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Tender

Marketing Exhibitions and Events Provider

Satellite Applications Catapult

F02: Contract notice

Notice identifier: 2023/S 000-032430

Procurement identifier (OCID): ocds-h6vhtk-04113f

Published 2 November 2023, 12:44pm

Section I: Contracting authority

I.1) Name and addresses

Satellite Applications Catapult

Satellite Applications Catapult Ltd, Electron Building, Fermi Avenue, Harwell Campus
Oxford, Didcot, Oxfordshire, OX11 0QR, UK

Didcot

OX11 0QR

Email

procurement@sa.catapult.org.uk

Country

United Kingdom

NUTS code

UKJ - South East (England)

Internet address(es)

Main address

<https://www.sa.catapult.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.panacea-software.com/satelliteapplicationscatapult>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.panacea-software.com/satelliteapplicationscatapult>

I.4) Type of the contracting authority

Other type

RTO

I.5) Main activity

Other activity

Space Sector

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Marketing Exhibitions and Events Provider

Reference number

SAC-24-003

II.1.2) Main CPV code

- 79342000 - Marketing services

II.1.3) Type of contract

Services

II.1.4) Short description

The procurement of a stand designer is an essential step in the Catapult's exhibition strategy, aimed at elevating our brand presence and achieving specific objectives.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

Main site or place of performance

UK and Europe

II.2.4) Description of the procurement

This ITT is to identify a skilled and experienced stand design partner capable of creating, building and storing visually appealing, functional, and sustainable exhibition booths that will elevate our brand presence and support our business goals.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

22 February 2024

End date

22 February 2027

This contract is subject to renewal

Yes

Description of renewals

The contract will have 2 options to extend for up to 12 months, each making the potential ultimate end date 22/02/2029 Any extension is to be agreed by both Parties and formalised via a signed contract change notice.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 December 2023

Local time

8:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 December 2023

Local time

8:30am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Country

United Kingdom