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Tender

First Federation Trust Grounds Maintenance Services

First Federation Trust

F02: Contract notice

Notice identifier: 2023/S 000-032517

Procurement identifier (OCID): ocds-h6vhtk-041173

Published 3 November 2023, 8:46am

Section I: Contracting authority

I.1) Name and addresses

First Federation Trust

Blackpool C of E Primary School

Newton Abbot

TQ12 6JB

Contact

Carol Chapman

Email

carol.chapman@firstfederation.org.uk

Telephone

+44 3003034360

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.firstfederation.org>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43212

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

First Federation Trust Grounds Maintenance Services

II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

The proposed contract will be for the outsourced provision of Grounds Maintenance Services to the Trust.

The successful Bidder shall establish effective management and operational level communication systems at all levels regarding the grounds maintenance service with the Trust. In addition, the Bidder will also be responsible for all legal, and health and safety requirements in delivering the services.

The Contract will include the purchase of equipment to support the delivery of the grounds maintenance service

II.1.5) Estimated total value

Value excluding VAT: £800,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

Maximum number of lots that may be awarded to one tenderer: 3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Suppliers may bid for a one or a combination of 3 Lots from Lots A, B & C (selection of schools)

or

Suppliers can bid for Lot D on its own (all schools)

Schools allocated to each Lot are provided in the tender documents.

II.2) Description

II.2.1) Title

Plymouth

Lot No

2

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKK4 - Devon

Main site or place of performance

The First Federation Trust, Blackpool CE Primary School, Liverton, Newton Abbot, TQ12 6JB

II.2.4) Description of the procurement

The Contractor will be responsible for the provision of skilled horticultural craftsmen to undertake the services of grass cutting, hedge maintenance, leaf and litter control, pruning, weed control, tree survey, sport pitch maintenance and associated works.

As a result of this tender process, the Trust intends to appoint the successful Bidder as a Contractor to provide a high-quality service, whilst delivering value for money for schools, parents and pupils using the Services.

Tasks specified to be carried out on a regular basis, must be suitably spaced out over the period and must meet with the approval of the Site Manager at each location. The

scheduling of these tasks must be available for inspection and the Contractor shall make any reasonable adjustments as deemed necessary by the Site Manager.

The Contractor is to avoid soil, grass cuttings or moss from grassed or soil areas being carried onto buildings, paths and roads. Where this has occurred, the area should be cleaned and materials removed immediately.

All pruning, hedge cuttings and arisings shall be removed from the premises by the Contractor and disposed of in a proper manner at the Contractor's expense. No burning on any premises of any material is permitted.

The Contractor will be responsible for reinstating any areas damaged by herbicide drift, including damage to any plants or turf. Such damage will be reinstated within five days of the Contractor receiving the Site Manager's instruction and any labour or materials required will be provided by the Contractor at his own expense.

The Contractor's representative is to report to Site Manager on arrival on every visit prior to commencing any works. A report is required to be completed for every day of attendance detailing the tasks undertaken and handed to Site Manager for signature. Failure to provide this report will count as non-attendance.

The Contractor will monitor and review the performance of the services on an ongoing basis and is required to meet formally once every term with the Site Manager and to discuss delivery of services and to plan the following terms schedule of work.

II.2.5) Award criteria

Quality criterion - Name: Price / Weighting: 70

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Dorset

Lot No

3

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKK4 - Devon

Main site or place of performance

The First Federation Trust, Blackpool CE Primary School, Liverton, Newton Abbot, TQ12 6JB

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Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Devon

Lot No

1

II.2.2) Additional CPV code(s)

- 77314000 - Grounds maintenance services

II.2.3) Place of performance

NUTS codes

- UKK43 - Devon CC

Main site or place of performance

The First Federation Trust, Blackpool CE Primary School, Liverton, Newton Abbot, TQ12 6JB

II.2.4) Description of the procurement

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II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 December 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 15 March 2024

IV.2.7) Conditions for opening of tenders

Date

21 December 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230522.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230522)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

First Federation Trust

Blackpool C of E Primary School

Newton Abbot

TQ12 6JB

Email

carol.chapman@firstfederation.org.uk

Telephone

+44 3003034360

Country

United Kingdom