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Tender

Nightshift Cleaning Services - Oriam

Heriot-Watt University

F02: Contract notice

Notice identifier: 2025/S 000-032394

Procurement identifier (OCID): ocds-h6vhtk-0548ce

Published 13 June 2025, 4:27pm

Section I: Contracting authority

I.1) Name and addresses

Heriot-Watt University

Moyen House, Research Park North, Heriot-Watt University

Riccarton, Edinburgh

EH14 4AP

Contact

Rosemary Carson

Email

r.r.carson@hw.ac.uk

Telephone

+44 1314514443

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://hw.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00307

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tender/list/myTnd/show.si?from=menu&reset=true#fh>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictenderscotland.publiccontractsscotland.gov.uk/esop/toolkit/negotiation/tender/list/myTnd/show.si?from=menu&reset=true#fh>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Nightshift Cleaning Services - Oriam

Reference number

HWU-UK-2425-183-00

II.1.2) Main CPV code

- 90911000 - Accommodation, building and window cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Heriot-Watt University wishes to seek competitive tenders for services associated with Nightshift Building Cleaning Services at Oriam, the National Performance Centre for Sport located within the University's Riccarton Campus, Edinburgh.

The Tenderers must be able to provide night cleaning cover on the specified days throughout the week. These days are Mondays, Wednesdays, Fridays, Saturdays, and Sundays. Tenderers who cannot supply a cleaning service on those days will not be considered.

The times that the Tenderer can operate is between 10pm and 6am. Rotas can be agreed with the successful Tenderer.

II.1.5) Estimated total value

Value excluding VAT: £327,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh Campus

II.2.4) Description of the procurement

Heriot-Watt University wishes to seek competitive tenders for services associated with Nightshift Building Cleaning Services at Oriam, the National Performance Centre for Sport located within the University's Riccarton Campus, Edinburgh.

The Tenderers must be able to provide night cleaning cover on the specified days throughout the week. These days are Mondays, Wednesdays, Fridays, Saturdays, and Sundays. Tenderers who cannot supply a cleaning service on those days will not be considered.

The times that the Tenderer can operate is between 10pm and 6am. Rotas can be agreed with the successful Tenderer.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £327,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Bidders must confirm if they hold the particular authorisation or memberships. This includes the requirement of particular authorisation or memberships of BICSc, or equivalent.

Bidders must confirm they can provide the following supporting evidence at point of award.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 July 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 July 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58(1) of the Public Contracts (Scotland) Regulations 2015.

The successful Contractor must confirm they comply with Modern Slavery Act 2015.

Where the capability & capacity of a subcontractor, members of a consortia or any other body will be relied on to meet the selection criteria, a separate SPD is required from each of those other parties relied on. Where subcontractors are to be used but their capability & capacity are not relied on, the University may choose to request a separate SPD.

Bidders are not required to produce supporting documentary evidence at the time of submitting the SPD. However, where it is necessary to ensure the integrity and proper conduct of the procurement process, the University can request the evidence any time during the procurement process, all or part of the supporting documents from bidders. It is a discretionary ground for exclusion for a bidder not to be able to provide the SPD supporting documents, or to withhold or misrepresent such information. More details on this can be found in the exclusion stage.

There must be no qualification or contra-indication from any evidence provided in support of the Contractor's economic and financial standing.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 29495. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:801752)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom