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Planning

NHS Estates Technical Standards & Guidance Programme

NHS England

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-032383

Procurement identifier (OCID): ocids-h6vhtk-03849f

Published 15 November 2022, 2:12pm

Section I: Contracting authority

I.1) Name and addresses

NHS England

1st Floor, Quarry House, Quarry Hill

Leeds

LS2 7UE

Contact

Russell Greenwood

Email

russell.greenwood@nhs.net

Country

United Kingdom

Region code

UKE - Yorkshire and the Humber

Internet address(es)

Main address

<https://www.england.nhs.uk//>

Buyer's address

<https://www.england.nhs.uk//>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NHS Estates Technical Standards & Guidance Programme

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

The NHS England Technical Standards and Guidance (TSG) Programme is responsible for publication of Health Building Notes (HBNs) and Health Technical Memoranda (HTMs). These have been provided to the NHS since the 1960s, but in 2017 responsibility was discharged from DHSC to NHS Improvement (now NHS England), within the national NHS Estates and Facilities division.

Producing TSG requires a specialist skill set, including architects, health planners, engineers, technical author and editorial skills. Since 2018 external specialist consultancy support has been procured to provide the necessary resource and expertise so NHS England can progress updates.

The current contract for technical authoring is coming to an end and so NHS England are looking to award a new 4-year contract for the specialist skills required so the TSG Programme can continue.

II.1.5) Estimated total value

Value excluding VAT: £7,508,640

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71530000 - Construction consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The NHS Estates Technical Standards and Guidance Programme team have responsibility to support the NHS Constitution right for patients to be cared for in a “clean, safe, secure and suitable environment” through publication of a suite of technical guidance documents, available free of charge and disseminated via the NHS England website

<https://www.england.nhs.uk/estates/>

Health Building Notes (HBNs) give best practice guidance on the design and planning of new healthcare buildings and adaptation or extension of existing facilities.

Health Technical Memoranda (HTMs) give comprehensive advice and guidance on the design, installation and operation of specialised building and engineering technology used in the delivery of healthcare.

Specific skills required depend on the nature and coverage of individual guidance documents. Some will be provided by NHS England staff, but the majority of the work to deliver these documents will need to be provided by external contractors:

Scoping – review existing guidance, both NHS related and more widely, to determine the specification of the guidance to be produced;

Production – work with the specified teams and stakeholders to develop the guidance, test and edit it;

Engagement with the appropriate stakeholders from NHS England, DHSC, across the NHS and relevant industry.

Professional services needed include:

Technical Authors

Subject Matter Experts

Technical Editors

Other specialist skillsets not available within NHS England, including healthcare architects, healthcare planners, engineers (e.g. mechanical, electrical, decontamination, fire) with specialist healthcare experience, medical equipment specialists, etc.

Project and Programme Management (PMO) resource to manage delivery of the programme and relevant interfaces.

These will be detailed more fully in the ITT.

In 2022 a prioritisation exercise was carried out with key stakeholders to identify the Top 40 out of the current suite of c.107 documents that require updates or new guidance developing. These priorities were assessed against key benefits criteria, including patient safety, quality and alignment with NHS England objectives. See attached document for details.

For the previous procurement, fixed prices were sought for guidance where scoping documents were available and/or production was required for top priorities. For the remainder of the guidance documents within the contract, indicative prices were sought, based on an estimate of document complexity, to provide flexibility within the call-off contract arrangement to adjust priorities within the programme if required, e.g. urgent operational or patient safety issues. We are seeking views and considering the model we will use for the new contract.

NHS England is asking potential bidders to complete a market assessment questionnaire to help inform the forthcoming procurement exercise. Questionnaires must be submitted by 22-11-2022 via <https://forms.office.com/r/EBxdXBGMpb>

The market engagement exercise aims to inform potential providers of the opportunity and collate feedback. A presentation and Q&A session is planned for 30-11-2022. If you would like to join the online supplier event, please send your details including your name, title, organisation name and contact information (email and telephone) to russell.greenwood@nhs.net

Any procurement conducted because of this notice will be advertised separately and all organisations wanting to participate will need to respond to the procurement advertisement as and when it is published.

II.2.14) Additional information

This contract is divided into lots

Lot 1: HTM 05- Fire Code- production of updated versions of 3 documents (with 9 parts / sub-

documents) Estimated value £662,500

Lot 2: Priority HBN and HTM documents (scoping and/or production of up to 37 updated and/or new documents) Estimated value £7,508,640

II.3) Estimated date of publication of contract notice

31 January 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Attachment link referred to in the long description of this PIN:

<https://atamis-1928.cloudforce.com/sfc/p/00000000rwim/a/8d000000KFUT/AThvnrbBPAvNgaagffP0A8qQVaWfsMwK4r9TwfC7V7I>