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Contract

Insurance and Related Services 2022

Harbour Housing Scotland

F03: Contract award notice

Notice identifier: 2022/S 000-032298

Procurement identifier (OCID): ocds-h6vhtk-0359b7

Published 15 November 2022, 8:52am

Section I: Contracting authority

I.1) Name and addresses

Harbour Housing Scotland

108 Constitution Street, Leith

Edinburgh

EH6 6AZ

Contact

Our Consultant - Maureen Batten

Email

maureenmbatten@gmail.com

Telephone

+44 1315540403

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.polha.co.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13142

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Insurance and Related Services 2022

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The Contract is for the provision of general insurance and related services, including claims handling, loss control services and general programme maintenance and advice as required by Port of Leith Housing Association and its subsidiaries (PoLHA) commencing 31 December 2022. A full Summary of Current Cover will be provided with the Invitation to Tender to selected bidders. Bids are invited from suitably qualified insurance brokers and direct providers for the entire scope of services. The procurement will follow the two-stage Restricted Procedure with a pre-qualifying stage based on completed SPDs and bidders will be selected on the basis of their capability, capacity and experience to perform the contract.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,080,000

II.2) Description

II.2.2) Additional CPV code(s)

- 66512100 - Accident insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66513200 - Contractor's all-risk insurance services

- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66515300 - Weather and financial loss insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66515200 - Property insurance services
- 66518100 - Insurance brokerage services
- 66519200 - Engineering insurance services
- 66513100 - Legal expenses insurance services
- 66515411 - Pecuniary loss insurance services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh, Scotland

II.2.4) Description of the procurement

The scope of the Contract includes the provision of insurance cover, brokerage services (where applicable), professional advice, claims management and loss control services for property, legal liabilities, engineering insurance and inspection and other general(non-life)

insurances as required by PoLHA for a period of 3 years commencing 1.12.2022, with the option to extend by up to a further 2 years at PoLHA's sole discretion. The contract is not divided into lots so bidders are required to bid for the entire scope of services. Bids are invited from suitably qualified and experienced insurance brokers and direct insurers. The Contract will follow the two-stage Restricted Procedure with bidders being selected on the basis of the responses contained in the pre-qualifying SPD. Bidders will be expected have the capability, capacity, financial and economic standing and experience to perform the contract. SPDs must be completed in full with all relevant information supplied. The

Contract will be awarded on the basis of Most Economically Advantageous Tender, with specific evaluation criteria detailed within the Invitation To Tender and contract documents.

II.2.5) Award criteria

Quality criterion - Name: Response to Tender Specification / Weighting: 10%

Quality criterion - Name: Resources / Weighting: 25%

Quality criterion - Name: Governance / Weighting: 5%

Cost criterion - Name: Cost and Value for Money / Weighting: 60%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The price shown in this Award Notice includes the total cost over the three-year duration of the contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-021697](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 November 2022

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Telephone

+44 7812265539

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,080,000

Section VI. Complementary information

VI.3) Additional information

(SC Ref:713533)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace

Sheriff Court House 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk>