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Tender

Conversion of a former Bank to Library Hub

Launceston Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-032357

Procurement identifier (OCID): ocids-h6vhtk-0548b9

Published 13 June 2025, 3:25pm

Scope

Description

Project Description

Launceston Town Council purchased a former bank and is converting it to an in-town library hub. The initial stage of the project was completed earlier this year and now all necessary permissions and consents, are in place with Cornwall Council.

This next stage is to move the project forward by undertaking the work as specified in the above-mentioned permissions. Information about these permissions may be found in the attached document. (Word/pdf)

The new Library Hub is located in the former Barclays Bank, 6 Broad Street Launceston Cornwall PL15 8AF.

This tender stage falls into 2 parts beginning with Expressions of Interest. The criteria for suppliers to progress to the full tender stage are contained within the attached document 'Phase 2 EOI(2) Launceston Library Hub'

Total value (estimated)

- £1,272,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 September 2025 to 17 September 2027
- Possible extension to 17 March 2028
- 2 years, 6 months, 1 day

Description of possible extension:

Whilst there is no anticipated extension, this is a complex project and unforeseen challenges may occur.

Main procurement category

Works

CPV classifications

- 45200000 - Works for complete or part construction and civil engineering work
- 45300000 - Building installation work
- 45400000 - Building completion work
- 51100000 - Installation services of electrical and mechanical equipment

- 51300000 - Installation services of communications equipment
- 51700000 - Installation services of fire protection equipment
- 71200000 - Architectural and related services
- 71300000 - Engineering services
- 71500000 - Construction-related services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

27 June 2025, 12:00pm

Tender submission deadline

11 July 2025, 12:00pm

Submission address and any special instructions

1. <https://launceston-tc.gov.uk/>

2. Council Authorised Representative for Tender Enquiries and Expression of Interest returns-

Christopher Drake - Chris@launceston-tc.gov.uk

3. Postal Address for Launceston Town Council:

Christopher Drake, Town Clerk, Launceston Town Council, Town Hall, Western Road, Launceston, Cornwall, PL15 7AR. Please mark envelope as Library Hub Expression of Interest

Tenders may be submitted electronically

Yes

Award criteria

The evaluation will be judged against the following criteria, as well as completion of the business questionnaire at the end of the attached document. Failing the business questionnaire will automatically result in exclusion from the tender list.

Selection Criteria:

The expressions of interest will be scored against the following criteria:

Proven experience - Undertaking of design and conversion of buildings

Experience of Public Consultation

Financial Capability

Proven experience to supply and oversee all works undertaken

Evidence of excellent Health & Safety

Availability to complete full tender by 05/09/2025

Business Questionnaire

Commitment to Accessibility

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Phase 2 EOI\(2\) Launceston Library Hub.docx](#)

Expression of Interest Form to Complete

[Phase 2 EOI\(2\) Launceston Library Hub.pdf](#)

Expression of Interest Form to Complete (pdf)

Contracting authority

Launceston Town Council

- Public Procurement Organisation Number: PTLH-9924-HNTH

Launceston Town Hall, Western Road

Launceston

PL157AR

United Kingdom

Contact name: Christopher Drake

Telephone: 01566 773693

Email: admin@launceston-tc.gov.uk

Region: UKK30 - Cornwall and Isles of Scilly

Organisation type: Public authority - sub-central government