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Planning

## **Contract for the Provision of Travel Services for Immigration Purposes**

The Secretary of State for the Home Department

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-032293

Procurement identifier (OCID): ocids-h6vhtk-0410ea

Published 1 November 2023, 12:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Secretary of State for the Home Department

Home Office, 2 Marsham Street

London

SW1P 4DF

#### **Contact**

Immigration Enforcement Commercial

#### **Email**

[Escorting-Commercial@homeoffice.gov.uk](mailto:Escorting-Commercial@homeoffice.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.gov.uk/home-office>

Buyer's address

<https://homeoffice.app.jaggaer.com/web/login.html>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Public order and safety

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Contract for the Provision of Travel Services for Immigration Purposes

**II.1.2) Main CPV code**

- 63515000 - Travel services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The Home Office is responsible, under UK legislation including but not limited to the Immigration Act 1971 and the Immigration and Asylum Act 1999, for detaining and/or enforcing the removal of certain persons.

It is necessary to provide sufficient travel methods (not exclusively air travel) to ensure that individuals with no legal basis to remain in the UK can be removed to overseas destinations. This includes ensuring those methods can accommodate vulnerable individuals, such as those with medical conditions, or those who refuse to comply with transfer.

The Authority is seeking a commercial partner to provide a number of fully integrated services in regards to Travel. These services include (but are not limited to):

- Providing a comprehensive travel service that complies with requirements and restrictions imposed by airlines in relation to immigration passengers on scheduled flights;
- Providing tickets for Service Users, taking into account restrictions imposed by individual airlines;
- Following detailed and specific individual airline procedures for obtaining refunds;
- Managing relationships with the carriers to maximise cost-effective opportunities;
- Provision of a complete Charter service to meet the requirements of the Home Office;
- Provision of accommodation for Home Office staff and representatives when required.

Please note the authority may also require the provision of UK based vehicles with drivers (predominantly coaches) focused around the South Coast of England, however this may extend to other regions across the UK. This will be confirmed prior to ITT launch.

#### **II.1.5) Estimated total value**

Value excluding VAT: £8,800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 34980000 - Transport tickets

- 60000000 - Transport services (excl. Waste transport)
- 60400000 - Air transport services
- 60410000 - Scheduled air transport services
- 60423000 - Air-charter services
- 63000000 - Supporting and auxiliary transport services; travel agencies services
- 63516000 - Travel management services
- 63520000 - Transport agency services
- 79997000 - Business travel services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

United Kingdom

### **II.2.4) Description of the procurement**

The Authority is seeking a commercial partner to provide a number of fully integrated services in regards to Travel. These services include (but are not limited to):

- Providing a comprehensive travel service that complies with requirements and restrictions imposed by airlines in relation to immigration passengers on scheduled flights;
- Providing tickets for Service Users, taking into account restrictions imposed by individual airlines;
- Following detailed and specific individual airline procedures for obtaining refunds;
- Managing relationships with the carriers to maximise cost-effective opportunities;
- Provision of a complete Charter service to meet the requirements of the Home Office;
- Provision of accommodation for Home Office staff and/or representatives when required.

Please note the authority may also require the provision of UK based vehicles with drivers (predominantly coaches) focused around the South Coast of England, however this may

extend to other regions across the UK. This will be confirmed prior to ITT launch.

The potential length of contract will be 5 years from service commencement, with options to extend on one or more occasions up to a maximum of a further 2 years. The estimated contract value in this PIN is calculated over the potential maximum term of 7 years including optional extensions. Additionally, the estimated contract value does not include pass through costs which are associated with the purchase costs for tickets, chartering aircraft(s) and hotel bookings.

The content of this PIN, including the nature of services and estimated value, may be subject to change. Note that services may include but not be limited to current and future related service requirements. This service is volumetric and any estimated values may be subject to change up or down depending on the amount of activity undertaken during the life of contract.

#### **II.2.14) Additional information**

Market engagement will be held for interested Suppliers on 20/21st November 2023 (may be subject to change). Market Engagement will be held virtually. Further details of events to follow upon receipt of a signed NDA.

Contact: [Escorting-Commercial@homeoffice.gov.uk](mailto:Escorting-Commercial@homeoffice.gov.uk)

#### **II.3) Estimated date of publication of contract notice**

2 April 2024

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## Section VI. Complementary information

### VI.3) Additional information

1. To express an interest, participants must first be registered on the Home Office eSourcing Suite. If you have not yet registered, this can be done online at <https://homeoffice.app.jaggaer.com/web/login.html> by following the 'Register Here' link. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering and who will be entering into a contract if invited to do so.

2. Email: [Escorting-Commercial@homeoffice.gov.uk](mailto:Escorting-Commercial@homeoffice.gov.uk)

Title of email: Travel Services Procurement - Expression of Interest

Email to include: Organisation name, Contact name, E-mail address and telephone number. Once above steps are completed, documents will be made available via the portal, subject to parties signing a Non-Disclosure Agreement (NDA).

Market engagement will be held for interested Suppliers on 20/21st November 2023 (may be subject to change).

The contract falls under Regulation 74 of and Schedule 3 to the Public Contracts Regulations 2015. As a result, the Authority has determined the procurement procedure that is being followed. The Authority will ensure that the procurement procedure is at least sufficient to ensure compliance with the principles of transparency and equal treatment of Bidders.

The content of this PIN, including the nature of services and estimated value, may be the subject to change.