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Tender

## **Janitorial, Hygiene & Sundry Contract**

Edinburgh Leisure

F02: Contract notice

Notice identifier: 2022/S 000-032491

Procurement identifier (OCID): ocds-h6vhtk-0384e6

Published 16 November 2022, 12:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Edinburgh Leisure

Meadowbank Sports Centre, 139 London Road

Edinburgh

EH7 6AE

#### **Email**

[procurement@edinburghleisure.co.uk](mailto:procurement@edinburghleisure.co.uk)

#### **Telephone**

+44 1314430101

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburghleisure.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16125](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16125)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Other type

Charity

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Janitorial, Hygiene & Sundry Contract

Reference number

EL-22-043-OP

#### **II.1.2) Main CPV code**

- 39830000 - Cleaning products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

With over 30 facilities in the Edinburgh Leisure portfolio varying in size, shape and leisure offering we require a diverse range of janitorial, hygiene and sundry supplies. We are looking for three suppliers who are able to deliver all the required items and offer alternatives where required. Make suggestions on how we can reduce waste and introduce sustainable and environmental products such as PVA cleaning products.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 39830000 - Cleaning products

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

With over 30 facilities in the Edinburgh Leisure portfolio varying in size, shape and leisure offering we require a diverse range of janitorial, hygiene and sundry supplies. We are looking for three suppliers who are able to deliver all the required items and offer alternatives where required. Make suggestions on how we can reduce waste and introduce sustainable and environmental products such as PVA cleaning products.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Cost criterion - Name: Cost / Weighting: 20

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

17 January 2023

End date

17 January 2030

This contract is subject to renewal

Yes

Description of renewals

This is a three year contact, plus two, two year extension options.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to purchase from third parties

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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### **Section III. Legal, economic, financial and technical information**

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As per tender requirements

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 December 2022

Local time

1:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

19 December 2022

Local time

1:00pm

Place

Edinburgh Leisure

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026 or 2030 with extension options

**VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=713765](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=713765).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See tender document

(SC Ref:713765)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chamber Street

Edinburgh

EH1 1LB

Country

United Kingdom