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Contract

## **Insurance and Related Services 2022**

Harbour Housing Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-032298

Procurement identifier (OCID): ocds-h6vhtk-0359b7

Published 15 November 2022, 8:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harbour Housing Scotland

108 Constitution Street, Leith

Edinburgh

EH6 6AZ

#### **Contact**

Our Consultant - Maureen Batten

#### **Email**

[maureenmbatten@gmail.com](mailto:maureenmbatten@gmail.com)

#### **Telephone**

+44 1315540403

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.polha.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13142](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13142)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance and Related Services 2022

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Contract is for the provision of general insurance and related services, including claims handling, loss control services and general programme maintenance and advice as required by Port of Leith Housing Association and its subsidiaries (PoLHA) commencing 31 December 2022. A full Summary of Current Cover will be provided with the Invitation to Tender to selected bidders. Bids are invited from suitably qualified insurance brokers and direct providers for the entire scope of services. The procurement will follow the two-stage Restricted Procedure with a pre-qualifying stage based on completed SPDs and bidders will be selected on the basis of their capability, capacity and experience to perform the contract.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,080,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66512100 - Accident insurance services
- 66513000 - Legal insurance and all-risk insurance services

- 66513200 - Contractor's all-risk insurance services
- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66515300 - Weather and financial loss insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66515200 - Property insurance services
- 66518100 - Insurance brokerage services
- 66519200 - Engineering insurance services
- 66513100 - Legal expenses insurance services
- 66515411 - Pecuniary loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh, Scotland

### **II.2.4) Description of the procurement**

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for property, legal liabilities, engineering insurance and inspection and other general(non-life)

insurances as required by PoLHA for a period of 3 years commencing 1.12.2022, with the option to extend by up to a further 2 years at PoLHA's sole discretion. The contract is not

divided into lots so bidders are required to bid for the entire scope of services. Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will follow the two-stage Restricted Procedure with bidders being selected on the basis of the responses contained in the pre-qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. SPDs must be completed in full with all relevant information supplied. The Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Response to Tender Specification / Weighting: 10%

Quality criterion - Name: Resources / Weighting: 25%

Quality criterion - Name: Governance / Weighting: 5%

Cost criterion - Name: Cost and Value for Money / Weighting: 60%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The price shown in this Award Notice includes the total cost over the three-year duration of the contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-021697](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 November 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,080,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:713533)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace

Sheriff Court House 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk>