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Tender

## **Independent Professional Advocacy Service - Cardiff & Vale**

Cardiff Council

Vale of Glamorgan Council

F02: Contract notice

Notice identifier: 2023/S 000-032264

Procurement identifier (OCID): ocds-h6vhtk-0410da

Published 1 November 2023, 11:41am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Council

County Hall, Atlantic Wharf

Cardiff

CF10 4UW

#### **Email**

[Socialcare.Procurement@cardiff.gov.uk](mailto:Socialcare.Procurement@cardiff.gov.uk)

#### **Telephone**

+44 2920873732

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.cardiff.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0422](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0422)

**I.1) Name and addresses**

Vale of Glamorgan Council

Civic Offices, Holton Road

BARRY

CF63 4RU

**Email**

[procurement@valeofglamorgan.gov.uk](mailto:procurement@valeofglamorgan.gov.uk)

**Telephone**

+44 1446700111

**Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.valeofglamorgan.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0275](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0275)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Registration/Register>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Registration/Register>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Social protection

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Independent Professional Advocacy Service - Cardiff & Vale

#### **II.1.2) Main CPV code**

- 85320000 - Social services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Vale of Glamorgan are not restricting award and can award all 3 of their Lots to one provider.

Cardiff Council are restricting award and will award each of their 2 Lots to a different provider.

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Cardiff Council - IPA for older adults aged 55 and over

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 85312310 - Guidance services
- 85310000 - Social work services
- 85300000 - Social work and related services
- 85000000 - Health and social work services
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

The service will be provided across two Lots for Cardiff Council:

Lot 1 - IPA for older adults aged 55 and over, including care home advocacy; for younger adults with a Physical & Sensory Impairment and for those with Mental Ill-health and/or Substance Misuse

Lot 2 - IPA for adults aged 18 and over living with learning disabilities including autism.

The service will be provided across three Lots for The Vale of Glamorgan:

Lot 3 - IPA for older adults aged 55 and over, including care home advocacy.

Lot 4 - IPA for adults aged 18 and over living with learning disabilities including autism.

Lot 5 - IPA for all other adults with care and support needs.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

In addition to the 4 year (48 months) contract term, the contracts can also be extended for an addition 2 years (24 months).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Cardiff Council - IPA for adults aged 18 and over living with learning disabilities

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 85312310 - Guidance services
- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

## **II.2.4) Description of the procurement**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

The service will be provided across two Lots for Cardiff Council:

Lot 1 - IPA for older adults aged 55 and over, including care home advocacy; for younger adults with a Physical & Sensory Impairment and for those with Mental Ill-health and/or Substance Misuse

Lot 2 - IPA for adults aged 18 and over living with learning disabilities including autism.

The service will be provided across three Lots for The Vale of Glamorgan:

Lot 3 - IPA for older adults aged 55 and over, including care home advocacy.

Lot 4 - IPA for adults aged 18 and over living with learning disabilities including autism.

Lot 5 - IPA for all other adults with care and support needs.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**



Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension period of up to 24 months (2 years) in addition to the initial period of 48 months (4 years)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Vale of Glamorgan Council - IPA for adults aged 18 and over living with learning disabilities

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 80000000 - Education and training services

- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 85312310 - Guidance services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

The service will be provided across two Lots for Cardiff Council:

Lot 1 - IPA for older adults aged 55 and over, including care home advocacy; for younger adults with a Physical & Sensory Impairment and for those with Mental Ill-health and/or Substance Misuse

Lot 2 - IPA for adults aged 18 and over living with learning disabilities including autism.

The service will be provided across three Lots for The Vale of Glamorgan:

Lot 3 - IPA for older adults aged 55 and over, including care home advocacy.

Lot 4 - IPA for adults aged 18 and over living with learning disabilities including autism.

Lot 5 - IPA for all other adults with care and support needs.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension period of up to 24 months (2 years) in addition to the initial period of 48 months (4 years)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - Vale of Glamorgan Council - IPA for all other adults with care and support needs

Lot No

5

## **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 85312310 - Guidance services
- 80000000 - Education and training services
- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services

## **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

## **II.2.4) Description of the procurement**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

The service will be provided across two Lots for Cardiff Council:

Lot 1 - IPA for older adults aged 55 and over, including care home advocacy; for younger

adults with a Physical & Sensory Impairment and for those with Mental Ill-health and/or Substance Misuse

Lot 2 - IPA for adults aged 18 and over living with learning disabilities including autism.

The service will be provided across three Lots for The Vale of Glamorgan:

Lot 3 - IPA for older adults aged 55 and over, including care home advocacy.

Lot 4 - IPA for adults aged 18 and over living with learning disabilities including autism.

Lot 5 - IPA for all other adults with care and support needs.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension period of up to 24 months (2 years) in addition to the initial period of 48 months (4 years)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Vale of Glamorgan Council - IPA for older adults aged 55 and over

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85320000 - Social services
- 80000000 - Education and training services
- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

Cardiff Council Social Services and the Vale of Glamorgan Council Social Services Departments are commissioning Independent Professional Advocacy services across the region to:

Adopt a systemic co-productive approach with all stakeholders across the region.

Form purposeful, collaborative relationships between local authorities, health boards, Providers and the people who use the services.

Share common understanding of what advocacy is and the specific role of Independent Professional Advocacy (IPA).

Share a common agreement about when Independent Professional Advocacy is appropriate and always considering its accessibility and application alongside other forms of advocacy.

The service will be provided across two Lots for Cardiff Council:

Lot 1 - IPA for older adults aged 55 and over, including care home advocacy; for younger adults with a Physical & Sensory Impairment and for those with Mental Ill-health and/or Substance Misuse

Lot 2 - IPA for adults aged 18 and over living with learning disabilities including autism.

The service will be provided across three Lots for The Vale of Glamorgan:

Lot 3 - IPA for older adults aged 55 and over, including care home advocacy.

Lot 4 - IPA for adults aged 18 and over living with learning disabilities including autism.

Lot 5 - IPA for all other adults with care and support needs.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Extension period of up to 24 months (2 years) in addition to the initial period of 48 months (4 years)

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

8 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Local authorities with local health board providers must support social value and community benefits with organisations to develop a shared understanding of the common agenda, and to share and develop good practice. The purpose is to maximise the positive outcomes and well-being of local people; influence local service provision; and add value and focus to what matters to people in a way that exceeds exclusively monetary value. This is about:

- enhancing health and wellbeing.
- building safer communities.
- maximising opportunities for fulfilling potential.
- improving the physical environment.
- supporting local economies.

Please set out how your organisation will embed the principles of social value and community benefits into its everyday activities.

(WA Ref:135990)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom