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Tender

## **Professional Services for the Design and Programme Management of Works for the River Colne**

Watford Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-032473

Procurement identifier (OCID): ocds-h6vhtk-030650

Published 30 December 2021, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Watford Borough Council

Town Hall

Watford

WD17 3EX

#### **Contact**

Derek Hatcher

#### **Email**

[derek.hatcher@watford.gov.uk](mailto:derek.hatcher@watford.gov.uk)

#### **Telephone**

+44 1923278370

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.watford.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Watford:-Construction-project-management-services./G989G6B7Z6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Professional Services for the Design and Programme Management of Works for the River Colne

#### **II.1.2) Main CPV code**

- 71541000 - Construction project management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Watford Borough Council requires Programme management, Professional Services for the Management of Works, Community Engagement and Development, Environmental Monitoring and Fundraising for the works to improve the River Colne.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 45246000 - River regulation and flood control works
- 45246100 - River-wall construction
- 45246200 - Riverbank protection works
- 71313450 - Environmental monitoring for construction
- 90710000 - Environmental management
- 90720000 - Environmental protection

- 71242000 - Project and design preparation, estimation of costs
- 71320000 - Engineering design services
- 72224000 - Project management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

### **II.2.4) Description of the procurement**

The Council is seeking a Consultant to deliver an improvement programme for the River Colne from 2022 -2025 with an option to extend for a further 2 years (up to 2027). From 2022 -2025 it will focus on delivery of the current proposed programme and then review and develop the proposed programme for implementation from 2025 onwards. The Consultant will need to act as a long term partner for the Council drawing on its skills, knowledge and experience to deliver the optimum outcomes for people and wildlife.

- The Consultant will need to work within the programme's governance and comply with the Council's wider governance in delivering this service.

The Council is seeking a Consultant with the following skills and experience who will deliver:

- Environmental and community programme management in a partnership environment
- Designing, implementing and contract administering in river works, habitat improvements and landscape and access improvements.
- Leading and developing communities to shape and care for their local environment (Individuals, Community Groups, Stakeholders and Businesses) through engagement activities, education and communications associated with the environment to change attitudes, behaviours and delivery of on site improvements
- Delivering surveying and monitoring activities in relation to river habitats, collating and reporting on the subsequent data with volunteers and stakeholders.
- Fundraising and funding bid writing

The Services required under this Consultancy for 2022- 2025 are as follows:

- Co-ordination and delivery of the Rediscovering the River Colne programme between project partners on behalf of Watford Borough Council, including development and review of the programme, and associated new projects which may be defined as the programme proceeds.
- Implementation of the proposed river improvement plans, including the management of design, consultation, permitting processes, production of tender and contract documents associated with in-river and adjacent habitat work, procurement and management of works including Contract Administration and Quantity Surveying.
- Implementation of the proposed (and unidentified), access, signage, public art and landscape improvements including design, consultation, permitting processes, procurement and management of works including Contract Administration and Quantity Surveying.
- Development and running of the proposed community engagement programme – including a suite of environmental monitoring activities, developing a Friends Group/Stakeholder Forum, recruiting and training volunteers, proactive public engagement with individuals, schools, businesses and community groups, through Communications, events and delivery of regular voluntary activities in order to raise awareness of river issues and monitor any improvements to the river as the programme is delivered.
- To lead and deliver the proposed external funding strategy, by identifying funding opportunities, coordinating leading and supporting external funding bids
- To support the development and delivery of marketing and communications to spread all key messages about and from the programme in conjunction with other project partners. This includes regularly providing updates and information to WBC for website, social media and other media.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

The Council will invite a minimum of 5 participants to the Tender Process (or less if there is a lack of response as a result of this advertisement)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/G989G6B7Z6>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 January 2022

Local time

10:00am

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

25 January 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

Please find full SQ document and full tender documents to support the advertisement

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Watford:-Construction-project-management-services./G989G6B7Z6>

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GO Reference: GO-20211222-PRO-19434288

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Watford Borough Council

Town Hall

Watford

wd17 3EX

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