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Planning

Mass Communications and Personal Safety System

LEEDS TRINITY UNIVERSITY

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032527

Procurement identifier (OCID): ocds-h6vhtk-05491c

Published 16 June 2025, 11:31am

Scope

Reference

ITS116LTU

Description

Leeds Trinity University (LTU) is gathering information to inform future purchasing decisions around a software package or module within a package that we can use for mass communications, to support personal safety on and off campus, to support lone working and for major incident management. The system should also be able to support our Office for Students (OfS), E6 condition of registration compliance.

The number of licences required would be dependant on the costing model of the software, as an indication it is expected that the system will be used by ~4000 core students and ~500 staff.

The system would need to provide as a minimum:

- A mature and well established method of mass communication, personal safety and critical incident management.
- An online / cloud-based system that could be used through a single sign on by Staff and Students at LTU on and off campus.
- An online / cloud-based system that allows mass communication with Staff and Students at LTU, in addition it would be advantageous if mass communications could be shared with users when they are at other organisations also utilising the same system.
- Allow the ability to communicate with specific groups, e.g. First Aiders, specific vulnerable groups directly
- The ability to facilitate quick communications with specific groups and services, e.g. Security
- The ability to configure communications to suit LTU
- The ability to check in and show locations for lone workers
- The ability to integrate with other IT systems such as the CAFM system, SMS system etc, via and API or equivalent.

Contract dates (estimated)

- 1 October 2025 to 30 September 2029
- 4 years

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Contract locations

- UKE42 - Leeds

Engagement

Engagement deadline

30 June 2025

Engagement process description

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- The ability to configure communications to suit LTU
- The ability to check in and show locations for lone workers
- The ability to integrate with other IT systems such as the CAFM system, SMS system etc, via and API or equivalent.

Suppliers are requested to provide a brief response which shows how each of the criteria above could be met with their system along with an indicative price. Pricing should show costs for licences for the anticipated number of users shown above, but should also make clear any price brackets/bandings that are available (for instance by price bracket per number of users). Suppliers should also include pricing for a typical implementation of the system and any additional costs that may be incurred, as a one-off or on an annual basis.

Responses should be sent to email l.glasper@leedstrinity.ac.uk and received by no later than 17:00 on 30 June 2025.

Contracting authority

LEEDS TRINITY UNIVERSITY

- Companies House: 06305220
- Charity Commission (England and Wales): 1120102

- Public Procurement Organisation Number: PGBV-8529-RCMZ

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Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government