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Tender

Human Resources Information Systems (HRIS)

Moat Homes Limited

F02: Contract notice

Notice identifier: 2022/S 000-032276

Procurement identifier (OCID): ocds-h6vhtk-038456

Published 14 November 2022, 5:43pm

Section I: Contracting authority

I.1) Name and addresses

Moat Homes Limited

Mariner House, Galleon Boulevard, Crossways

Dartford

DA2 6QE

Contact

Mr Robert Lewins

Email

tenders@moat.co.uk

Telephone

+44 3003230011

Country

United Kingdom

Region code

UKJ4 - Kent

Internet address(es)

Main address

www.moat.co.uk

Buyer's address

www.moat.co.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=8539ba7f-2aa9-ec11-8112-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=8539ba7f-2aa9-ec11-8112-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Human Resources Information Systems (HRIS)

Reference number

DN598525

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Moat Home is seeking to appoint a single provider that can supply a HRIS and payroll solution and a fully serviced Payroll Bureau, delivered using a cloud hosted or software as a service (SaaS) model.

The requirement is for a fit-for-purpose, HMRC compliant Human Resources Information System (HRIS) which will minimise the admin burden on our People Services department; support efficiencies; provide accurate and high quality data; whilst keeping the admin costs low and acting as a seamless replacement for our current HRIS system provided by The Access Group.

Moat is seeking to appoint a single Provider to deliver all services required under the Contract. The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent

II.2.4) Description of the procurement

Moat Home is seeking to appoint a single provider that can supply a HRIS and payroll solution and a fully serviced Payroll Bureau, delivered using a cloud hosted or software as a service (SaaS) model.

The requirement is for a fit-for-purpose, HMRC compliant Human Resources Information System (HRIS) which will minimise the admin burden on our People Services department; support efficiencies; provide accurate and high quality data; whilst keeping the admin costs low and acting as a seamless replacement for our current HRIS system provided by The Access Group.

Moat is seeking to appoint a single Provider to deliver all services required under the Contract. The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract is anticipated to commence on 3rd April 2023 for an initial period of three years, with options to extend for further periods up to a maximum total contract duration of seven years at Moat's sole discretion and subject to satisfactory performance.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 December 2022

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 December 2022

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom