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Tender

## **Flat Roof Repairs, Maintenance and Replacement**

Fife Council

F02: Contract notice

Notice identifier: 2023/S 000-032563

Procurement identifier (OCID): ocds-h6vhtk-04118e

Published 3 November 2023, 11:22am

The closing date and time has been changed to:

**7 December 2023, 5:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Contact**

Billie Robb

#### **Email**

[billie.robbs@fife.gov.uk](mailto:billie.robbs@fife.gov.uk)

**Telephone**

+44 3451550000

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Flat Roof Repairs, Maintenance and Replacement

Reference number

CW0133

#### **II.1.2) Main CPV code**

- 45261900 - Roof repair and maintenance work

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Lot 3 Flat Roof Repair and Maintenance

- Works retaining the existing roof coverings
- Installing new insulation and
- Installing Single Ply Membrane
- Rhone Repairs (include for painting also if required) and renewal UPVC and Cast Iron
- Scaffold
- Roof Survey and Reports with Photographs
- Fascia and Soffit repairs (include for painting also if required) and renewal
- Lead work
- Aerials and Satellite Dishes
- Decoration

Covering all of the following areas.

- General Flat Roofing and Repairs including emergencies
- Emergency / Roof Leaks/ Clear Roofs / Clean rhones/ gutters

Lot 4 Flat Roof Replacements

Specification will be confirmed in Stage 2 – Tender exercise

It is anticipated that the following trades will be covered by the framework

- Roofer / Slater
- Joiner
- Builder
- Plumber
- Painter
- Scaffolder

It is anticipated that the following plant and tools may be required but not limited to

- EPL
- Leo Platform Lift

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Flat Roof Repairs and Maintenance

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 45261920 - Roof maintenance work
- 45261910 - Roof repair

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Lot 3 Flat Roof Repair and Maintenance

- Works retaining the existing roof coverings
- Installing new insulation and
- Installing Single Ply Membrane
- Rhone Repairs (include for painting also if required) and renewal UPVC and Cast Iron
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- Lead work
- Aerials and Satellite Dishes
- Decoration

Covering all of the following areas.

- General Flat Roofing and Repairs including emergencies
- Emergency / Roof Leaks/ Clear Roofs / Clean rhones/ gutters

### **II.2.5) Award criteria**

Quality criterion - Name: Overall / Weighting: 40

Price - Weighting: 60

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

24 month extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Flat Roof Replacement

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 45261910 - Roof repair

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

### **II.2.4) Description of the procurement**

Lot 4 Flat Roof Replacements

Specification will be confirmed in Stage 2 – Tender exercise

It is anticipated that the following trades will be covered by the framework

- Roofer / Slater
- Joiner
- Builder
- Plumber
- Painter
- Scaffolder

It is anticipated that the following plant and tools may be required but not limited to

- EPL
- Leo Platform Lift

### **II.2.5) Award criteria**

Quality criterion - Name: overall / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

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24 month extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please see Guidance Notes Roofing Repairs and Replacements - Lot 3 and Lot 4

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The Framework Agreement will be concluded under the conditions of SBCC Framework Agreement for Use in Scotland (2016 Edition), and the award of individual Work Packages will be made under the conditions of

Standard Building Sub-Contract Agreement for use in Scotland 2016 (SBCSub/A/Scot) with standard Building Sub – Contract Conditions for use in Scotland 2016 (SBCSSub/C/Scot)

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

4 December 2023

Local time

12:00pm

Changed to:

Date

7 December 2023

Local time

5:00pm

See the [change notice](#).

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

4 December 2023

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 24 June 2024

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=748989](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=748989).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be a scored Quality Question in Stage 2

(SC Ref:748989)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=748989](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=748989)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court

Kirkcaldy

Country

United Kingdom