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Tender

## **Collections review for nationally sponsored cultural organisations and independent and local museums**

Llywodraeth Cymru / Welsh Government

F02: Contract notice

Notice identifier: 2022/S 000-032258

Procurement identifier (OCID): ocds-h6vhtk-03844a

Published 14 November 2022, 4:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Llywodraeth Cymru / Welsh Government

Gwasanaethau Caffael Corfforaethol / Corporate Procurement Services, Parc Cathays / Cathays Park

Caerdydd / Cardiff

CF44 8EG

#### **Contact**

Gerrard O'Neill

#### **Email**

[gerrard.oneill@gov.wales](mailto:gerrard.oneill@gov.wales)

#### **Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://gov.wales>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0007](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Collections review for nationally sponsored cultural organisations and independent and local museums

Reference number

C111/2022/2023

#### **II.1.2) Main CPV code**

- 73110000 - Research services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The aim of the contract is to deliver a 12 month review to improve collections management, reduce costs for cultural organisations, support decarbonisation of collections storage, and improving access for researchers and the public. The estimated value for the contract is GBP 180,000 to GBP 205,000 exc. VAT (maximum contract value of GBP 246000 inc. VAT).

This review will consider collections management (both digital and physical) across the sector, including identifying urgent priorities for capital investment to improve collections storage, plus longer term options that will safeguard collections for the future, maximise good practice and potentially reduce the cost burden. This work will also look at the feasibility for and options around shared, co-located or distributed models of storage, plus ways of making collections more accessible e.g. through open access stores or research centres.

This activity would include the sponsored national cultural bodies (National Library of Wales, Amgueddfa Cymru and the Royal Commission of Ancient and Historical Monuments in Wales) Cadw (the Welsh Government's historic environment service), the four regional Welsh Archaeological Trusts and those who wish to participate from the c.100 Accredited and working towards Accreditation local and independent museums.

#### **II.1.5) Estimated total value**

Value excluding VAT: £246,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 73100000 - Research and experimental development services
- 73110000 - Research services
- 73210000 - Research consultancy services
- 73200000 - Research and development consultancy services
- 79310000 - Market research services
- 79311400 - Economic research services
- 79315000 - Social research services
- 92521000 - Museum services
- 92500000 - Library, archives, museums and other cultural services
- 92520000 - Museum services and preservation services of historical sites and buildings

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

The procurement will be conducted via eTenderWales and the tender documentation can be found via the link provided. The documentation outlines the requirement to deliver a 12 month review to improve collections management, reduce costs for cultural organisations, support decarbonisation of collections storage, and improving access for researchers and the public. All bids must be submitted by 2pm on the 9th January 2023.

E-Tender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- The User who performs the Registration becomes the Super User for the Organisation.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click “Forgot your password?”
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the Helpdesk to gain access to the Platform.
- Tenders must be uploaded to the BravoSolution portal by 2pm

#### How To Find The ITT:

- Once logged in you must click on ‘ITT’s Open to all Suppliers’
- The e-tender references for this contract are: itt\_99253.
- Click on the title to access summary details of the contract. If you are still interested in

submitting a tender, click the 'Express an Interest button'. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.

- Should you have any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top of this notice.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Price - Weighting: 20

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 January 2023

Local time

2:00pm

Place

WG Office

Information about authorised persons and opening procedure

Electronically by a Procurement Manager using a secure WG laptop.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=126564](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=126564)

(WA Ref:126564)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom