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Planning

RAF 007/2526 Monitoring and Evaluation call-off contract

Department for Energy Security & Net Zero

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032471

Procurement identifier (OCID): ocds-h6vhtk-0548fe ([view related notices](#))

Published 16 June 2025, 9:55am

Scope

Reference

PS25102

Description

Expressions of Interest

Response required by Monday 23 June 2025 to Professionalservices@uksbs.co.uk

Project Name: PS25102 - Monitoring and Evaluation call-off contract

Route to Market: Open Procedure via Find a Tender Service

Overview / Specification

The Department for Energy Security and Net Zero (DESNZ) seeks to commission a flexible and high-quality Monitoring and Evaluation (M&E) call-off contract with a single supplier to support delivery of robust, timely and policy-relevant evaluations across its

priority areas. This call-off will run for an initial three-year period, with the option to extend by up to two additional years. The contract must deliver methodologically robust, proportionate and agile M&E support that complements the in-house analytical capability, with a particular focus on small-scale, time-sensitive projects that generate rapid insights to inform delivery and strategic decisions.

The contract will provide access to specialist suppliers able to rapidly respond to short-turnaround requirements, covering the full evaluation lifecycle from early-stage design to synthesis. The successful Supplier will be expected to deliver policy-relevant M&E support, contributing to internal learning and informing strategic decision-making.

Indicative areas of work may include (list is not exhaustive):

- Fast paced primary data collection
- Methodological reviews or development
- Evaluation scoping and design
- Development of M&E Frameworks and Theories of Change
- Rapid evidence reviews and literature synthesis
- Baseline and evaluation data collection
- Delivery of process evaluations

Projects will be commissioned on an ad-hoc basis under this overarching call-off contract and could be from any team/policy area in the Department. Suppliers will be expected to respond to requests for projects with and mobilise swiftly to deliver once new projects are agreed. Projects are expected to be small-scale (typically under £100k) and delivered over a 3-6-month period. There may be a need for multiple projects to be taken forward at the same time. The contract will be managed by the DESNZ M&E hub, who will oversee the prioritisation and triage of project requests. Any proposed projects will be discussed and developed with the contractor before going forward.

Timetable

At this point we cannot know the timetables for the projects which will be undertaken through the call-off contract, but suppliers must demonstrate that they can meet the following provisional timetable for the commencement of the project (see table below). Specific timetables and delivery dates for projects that go through the contract will be negotiated and agreed before projects commence.

November 2025: Contract signing and set up meeting

November 2025 - December 2026: Develop and agree processes and ways of working for developing and agreeing projects working with the DESNZ M&E hub contract manager

December 2025: Present to the Department's Monitoring, Evaluation and Learning Community about the contracts services and expertise. Trial project agreement processes (subject to a suitable request coming to the contract)

January 2026 onwards: Contract set up and ready to respond to requests for new work

At this stage we are conducting preliminary market engagement to gain further feedback from the market.

By responding you will be engaging in non-competitive dialogue which will enable DESNZ to develop and assess the market's appetite, concerns, and views on formulation of its requirements. DESNZ may consider the information and responses received as part of the preliminary market consultation to help inform the specification and further decision making in relation to the planning and conduct of the procurement, ensuring all valid options are considered.

This form is an expression of interest only; the full details of the project and the desired outcomes will be provided in the Tender Notice.

Procurement Plan / Dates and Budget

Project budget - Call-off contract cap of £1 Million excluding VAT (please note, this is the contract cap. This is a call-off contract and the volumes of work are not guaranteed, but will not exceed £1 Million).

Indicative advertising timescales - July 2025 - September 2025.

Indicative Contract start date - November 2025

Contract end date - November 2028. There will be the option to extend this contract up to a maximum of 2 years if there is remaining budget available.

Validation Questions

Interested suppliers please respond to these questions. Send your response to professionalservices@uksbs.co.uk

To ensure that this procurement maximises appropriate bidder responses we have the following questions that we would like to pose to interested suppliers:

1. Procurement Capacity - Based on the indicative timescales for the procurement, please can you advise if your organisation would have capacity to provide a bid response within the timescales detailed?

2. Project Interest - Based on the specification provided, please can you advise if your organisation are interested in supplying these services to the contracting authority?

3. Further Information - Based on the specification provided, please advise if there is any further information you would require, or any specification questions you would need answered in order to put a bid response forward?

Based on the project detail provided, is it your intention to respond to the Tender documentation once issued?

Yes / No

Name:

Email:

Organisation:

Total value (estimated)

- £1,000,000 excluding VAT
- £1,200,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 3 November 2025 to 3 November 2028
- Possible extension to 3 November 2030
- 5 years, 1 day

Main procurement category

Services

CPV classifications

- 79300000 - Market and economic research; polling and statistics
- 73110000 - Research services
- 73000000 - Research and development services and related consultancy services

Contract locations

- UK - United Kingdom

Engagement

Engagement deadline

23 June 2025

Engagement process description

Expressions of Interest (EOI)

Please see attached Expressions of Interest document.

Project Name: PS25102 - Monitoring and Evaluation call-off contract

Route to Market: Open Tender

Response required by: Monday 23 June 2025

Response required to: Professionalservices@uksbs.co.uk

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

7 July 2025

Contracting authority

Department for Energy Security & Net Zero

- Public Procurement Organisation Number: PDHQ-2163-WYMH

55 Whitehall

London

SW1A 2HP

United Kingdom

Email: commercialexcellence@ics.gov.uk

Region: UKI32 - Westminster

Organisation type: Public authority - central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

UK Shared Business Services Ltd

Summary of their role in this procurement: Shared Business Service Provider

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House, North Star Avenue

Swindon

SN2 1FF

United Kingdom

Email: professionalservices@uksbs.co.uk

Region: UKK14 - Swindon

Contact organisation

Contact [UK Shared Business Services Ltd](#) for any enquiries.