

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032318-2024>

Tender

## **Attendance Monitoring Service with electronic Personal Education Plan (ePEP) for LAC**

Oxfordshire County Council

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2024/S 000-032318

Procurement identifier (OCID): ocds-h6vhtk-04a6e6

Published 8 October 2024, 6:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxfordshire County Council

County Hall, New Road

Oxford

OX1 1TH

#### **Contact**

Ms Bronwyn Fletcher

#### **Email**

[bronwyn.fletcher@oxfordshire.gov.uk](mailto:bronwyn.fletcher@oxfordshire.gov.uk)

#### **Telephone**

+44 7922848342

## **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<http://www.oxfordshire.gov.uk>

Buyer's address

<http://www.oxfordshire.gov.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://sebp.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://sebp.due-north.com/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Attendance Monitoring Service with electronic Personal Education Plan (ePEP) for LAC

Reference number

OXFS001-DN745991-01042535

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oxfordshire County Council is committed to improving the educational attainment of looked-after children and has a duty under the Children Act 1989 to safeguard and promote the welfare of a child looked after by them. This includes a specific duty to promote the child's educational achievement, wherever they live or are educated.

As part of this duty we are required to monitor their engagement with education including their attendance and improve educational outcomes across all aspects. All children that are looked after must have a Personal Education Plan (PEP) which is reviewed regularly in conjunction with their Looked After Child (LAC) review. The PEP forms part of their care plan.

Oxfordshire County Council are looking to re-commission a platform that can host the electronic personal education plan (ePEP) for Looked After Children. We are looking for a system which will improve both the quality and efficiency of PEP's within the local authority, but also to make the process of completing a PEP streamlined and user friendly. We would also require the preferred provider to also offer a robust LAC attendance monitoring service which enables us to track and monitor the attendance of EVERY Looked After Child (LAC) in Oxfordshire.

The aim of this service will be to provide up to date and accurate information about the education of Looked After Children. This will need to include twice daily collection of pupil attendance data from a range of education providers including schools, PRUs and other

alternative education providers. Whilst this may be able to be collected electronically from some providers for others it will require the means to make daily phone calls. The platform will also need to be able to host electronic Personal Education Plan and manage access to the platform for relevant professionals.

### **II.1.5) Estimated total value**

Value excluding VAT: £255,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Oxfordshire County Council is committed to improving the educational attainment of looked-after children and has a duty under the Children Act 1989 to safeguard and promote the welfare of a child looked after by them. This includes a specific duty to promote the child's educational achievement, wherever they live or are educated.

As part of this duty we are required to monitor their engagement with education including their attendance and improve educational outcomes across all aspects. All children that are looked after must have a Personal Education Plan (PEP) which is reviewed regularly in conjunction with their Looked After Child (LAC) review. The PEP forms part of their care plan.

Oxfordshire County Council are looking to re-commission a platform that can host the electronic personal education plan (ePEP) for Looked After Children. We are looking for a system which will improve both the quality and efficiency of PEP's within the local authority, but also to make the process of completing a PEP streamlined and user friendly. We would also require the preferred provider to also offer a robust LAC attendance monitoring service which enables us to track and monitor the attendance of EVERY Looked After Child (LAC) in Oxfordshire.

The aim of this service will be to provide up to date and accurate information about the education of Looked After Children. This will need to include twice daily collection of pupil

attendance data from a range of education providers including schools, PRUs and other alternative education providers. Whilst this may be able to be collected electronically from some providers for others it will require the means to make daily phone calls. The platform will also need to be able to host electronic Personal Education Plan and manage access to the platform for relevant professionals.

#### **II.2.6) Estimated value**

Value excluding VAT: £255,000

#### **II.2.7) Duration of the contract or the framework agreement**

Start date

15 May 2025

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

22 November 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

24 April 2025