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Tender

## **The Libraries Consortium Courier Services Framework**

London Borough of Lewisham

F02: Contract notice

Notice identifier: 2021/S 000-032213

Procurement identifier (OCID): ocds-h6vhtk-03054c

Published 23 December 2021, 12:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Lewisham

4th Floor Laurence House

Catford

SE6 4RU

#### **Contact**

Ms Ashaki Bailey

#### **Email**

[ashaki.bailey1@lewisham.gov.uk](mailto:ashaki.bailey1@lewisham.gov.uk)

#### **Telephone**

+44 208314

#### **Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

<http://www.lewisham.gov.uk>

Buyer's address

<http://www.lewisham.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Libraries Consortium Courier Services Framework

Reference number

DN589132

#### **II.1.2) Main CPV code**

- 60000000 - Transport services (excl. Waste transport)

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Lewisham is conducting a procurement exercise on behalf of The Libraries Consortium (TLC) to establish a Framework agreement for courier services to secure the safe and prompt movement of library stock (books) and other goods (CDs, DVDs, etc.) within the local authority (internal) libraries and between libraries in the TLC (external).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64120000 - Courier services
  - AA01 - Metal
- 92511000 - Library services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

## **II.2.4) Description of the procurement**

The London Borough of Lewisham on behalf of The Libraries Consortium (TLC) is procuring a contractor to provide Courier Services through a Framework Agreement to secure the safe and prompt movement of library stock (books) and other goods (CDs, DVDs, etc.) that would fit into a standard crate(s) as requested by the authority (CDs, DVDs, stationery, reports, leaflets, confidential documents etc.) within the individual local authority (internal) libraries and between libraries in the TLC (external). All stock will also be sorted by the Courier Service to ensure stock is delivered to the correct sites. The central exchange depot and suitable crates will be provided by the contractor

The Libraries Consortium (TLC) is a group of library services serving the following local authorities, namely: Barking & Dagenham, Brent, Croydon, Ealing, Enfield, Essex County Council/Thurrock, Hackney, Harrow, Havering, Hounslow, Kingston upon Thames, Lewisham, Luton County Council, Merton, Newham, Redbridge, Surrey County Council, Sutton, Tower Hamlets, and Waltham Forest. However it is expected that the Consortium will grow over the lifetime of the contract.

The Framework Agreement will be procured using the Find a Tender Open procedure and will be for an initial 2 years from 01.05.2022 with an option to extend by a further three years (two plus one years) at the discretion of the Council and Libraries Consortium members

Local government is facing substantial financial challenges and we are looking for a supplier that can will offer value the money alongside an excellent service.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 50

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

10 February 2022

Local time

12:00pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: Yes

**VI.4) Procedures for review**

**VI.4.1) Review body**

High Court of England and Wales London

Strand

London

WC2A 2LL

Country

United Kingdom