

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032445-2023>

Tender

NHM Evolve Magazine

The Natural History Museum

F02: Contract notice

Notice identifier: 2023/S 000-032445

Procurement identifier (OCID): ocids-h6vhtk-041147

Published 2 November 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

The Natural History Museum

Cromwell Road

London

SW7 5BD

Contact

Gemma Pearson

Email

gemma.pearson@nhm.ac.uk

Telephone

+44 2079425416

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.nhm.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Composition-services./T354662876>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

The museum is an exempt charity and a non-departmental public body sponsored by the Department for Culture, Media and Sport.

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NHM Evolve Magazine

II.1.2) Main CPV code

- 79822000 - Composition services

II.1.3) Type of contract

Services

II.1.4) Short description

The Museum is running a competition under the Restricted Procedure and in line with the PCR 2015 to secure the services of a single contract for the provision of the ongoing creation and development of our membership magazine 'Evolve'

II.1.5) Estimated total value

Value excluding VAT: £270,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79822300 - Typesetting services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

The Museum is running a competition under the Restricted Procedure and in line with the PCR 2015 to secure the services of a single contract for the provision of the ongoing creation and development of our membership magazine 'Evolve'.

Final deliverables will be:

- Refreshed graphic design for Evolve, incorporating the new NHM brand identity
- To copy, edit, design and put together each edition of the magazine ready for print. (Printing services shall be an optional service under this contract).
- Approved, print-ready artwork for 3 issues per year for 3 years of the Evolve magazine (from June 2024 onwards) – approximately 72 pages (70pp plus 4pp perfect-bound cover A4 portrait 4 colour); and
- A digital version/format of the publication to either use on the Natural History Museum's website or be compatible for sending via email.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £270,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract shall be for an initial term of three years with the option to extend by two 12-month periods (3+1+1 years).

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 7

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract shall include options to provide printing of the magazine, photography services and development of monetization options for the magazine content

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/T354662876>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

as stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 December 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

15 December 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2029

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Composition-services./T354662876>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/T354662876>

GO Reference: GO-2023112-PRO-24328185

VI.4) Procedures for review

VI.4.1) Review body

The Natural History Museum

London

Country

United Kingdom