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Tender

Janitorial, Hygiene & Sundry Contract

Edinburgh Leisure

F02: Contract notice

Notice identifier: 2022/S 000-032491

Procurement identifier (OCID): ocids-h6vhtk-0384e6

Published 16 November 2022, 12:46pm

Section I: Contracting authority

I.1) Name and addresses

Edinburgh Leisure

Meadowbank Sports Centre, 139 London Road

Edinburgh

EH7 6AE

Email

procurement@edinburghleisure.co.uk

Telephone

+44 1314430101

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.edinburghleisure.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16125

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Janitorial, Hygiene & Sundry Contract

Reference number

EL-22-043-OP

II.1.2) Main CPV code

- 39830000 - Cleaning products

II.1.3) Type of contract

Supplies

II.1.4) Short description

With over 30 facilities in the Edinburgh Leisure portfolio varying in size, shape and leisure offering we require a diverse range of janitorial, hygiene and sundry supplies. We are looking for three suppliers who are able to deliver all the required items and offer alternatives where required. Make suggestions on how we can reduce waste and introduce sustainable and environmental products such as PVA cleaning products.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39830000 - Cleaning products

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

With over 30 facilities in the Edinburgh Leisure portfolio varying in size, shape and leisure offering we require a diverse range of janitorial, hygiene and sundry supplies. We are looking for three suppliers who are able to deliver all the required items and offer alternatives where required. Make suggestions on how we can reduce waste and introduce sustainable and environmental products such as PVA cleaning products.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Cost criterion - Name: Cost / Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

17 January 2023

End date

17 January 2030

This contract is subject to renewal

Yes

Description of renewals

This is a three year contact, plus two, two year extension options.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option to purchase from third parties

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per tender requirements

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 December 2022

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 December 2022

Local time

1:00pm

Place

Edinburgh Leisure

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026 or 2030 with extension options

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=713765.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See tender document

(SC Ref:713765)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chamber Street

Edinburgh

EH1 1LB

Country

United Kingdom