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Tender

Provision of Pest Control Services - Various Regions

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2024/S 000-032203

Procurement identifier (OCID): ocds-h6vhtk-04a6ab

Published 8 October 2024, 11:24am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Fiona Fretwell

Email

procurement@hes.scot

Telephone

+44 1316688866

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Built Environment, Heritage and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Pest Control Services - Various Regions

Reference number

HES/C/4265

II.1.2) Main CPV code

- 90922000 - Pest-control services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services covering the 5 regional areas – Stirling; Edinburgh; South; Central and North, a breakdown of the sites and services is in Document 4 Pricing Schedule. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions. 2.2 Site survey and whole contract reporting of populations will be an ongoing requirement with the view of continual improvement and monitoring of contract effectiveness.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

5

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

HES reserves the right to award contracts combining all 5 Lots.

II.2) Description

II.2.1) Title

Provision of Pest Control Services in Edinburgh

Lot No

2

II.2.2) Additional CPV code(s)

- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Edinburgh and surrounding areas.

II.2.4) Description of the procurement

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions and excessive costs. All products and equipment should be included as should disposal of any wastes resulting from these activities. The successful tender will be able to demonstrate an ability to reduce populations of pest species through the most humane and cost-effective manner.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After the initial period of the contract has run, there will be an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Provision of Pest Control Services in Stirling

Lot No

1

II.2.2) Additional CPV code(s)

- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKM77 - Perth & Kinross and Stirling

Main site or place of performance

Stirling & surrounding areas

II.2.4) Description of the procurement

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions and excessive costs. All products and equipment should be included as should disposal of any wastes resulting from these activities. The successful tender will be able to demonstrate an ability to reduce populations of pest species through the most humane and cost-effective manner.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After initial contract period there will be an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Provision of Pest Control Services - Central Region

Lot No

3

II.2.2) Additional CPV code(s)

- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland
- UKM71 - Angus and Dundee City
- UKM72 - Clackmannanshire and Fife

II.2.4) Description of the procurement

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions and excessive costs. All products and equipment should be included as should disposal of any wastes resulting from these activities. The successful tender will be able to demonstrate an ability to reduce populations of pest species through the most humane and cost-effective manner.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing

system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After initial period is over, there will be an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Provision of Pest Control Services in South Scotland

Lot No

4

II.2.2) Additional CPV code(s)

- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKM9 - Southern Scotland

II.2.4) Description of the procurement

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions and excessive costs. All products and equipment should be included as should disposal of any wastes resulting from these activities. The successful tender will be able to demonstrate an ability to reduce populations of pest species through the most humane and cost-effective manner.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After initial contract period there will be an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Provision of Pest Control Services in North Scotland

Lot No

5

II.2.2) Additional CPV code(s)

- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKM5 - North Eastern Scotland

II.2.4) Description of the procurement

This contract will cover Historic Environment Scotland requirement for BPCA member Pest control services. General pest control is a routine inspection and HES expect the successful tender to highlight specific issues at the earliest opportunity to prevent repetitive interventions and excessive costs. All products and equipment should be included as should disposal of any wastes resulting from these activities. The successful tender will be able to demonstrate an ability to reduce populations of pest species through the most humane and cost-effective manner.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After initial contract period there will be an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

Employers (compulsory) Liability Insurance - GDP 5 million

Public Liability Insurance - GDP 10 million

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This will be relet during 2028.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to suite of tender documents as this highlights the documents to be returned with your submission. HES will not be able to accept late tenders unless there is written evidence from PCS regarding an issue with portal.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=779935.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

HES expects suppliers to put forward community benefits as part of the service provisions across all Lots. This could be in format of opportunities for local employment, donating to local charities, working with schools or colleges for work experience. These are suggestions but we expect suppliers to put forward their own benefits and explain how they will be

evidenced throughout the life of the contract.

(SC Ref:779935)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=779935

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom