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Tender

## **White Bridge School ~ Catering Tender**

White Bridge Primary School

F02: Contract notice

Notice identifier: 2023/S 000-032378

Procurement identifier (OCID): ocds-h6vhtk-04111e

Published 1 November 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

White Bridge Primary School

Greensted Road, Loughton

Essex

IG10 3DR

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.whitebridge.essex.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/895889QA8P>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

White Bridge School ~ Catering Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide catering services for White Bridge Primary School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

#### **II.2.4) Description of the procurement**

Catering at White Bridge Primary is generally regarded by stakeholders as being consistently at even keel, with a settled workforce and safe systems of work being applied. The service seems to be well appreciated by pupils and parents alike and in the recent past has not generated much feedback or noise.

The facilities are relatively new, and the incumbent service provider has been in place for in excess of 10 years. The school has two forms per year group and has a current roll of 413 pupils. The current lunch service starts at 12 noon with the youngest children and works upward through the year groups.

The Trust expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal and ideally some locally sourced ingredients being prepared on-site. The School and Trust expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

Every child matters link:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/272064/5860.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/272064/5860.pdf)

The School believes that school meals should be accessible for all children and would love every child to have the value and benefit from a hot meal daily, and in this regard has ceased provision of a cold lunch alternative. Currently each child makes a decision as to what to eat at point of service (subject to dietary needs) from the three choices available – Meat/ vegetarian or jacket & filling.

Current uptake levels (provisionally drawn from school statistics) see overall uptake at 56% of pupils with around 22% of KS2 pupils qualifying for FSM currently.

The facilities are generally good with functioning and well-maintained core equipment – any obvious (and significant) equipment gaps will be noted in the kitchen snapshot part of the data pack and will be viewable on the site visit.

The school would also welcome bidders to create an as environmentally friendly provision as possible in terms of supply chain and managing waste.

The school intends the contract to give as much cost certainty as possible, through potential guaranteeing maximum key cost lines, cost of labour, management fee and elements of sundry spend.

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2024

End date

31 August 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/4AK9877XR3>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 January 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Essex:-School-catering-services./4AK9877XR3>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/4AK9877XR3>

GO Reference: GO-2023111-PRO-24318254

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

White Bridge Primary School

Greensted Road, Loughton

Essex

IG10 3DR

Country

United Kingdom