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Contract

TD2194- Extension to Managed Services for Temporary Agency Resources

DERBY CITY COUNCIL

F03: Contract award notice

Notice identifier: 2024/S 000-032596

Procurement identifier (OCID): ocds-h6vhtk-04a325

Published 10 October 2024, 12:44pm

Section I: Contracting authority

I.1) Name and addresses

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

Email

procurement@derby.gov.uk

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.derby.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TD2194- Extension to Managed Services for Temporary Agency Resources

Reference number

TD2194

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

Further extension to the council's original contract to allow a new procurement process to

take place and to facilitate any potential implementation period. Ordering temporary agency workers through a web-based application and, when required, by telephone, with the web-based application used to manage the transactional processes associated with acquiring temporary and interim staff, inclusive of ordering, time-sheeting, and invoicing to create a fully auditable, reportable trail.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,200,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

Main site or place of performance

Derby City

II.2.4) Description of the procurement

VEAT Notice for the contract extension of the Council's existing contract for Managed Services for Temporary Agency Resources with Matrix SCM Ltd to allow sufficient time for a procurement process to take place and to cover a potential implementation period.

Derby City Council requires the full range of services which includes:

- Extra reporting - quarterly reports to include list of workers not meeting minimum pre-employment checks and details of their current assignment, if working at the Council.
- Pre-employment checks to include full referencing for two (2) years; five (5) years for Warner assignments (see 1.8 for further details).
- In addition to the checks as outlined at clauses 2.4.40 to 2.4.53 (vetting and compliance) in the overarching framework specification, Derby City Council requires a full Pre-Employment Health Declaration to be completed for all candidates. A copy of this

declaration will be provided to the Managed Service Provider during the contract initiation phase.

- Retrospective employment checks to ensure compliance with legislation is maintained and council checking processes are undertaken and completed.
- Process to ensure timely housekeeping of current users of the system, to ensure leavers who had access to the system are removed.
- Continued use and access as required of on-site office for the supply of workers for grounds maintenance, street cleansing, markets and refuse collection, as currently provided separately
- Identifying the way forward for the Council to reduce agency spend in the following years
- Identifying the best approach for the council regarding the requirements of the Agency Workers Directive
- Working with the on-site supplier of Grounds Maintenance, Street Cleansing, Refuse and Markets workers. The on-site provider will supply required staffing but all orders/placements, timesheets and invoices will still be processed through the suppliers interface as per standard processes

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: Yes

Description of options

3 months with the option to extend for a further 2 months in monthly increments.

The further extension will run from January 2025 until 30th March 2025 with the option to extend until May 2025 in monthly increments.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

There are allowances under the regulations to award a contract to a single supplier in cases where competition is absent for technical reasons . regulation 32. 2. . b. ii. ; or for. reasons connected with the protection of exclusive rights, including intellectual. property rights . regulation 32. 2. b. iii.

The council have been exploring various models and procurement routes for the next process and have conducted some market engagement. This process has taken a bit longer than expected and therefore the Council needs to extend the current contract to ensure there is sufficient provision available whilst the procurement takes place and also to cover a possible implementation period. All current terms and conditions of the contract would remain unchanged meaning a seamless continuation of service to the Council.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-030782](#)

Section V. Award of contract

Contract No

TD2194

Title

Extension to Managed Services for Temporary Agency Resources

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

8 October 2024

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Matrix SCM Ltd

Knowlhill

MK5 8HJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02227962

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £2,200,000

Total value of the contract/lot: £2,200,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council observed a 10 day standstill period which ended on the 7th October 2024.

VI.4.4) Service from which information about the review procedure may be obtained

Derby City Council

Derby

DE1 2FS

Country

United Kingdom