Derby

DE1 2FS

Country

United Kingdom