

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/032276-2022>

Tender

## **Human Resources Information Systems (HRIS)**

Moat Homes Limited

F02: Contract notice

Notice identifier: 2022/S 000-032276

Procurement identifier (OCID): ocds-h6vhtk-038456

Published 14 November 2022, 5:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Moat Homes Limited

Mariner House, Galleon Boulevard, Crossways

Dartford

DA2 6QE

#### **Contact**

Mr Robert Lewins

#### **Email**

[tenders@moat.co.uk](mailto:tenders@moat.co.uk)

#### **Telephone**

+44 3003230011

## **Country**

United Kingdom

## **Region code**

UKJ4 - Kent

## **Internet address(es)**

Main address

[www.moat.co.uk](http://www.moat.co.uk)

Buyer's address

[www.moat.co.uk](http://www.moat.co.uk)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=8539ba7f-2aa9-ec11-8112-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=8539ba7f-2aa9-ec11-8112-005056b64545>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Housing and community amenities

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Human Resources Information Systems (HRIS)

Reference number

DN598525

#### **II.1.2) Main CPV code**

- 79631000 - Personnel and payroll services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Moat Home is seeking to appoint a single provider that can supply a HRIS and payroll solution and a fully serviced Payroll Bureau, delivered using a cloud hosted or software as a service (SaaS) model.

The requirement is for a fit-for-purpose, HMRC compliant Human Resources Information System (HRIS) which will minimise the admin burden on our People Services department; support efficiencies; provide accurate and high quality data; whilst keeping the admin costs low and acting as a seamless replacement for our current HRIS system provided by The Access Group.

Moat is seeking to appoint a single Provider to deliver all services required under the Contract. The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79211110 - Payroll management services

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

### **II.2.4) Description of the procurement**

Moat Home is seeking to appoint a single provider that can supply a HRIS and payroll solution and a fully serviced Payroll Bureau, delivered using a cloud hosted or software as a service (SaaS) model.

The requirement is for a fit-for-purpose, HMRC compliant Human Resources Information System (HRIS) which will minimise the admin burden on our People Services department; support efficiencies; provide accurate and high quality data; whilst keeping the admin costs low and acting as a seamless replacement for our current HRIS system provided by The Access Group.

Moat is seeking to appoint a single Provider to deliver all services required under the Contract. The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

#### Description of renewals

The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 December 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 December 2022

Local time

11:00am

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom